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PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 30/6/21		Prepared by: Meenalshi	
PO/WO no. 78084		PO / WO Date. 28/6/21	
Supplier Name SLLP		PO/WO amount 1,208/-	
Firm/Company SLLP		Project SOU.	
Sl. No.	Bill No.	Bill Date	Bill amount
1	17938	28/6/21	1,208/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,208/-
Sl. No.	DC No	DC Date	MRN No. DC matches MRN
1.	15336	28/6/21	93256 ☒ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			-
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1,208/-
Amount E – PO / WO value:			1,208/-
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ☒ No	
Payment – due date		05/7/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:	Meenalshi		
Date	30/6/21		
			MD
			Accounts – receiver of bill
			Accountant
			Accounts Manager

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 28-06-2021

Customer Details				Invoice No.		17938			
Silver Oak Villas LLP Sy No, 291, Phase IX, Cherlapally, Hyderabad GSTIN : 36ADBFS3288A2Z7				Invoice Date.		28-06-2021			
				PO No.		78084			
				PO Date.		28-06-2021			
				Req ID		66649			
				Req Date		12-06-2021			
				Loc Req No		156476			
	Description of Goods			HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	5134 - Equipment - consumable durable - Blower -				2	512.00	1,024.00	18	184.32
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
IGST		CGST		SGST		Total Taxable Amount		1,024.00	184.32
		92.16		92.16		Total Invoice Amount		1,208.32	
Rupees : One Thousand Two Hundred Eight and Paise Thirty Two Only.									

Purchase Order



78084

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From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	78084	156476
Doc Date	28-06-2021	
Quote No	Nil	
Quote Date	28-06-2021	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 5134 - Equipment - consumable durable - Blower - NA - Nos	2.00	512.00	0.00	18.00	1,208.32
Total Order Value . . .					1,208.32

Rupees : One Thousand Two Hundred Eight and Paise Thirty Two Only.

Terms and Conditions :-

Specification / Brand Brand will be cheston CHB 20 Plastic blower green.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Silver Oak Villas Phase - IX
Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint
Phone. Contact: Security 65908777, 9502288244 Sanjay

Penalty For Delay Nil

Transportation Cost Nil

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications, above order is for site use purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks Nil

For **Silver Oak Villas LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

Requisition Form

Silver Oak Villas LLP		Date:	12-06-2021			
Silver Oak Villas		Time:	10.00			
		Req. No.	156476			
Material required before date:		14-06-2021	ID No. 66649			
No	Description	Size	Quantity	Units	Inward No	Date
1	Blowers		2	Nos		
18084						
Remarks: For cleaning of racks, windows and chajjas and office AC cleaning purpose						
Prepared By	P.Aishwarya	Approved by				
Sign.& Date	12-06-2021	Sign. & Date				

Note: On receipt of material at site write inward number and date in last 2 columns.

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Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 28-06-2021

Customer Details		DC No.	15336
Silver Oak Villas LLP		DC Date.	28-06-2021
Sy No, 291, Phase IX, Cherlapally, Hyderabad		PO No.	78084
		PO Date.	28-06-2021
		Req ID	66649
		Req Date	12-06-2021
GSTIN : 36ADBFS3288A2Z7		Loc Req No	156476
Description of Goods		HSN/SAC	Qty
1	5134 - Equipment - consumable durable - Blower - NA - Nos		2
2			
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INWARD WITH TIME:

Inward No. 15808	DT 28/6/21
MRN No 73256	DT 29/06/21
Received By:	Sign
SILVER OAK VILLAS LLP	

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction