PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	23-6-21	Prepared by:	BHAVANI
PO/WO no.	77597	PO / WO Date.	11-6-21
Supplier Name	SSUP	PO/WO amount	4,060
Firm/Company	Nilgiri Estates	Project	NE
Sl. No.	Bill No.	Bill Date	Bill amount
1	17742	18-6-21	2,001
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,001

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	15189	18-6-21	92916	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits : Transportation charges				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				2,001
Amount E – PO / WO value:				4,060
Amount F – Difference (A – E): GST-18%				2059

Quantity received as per PO /WO	□ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	□ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	28-6-21
Remarks: Part Bill	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Bhavani		APPROVED 24 JUN [illegible]				
Date	23/6/21		MINISH PAR[illegible]				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Nilgiri Estates
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad

GSTIN : 36AAHFN0766F1ZA

Invoice No.	17742
Invoice Date.	18-06-2021
PO No.	77597
PO Date.	11-06-2021
Req ID	66575
Req Date	09-06-2021
Loc Req No	17594

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4022 - Consumables - Dettol - NA - nos hand wash	3401	5	85.00	425.00	18	76.50
2	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	6	86.00	516.00	18	92.88
3	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	6	76.00	456.00	18	82.08
4	4008 - Consumables - Cleaning Cloth - other - nos	6307	20	16.80	336.00	5	16.80
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	1,733.00		268.26
	134.13	134.13	Total Invoice Amount	2,001.26		

Rupees : Two Thousand One and Paise Twenty Six Only.

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 81125
Date 19/6
Sign.

for Summit Sales LLP

Authorised signatory

Purchase Order

 11-06-2021 4:24:34 PM

77597
10.06.21 10:31:08

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad **GSTIN** 36ACQFS2044C1Z7 040-66335551 9618244433	**Doc No**	77597	17594
	Doc Date	11-06-2021	
	Quote No	Nil	
	Quote Date	11-06-2021	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4022 - Consumables - Dettol - NA - nos *hand wash*	10.00	85.00	0.00	18.00	1,003.00
2	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	6.00	86.00	0.00	18.00	608.88
3	4022 - Consumables - Dettol - NA - nos *Antiseptic*	6.00	220.00	0.00	18.00	1,557.60
4	4035 - Consumables - Harpic - Cleaner - 500ml - nos	6.00	76.00	0.00	18.00	538.08
5	4008 - Consumables - Cleaning Cloth - other - nos	20.00	16.80	0.00	5.00	352.80
					Total Order Value . . .	**4,060.36**

Rupees : Four Thousand Sixty and Paise Thirty Six Only.

Terms and Conditions :-

Part Bill received @
17742 - 18/6/21 - 2001
Bal amt : 2059
23/6/21

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Nilgiri Estates***
Authorised Signatory

Name : 12/06/2021

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

...pany Name:	NILGIRI ESTATES	Date:	09-06-2021
...te & Phase :	NILGIRI ESTATE	Time:	10:30
Supplier		Req. No.	175294
Material required before date:		ID No.	66575

No	Description	Size	Quantity	Units	Inward No	Date
1	Hand Washes	STD	10	No's		
2	Lizol	STD	6			
3	Dettol	STD	6			
4	Harphic	STD	6			
5	Cleaning cloths	STD	20			
6						
7						
8						
9						
10						

77597

APPROVED
12 JUN 2021
MANAGER

Remarks: For site office use purpose.

Prepared By	kavitha	Approved by	
Sign.& Date	09-06-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Certified by:
Project Manager
Nilgiri Estates

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy | **GSTIN/UNI: 36ACQFS2044C1Z7** |

Customer Details		
Nilgiri Estates	DC No.	15189
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	DC Date.	18-06-2021
	PO No.	77597
	PO Date.	11-06-2021
	Req ID	66575
GSTIN : AHFN0766F1ZA	Req Date	09-06-2021
	Loc Req No	17594

	Description of Goods	HSN/SAC	Qty
1	4022 - Consumables - Dettol - NA - nos	3401	5
2	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	6
3	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	6
4	4008 - Consumables - Cleaning Cloth - other - nos	6307	20
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INWARD
Inward No: 22627 Dt: 18/6/21
MRN No: 99916 Dt: 21/06/21
Received By: Sign:
Nilgiri Estates

Subject to Hyderabad Jurisdiction

INWARD 72217 22/6

for Summit Sales LLP

Authorised signatory