PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	3/7/21	Prepared by:	HEMENDRA
PO/WO no.	77809	PO / WO Date.	18/6/21
Supplier Name	Maha Laxmi Trade	PO/WO amount	1,08,607/-
Firm/Company	SS LLP	Project	SRLCP
Sl. No.	Bill No.	Bill Date	Bill amount
1	1282	30/6/21	36,202/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			36,202/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	1282	30/6/21	93374	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	36,202/-
Amount E – PO / WO value:	1,08,607/-
Amount F – Difference (A – E): GST-18%	72,405/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ____ /- ☐ No
Payment – due date	7/7/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED				
Date			03 JUL 2021 MINISH PARIKH MANAGER PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

(DUPLICATE FOR TRANSPORTER)

MAHA LAKSHMI TRADERS
Beside Indian Overseas Bank,Main Road,
Alwal. Secunderabad - 500010
Ph - 9866920214 , 9177803094
GSTIN/UIN: 36AHEPK7054M1ZZ
State Name : Telangana, Code : 36
E-Mail : mahalakshmitradersalwal@gmail.com

Invoice No. **1282**	Dated **30-Jun-21**
Delivery Note	Mode/Terms of Payment
Reference No. & Date.	Other References
Buyer's Order No. **77809**	Dated **18-Jun-21**
Dispatch Doc No.	Delivery Note Date
Dispatched through	Destination
Vessel/Flight No.	Place of receipt by shipper:
City/Port of Loading	City/Port of Discharge
Terms of Delivery	

Consignee (Ship to)
Summit Sales Llp
Summit Housing LLP, Cherlapally,Behind Kingston PG College, Hyderabad, Ph-9618244433
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Buyer (Bill to)
Summit Sales Llp
5-4-187/3&4,11nd Floor ,Mg Road, Secunderabad, -500003
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36
Place of Supply : Telangana

Sl No.	Description of Goods	HSN/SAC	GST Rate	Part No.	Quantity	Rate	per	Disc. %	Amount
1	**Geberit Alpha Naked Tank**	39229000	18 %	109.010.00.1	**10 nos**	5,900.00	nos	48 %	**30,680.00**
	CGST								**2,761.20**
	SGST								**2,761.20**
	Less : ***Round Off (+/-)***								**(-)0.40**
	Total				**10 nos**				**₹ 36,202.00**

INWARD
Inward No: 16549 Dt: 30/6/21
MRN No: 93374 Dt: 01/7/21
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

Amount Chargeable (in words) *E. & O.E*
Indian Rupees Thirty Six Thousand Two Hundred Two Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
39229000	30,680.00	9%	2,761.20	9%	2,761.20	5,522.40
Total	**30,680.00**		**2,761.20**		**2,761.20**	**5,522.40**

Tax Amount (in words) : **Indian Rupees Five Thousand Five Hundred Twenty Two and Forty paise Only**

Company's Bank Details
Bank Name : **Union Bank of India**
A/c No. : **560101000033494**
Branch & IFS Code : **Alwal & UBIN0910830**

Company's PAN : **AHEPK7054M**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for MAHA LAKSHMI TRADERS

Authorised Signatory

MAHALAKSHMI TRADERS Cell No: 9177803094 Alwal, Sec'bad.

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 81823 Date: 2/7

This is a Computer Generated Invoice

Purchase Order

77809
19.06.21 11:30:40

Page(s) 1 Of 1 18-06-2021 2:18:13 PM Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Maha Lakshmi Traders	**Doc No**	77809	168754
12/142, Beside India Overseas Bank, Main Road,Alwal	**Doc Date**	18-06-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	18-06-2021	
9866920214	**SupplyType**	Supply	

Kind Attn : Mr.Kailash Choudhary

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7300 - Plumbing - sanitary - Flush tank conceled - NA - nos	30.00	5,900.00	48.00	18.00	108,607.20
				Total Order Value . . .		**108,607.20**

Rupees : One Lakh(s) Eight Thousand Six Hundred Seven and Paise Twenty Only.

Terms and Conditions :-

Specification /	All items shall be of 'Geberit' brand, Alpha model.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 3 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Included by us.
Warranty	10 yrs on flush tank & 25 yrs guarantee on spare parts
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintaince purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

Part bill received
Invoice: 1089
Dt: 22/06/21
Amount: 72405
balance:- 36202
Recd closed

For ***Summit Sales LLP***
Authorised Signatory
Name : 21/06/2021

Accepted the above Terms And Conditions
For ***Maha Lakshmi Traders***
Name :
Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	15-06-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	11:00
Supplier		Req. No.	168754
Material required before date:		ID No.	66794

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Concealed Flush Tank		30	Nos		
	77809					

Remarks:For Stock Maintenance Purpose			
Prepared By	BHAVANI		
Sign.& Date	15-06-2021	Sign. & Date	✓

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
17 JUN 2021
SOHAM MODI
MANAGING DIRECTOR