PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	30/6/21	Prepared by:	B. Meenakshi
PO/WO no.	77444	PO / WO Date.	05/06/21
Supplier Name	Gautam traders	PO/WO amount	21,594/-
Firm/Company	Modi housing pvt Ltd	Project	MHPLSOV-4
Sl. No.	Bill No.	Bill Date	Bill amount
1	123	21/6/21	21,774/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			21,774/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			92990	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	1,000/-
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	22,774/-
Amount E – PO / WO value:	21594/-
Amount F – Difference (A – E): GST-18%	1180/-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No~~ (explained below)
Excess / short material received	□ ~~Approved~~ – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – Rs. 21594/- □ No
Payment – due date	05/07/21
Remarks: Transporation cost extra. Please consider.	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Meenakshi		APPROVED 01 JUL 2021 MINISH PARIKH				
Date	30/6/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Original Copy
Duplicate Copy
Triplicate Copy

GAUTAM TRADERS

Since 1968

Dealers In : Iron & Steel, Fibre, Polycabonate, UPVC, PP, Colour Coated Sheets

2-2-99 &100 (60/1 & 2), Pan Bazar, Ranigunj, Secunderabad-500003, (T.S.)

Cell : 9246534583 (G-pay) E-Mail : enquirygautam123@gmail.com

GSTIN/UIN: 36AADFG1002D1ZA	State Code : 36	INVOICE No. :. 123	Date 21/06/2021

Buyer's Name Modi Housing Pvt-Ltd	E-Way Bill No.: Date
Address 5-4-187/3& 4 IInd floor Ranigunj Sec-3	D.C.No. : Date
	Order No. 77444/185008 Date 05/6/2021
PIN .... Cell 9502177288	Vehicle No. : AP10C0 3934 Cell
E-mail :	Shipping Unload Site : 98490-33160 Silver oak Treeber
GSTIN : 36AADCM5906D1ZP State Code : 36	

36AADCM5906D1ZP

S. No.	Description of Goods	HSN Code	Qty./UOM	Unit Price	AMOUNT Rs. Ps.
1	GI sheet GC 3x12ft x020	7210	30	610/-	18300 -
	INWARD WITH TIME: Inward No 16 Dt 21/6/21; MRN No: 92990 Dt 22/06/21; Received By: Sign; SILVER OAK VILLAS LLP				
			TOTAL		18300 -
			Hamali/Freight/ETC		1000 -
	Payment Details / Note :		SUB TOTAL		19300 -
			CGST @ 9 %		1737 -
			SGST @ 9 %		1737 -
			IGST @ - %		-
			GRAND TOTAL		22774=00

Bank Details :
Bank Name : CITY UNION BANK
Branch : Pan Bazar , Secunderabad
A/c No. : 076120000039380, IFS Code : CIUB0000076

Rupess : Twenty two thousand seven hundred seventy four

TERMS :
1. Goods once sold will not be taken back. 2. All Payment are to be made through Account Payee Cheque/DD payable at Hyderabad only. 3. All transactions and Bills are subject to Secunderabad Jurisdiction.
4. We are not responsible for shortage or loss of goods during transit after it has left our godown.
5. Interest @24% p.a. will be charged if payment is not made by the due date.
6. We are not responsible for any Interest defect in material once the material is processed.

For GAUTAM TRADERS

Authorised Signatory

Name : Cell : Signature :

TAX INVOICE

Original Copy
Duplicate Copy
Triplicate Copy

GAUTAM TRADERS

Since 1968

Dealers In : Iron & Steel, Fibre, Polycabonate, UPVC, PP, Colour Coated Sheets
2-2-99 &100 (60/1 & 2), Pan Bazar, Ranigunj, Secunderabad-500003, (T.S.)
Cell : 9246534583 (G-pay) E-Mail : enquirygautam123@gmail.com

GSTIN/UIN: 36AADFG1002D1ZA State Code : 36	INVOICE No. : 123 Date 21/06/2021
Buyer's Name Modi Housing Pvt-Ltd	E-Way Bill No.: Date
Address 5-4-187/3 & 4 IInd floor Ranigunj SdB-3	D.C.No. : Date
	Order No. 77444/185008 Date 05/6/2021
PIN Cell 9502177288	Vehicle No. : AP10 CO 3934 Cell
E-mail :	Shipping Unload Site : 98490-3316 Silver oak Township
GSTIN : 36AADCM5906D1ZP State Code : 36	

S. No.	Description of Goods	HSN Code	Qty./UOM	Unit Price	AMOUNT Rs. Ps.	
1	GI sheet GC 3x12ft x020	7210	30	610/-	18300	-
			TOTAL		18300	-
			Hamali/Freight/ETC		1000	-
	Payment Details / Note :		SUB TOTAL		19300	-
			CGST @ 9 %		1737	-
			SGST @ 9 %		1737	-
			IGST @ - %		-	
			GRAND TOTAL		22774	00

INWARD WITH TIME:
Inward No 16 Dt 21/6/21
MRN No: 92990 Dt 22/06/21
Received By: Sign
SILVER OAK VILLAS LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 81774 Date 20/e

Bank Details :
Bank Name : CITY UNION BANK
Branch : Pan Bazar , Secunderabad
A/c No. : 076120000039380, IFS Code : CIUB0000076

Rupess : Twenty two Thousand Seven hundred Seventy four

TERMS :
1. Goods once sold will not be taken back. 2. All Payment are to be made through Account Payee Cheque/DD payable at Hyderabad only. 3. All transactions and Bills are subject to Secunderabad Jurisdiction.
4. We are not responsible for shortage or loss of goods during transit after it has left our godown.
5. Interest @24% p.a. will be charged if payment is not made by the due date.
6. We are not responsible for any Interest defect in material once the material is processed.

For **GAUTAM TRADERS**

Authorised Signatory

Name : *Cell :* *Signature :*

36AADCM5906D1ZP

Purchase Order

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From Company : **Modi Housing Pvt.Ltd**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AADCM5906D1ZP

Supplier Details			
Gautam Traders	**Doc No**	77444	185008
Pan Bazar, Secunderabad - 500 003	**Doc Date**	05-06-2021	
	Quote No	Nil	
GSTIN 36AADFG1002D1ZA 66388456.	**Quote Date**	05-06-2021	
2771-2740 / 5538-2111 / 5538-8456 9246534583/9949490981	**SupplyType**	Supply	

Kind Attn : Mr. Gautam Jain.

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	8150 - Steel - other - GI Sheet - Others - kgs *3'0 x 12'0 - in sheets*	30.00	610.00	0.00	18.00	21,594.00
					Total Order Value . . .	**21,594.00**

Rupees : Twenty One Thousand Five Hundred Ninty Four Only.

Terms and Conditions :-

Specification / Brand	Items shall be of ISI brand. 0.20mm thick.
Payment Terms	Against delivery of all materials and production of bill.
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	Nil
Advance Paid	Rs. 21,594/- to be pay vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for SOV - III labour shelters purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Modi Housing Pvt.Ltd*

Authorised Signatory

Name : 05/06/2021

Accepted the above Terms And Conditions

For ***Gautam Traders***

Name :

Date : __/__/____

Requisition Form

Company Name:	MHPL-SOV-III	Date:	02-06-2021
Site & Phase :	Silver Oak Villas-III	Time:	10.00
Supplier		Req. No.	185008
Material required before date:	04-06-2021	ID No.	66368

No	Description	Size	Quantity	Units	Inward No	Date
1	GI Sheet (0.2mm thick)	12'x3'3"	30	Nos	610 ता.[illegible]	
2						
3						
4						
5	७७ ८८४					
6						
7						

APPROVED
05 JUN 2021
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: For SOV-III Labor Quarters purpose			
Prepared By	P.Aishwarya	Approved by	
Sign.& Date	02-06-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:	Silver Oak Villas LLP	Date:	
Site & Phase :	Silver Oak Villas	Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date

Note: On receipt of material at site write inward number and date in last 2 columns.