✓ & P

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	29/6/21	Prepared by:	Prabhakar
PO/WO no.	77397	PO / WO Date.	3/6/21
Supplier Name	Sri Balaji Enterprises	PO/WO amount	44,808.14
Firm/Company	AIPPL	Project	H.O.
Sl. No.	Bill No.	Bill Date	Bill amount
1	32	5/6/21	56,221-00
2			
3			/
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			56,221-00

Sl. No.	DC.No	DC. Date	MRN No.	DC matches MRN
1.	/	/	15797	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits : Transportation charges/Charges				2596-00
Amount C –Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				58,817-00
Amount E – PO / WO value:				44,808.14
Amount F – Difference (A – E): GST-18%				14,009-00

Quantity received as per PO /WO	□ Yes □ Excess received □ Short received ☑ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____ / ☑ No
Payment – due date	5/7/21
Remarks:	Price difference Can be accepted.

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		29/6					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

"SHREE GANESHAY NAMAH"

Tax Invoice

SRI BALAJI ENTERPRISES	Invoice No. **32**	Dated **05-06-2021**	
#14-1-418, Near Rocket Ground, New Aghapura, Hyderabad - 01	PO / DOC No. **77397**	D.C. No.	
E-mail : seetaram.joshi@yahoo.com Mob: 9030605690, 9885288441	Vehicle No. **TS12UC-8002**	Destination **SOV**	
GSTN : 36AEIPJ0494H1ZF			

Billing Address :
MODI PROPERTIES PVT LTD
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36AABCM4761E1ZM

Shipping Address :
MODI PROPERTIES PVT LTD
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36AABCM4761E1ZM

S. N0.	HSN	Description	Thickness	Size	Qty	Rate	Amount
1	4412	PLYWOOD	18MM	8X4	13	2240.00	29120.00
2	48239019	LAMINATE GREEN (269-SMOG)	1.MM	8X4	13	1425.00	18525.00
						Cartage	2200.00
					26		49845.00

INWARD WITH TIME:
Inward No 15797 Dt. 5/6/21
MRN No: Dt:
Received By: Sign
SILVER OAK VILLAS LLP

re Tax : Rs 49845.00 Tax Rs.: 8972.10 Post Tax Rs.: 58817.10 R/o Rs.: -0.10 **Final Rs.: 58817.00**

HSN / SAC	Taxable Value	CGST		SGST		IGST		Total Tax Amt
		Rate	Amount	Rate	Amount	Rate	Amount	
4412	49845	9%	4486.05	9%	4486.05			8972.1
								0
								0
Total	**49845**	**0.09**	**4486.05**	**0.09**	**4486.05**	**0**	**0**	**8972.10**

TERMS & CONDITIONS :
1. Above mentioned goods remain our property until full payment is received.
2. Goods once sold can not be taken back or exchanged.
3. Our responsibility ceases once the goods leave our premises.
4. If the is not paid on presentation interest at 24% per annum
5. Subject to Hyderabad Jurisdiction.

MODI PROPERTIES PVT LTD SEC'BAD INWARD No. 80859 Date 8/6

For SRI BALAJI ENTERPRISES

SBE HYD.

Authorised Signatory

Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553
Our BanK: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809

Purchase Order

 03-06-2021 11:40:02

77397

06 05 21 4:35.40

py

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Sri Balaji Enterprises H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001	**Doc No**	77397	182834
	Doc Date	03-06-2021	
	Quote No	Nil	
GSTIN 36AEIPJ0494H1ZF	**Quote Date**	24-06-2020	
9030605690	**SupplyType**	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2227 - Carpentry - wood - Plywood - 18mm - sft *13 nos- 8'x4'*	416.00	53.00	0.00	18.00	26,016.64
2	2183 - Carpentry - other - Laminated sheet - other - nos *269 SMOG- 8'x4'*	13.00	1,225.00	0.00	18.00	18,791.50
					Total Order Value . . .	**44,808.14**

Rupees : Fourty Four Thousand Eight Hundred Eight and Paise Fourteen Only.

Terms and Conditions :-

Specification / Brand	Brand of laminate as mentioned above
Payment Terms	After delivery and production of bills
Tax	Included in the above prices
Delivery Date	Next day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Above order is for towords 2 nd floor meeting room, purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Modi Properties Pvt.Ltd.***
Authorised Signatory

Name :

Contact

Accepted the above Terms And Conditions
For ***Sri Balaji Enterprises***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MPPL	Date:	05-05-2021
Site & Phase :	Head office	Time:	11:10
Supplier		Req. No.	182834
Material required before date:	Urgent	ID No.	65922

68+18

No	Description	Size	Quantity	Units	Inward No	Date
1	Plywood (18mm)	8'x4'	13	Nos		
2	12mm laminate (Greenlam-269 smog)	8'x4'	13	Nos		
3						
4						
5						
6						
7						
8						
9						
10						

77397

Remarks .: towards 2nd floor meeting rooms purpose.

Prepared By	Meenakshi. N	Approved by	
Sign.& Date	05-05-21	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
05 MAY 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE