

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 30/6/21		Prepared by: T.D. McCreedy	
PO/WO no. 78177		PO / WO Date. 30-06-2021	
Supplier Name Vivid world		PO/WO amount R. 1,469/-	
Firm/Company Silver Oak Villa Lp		Project Gov-ix	
Sl. No.	Bill No.	Bill Date	Bill amount
1	20910	14/6/21	R. 1,469/-
2			/
3			
4			
Amount A - Bills total(Excluding Transport & Hamali Charges):			R. 1,469/-
Sl. No.	DC No.	DC. Date	MRN No.
1.			☐ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B - Other Credits : Transportation charges			
Amount C - Other Debits :			
Amount D (D=A+B-C) - Amount to be credited to the supplier:			R. 1,469/-
Amount E - PO / WO value:			R. 1,469/-
Amount F - Difference (A - E): GST-18%			
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved - within acceptable limits ☐ No (explained below)	
Close PO / WO		☒ Yes ☐ No - wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes - Rs. ___/- ☒ No	
Payment - due date		5/7/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	30/6/21		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs 10,000/- 7. MD to approve all bills above 1,00,000/-

A Complete Solution for all your cartridge needs

GSTIN : 36AVTPS1528D1ZB

Invoice No. : 2094

Transport Mode :

Invoice Date :14/06/2021

Vehicle Number :

Reverse Charge (Y/N) :

Date of Supply :

State : TELANGANA

Code

36

Bill to Party

Ship to Party

Address: M/S. SILVER OAK VILLAS LLP (CHERLAPALLY SITE) ,
5-4-187/3&4, 2ND FLOOR, SOHAM MANSION,
MG ROAD , SECBAD.

GATE PASS NO:3469 DT:12/06/2021

GST: 36ADBFS3288A2Z7.

GSTIN :

State : TELANGANA

Co
de

State :

Code

INWARD WITH TIME:	
Inward No: 15813	Dt: 14/6/14
MRN No:	Dt:
Received By:	Sign: [Signature]
SILVER OAK VILLAS LLP	

RS. ONE THOUSAND FOUR HUNDRED SIXTY NINE AND TEN PAISE ONLY....

(RS .1469.10)

ADD :CGST 9%	
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112.05

ADD: SGST 9%

112.05

Total Amount After Tax

1469.10

GST on Reverse Charge

Common Seal

Certified that the particulars given above are true and correct

For VIVID WORLD

Authorized Signatory

Purchase Order

Page(s) 1 Of 1

30-06-2021 17:19:57

Orig



78177

24.06.21 12:06:18

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Vivid World
204, Kubera Towers, Narayanaguda, Hyderabad.

GSTIN 36AVTPS1528D1ZB

6682-3161/ 6682-3171

92462-15868

Doc No	78177	156473
Doc Date	30-06-2021	
Quote No	Nil	
Quote Date	30-01-2021	
SupplyType	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3523 - Computers and Peripherals - Toner refill - NA - nos	4.00	230.00	0.00	18.00	1,085.60
2 3522 - Computers and Peripherals - Toner drum - NA - nos	1.00	325.00	0.00	18.00	383.50

Total Order Value . . . 1,469.10

Rupees : One Thousand Four Hundred Sixty Nine and Paise Ten Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Same Day

Delivery Location Silver Oak Villas Phase - IX
Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint
Phone. Contact: Security 65908777, 9502288244 Sanjay

Penalty For Delay Nil

Transportation Cost Included in the above price.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right items not conforming to quality and specifications. Above order for SOV Admin. purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Silver Oak Villas LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Vivid World**

Date : __/__/__

Company Name:	Silver Oak Villas LLP	Date:	07-06-2021
Site & Phase :	Silver Oak Villas	Time:	10.00
Supplier		Req. No.	156473
Material required before date:	09-06-2021	ID No.	66502.

No	Description	Size	Quantity	Units	Inward No	Date
1	Cartridges	-	4	Nos		

Remarks: For SOV admin purpose						
Prepared By	P.Aishwarya	Approved by				
Sign.& Date	07-06-2021	Sign. & Date				

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:	Silver Oak Villas LLP	Date:	07-06-2021
Site & Phase :	Silver Oak Villas	Time:	10.00
Supplier		Req. No.	
Material required before date:	09-06-2021	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date

Remarks: For SOV admin purpose						
Prepared By	P.Aishwarya	Approved by				
Sign.& Date	07-06-2021	Sign. & Date				