√ Gr

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	2-7-21	Prepared by:	Prabhakar
PO/WO no.	78014	PO / WO Date.	24-6-21
Supplier Name	SSLLP	PO/WO amount	2,937-04
Firm/Company	Vista Homes	Project	Vist homes
Sl. No.	Bill No.	Bill Date	Bill amount
1	17903	25-6-21	1,705-04
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,705-04

Sl. No.		DC. Date	MRN No.	DC matches MRN
1.	15304	25-6-21	93215	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges/Charges	
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,705-04
Amount E – PO / WO value:	2,937-04
Amount F – Difference (A – E): GST-18%	1,232-00

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No~~ (explained below)
Excess / short material received	~~☐ Approved~~ – within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	**5-7-21**

Remarks: **PART DELIVERY**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		2/7/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Vista Homes Kapra, Opp to MRR School, Ecil SY.no.193 GSTIN : 36AAGFV2068P1ZJ	Invoice No.	17903
	Invoice Date.	25-06-2021
	PO No.	78014
	PO Date.	24-06-2021
	Req ID	66944
	Req Date	22-06-2021
	Loc Req No	180811

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7560 - Stationery - other - Pen - NA - nos Blue	9608	24	3.50	84.00	12	10.08
2	7560 - Stationery - other - Pen - NA - nos Red	9608	12	3.50	42.00	12	5.04
3	7560 - Stationery - other - Pen - NA - nos Blue Cello	9608	24	5.50	132.00	12	15.84
4	7555 - Stationery - other - Paper - A4 - bundles	4810	5	220.00	1,100.00	12	132.00
5	7565 - Stationery - other - Pencil Carbon Paper - NA -	4809	1	156.00	156.00	18	28.08
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	1,514.00	191.04
	95.52	95.52	Total Invoice Amount	1,705.04	

Rupees : One Thousand Seven Hundred Five and Paise Four Only.

MODI PROPERTIES PVT. LTD. SECUNDERABAD
INWARD No. 8160
Date 03-7-21
Sign.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

24-06-2021 15:17:06

78014
24.06.21 12:03:57

Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	78014	180811
	Doc Date	24-06-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	24-06-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7560 - Stationery - other - Pen - NA - nos *Blue*	24.00	3.50	0.00	12.00	94.08
2	7560 - Stationery - other - Pen - NA - nos *Red*	12.00	3.50	0.00	12.00	47.04
3	7560 - Stationery - other - Pen - NA - nos *Blue Cello*	24.00	5.50	0.00	12.00	147.84
4	7555 - Stationery - other - Paper - A4 - bundles	10.00	220.00	0.00	12.00	2,464.00
5	7565 - Stationery - other - Pencil Carbon Paper - NA - boxes	1.00	156.00	0.00	18.00	184.08
					Total Order Value . . .	**2,937.04**

Rupees : Two Thousand Nine Hundred Thirty Seven and Paise Four Only.

Part Delivery
Invno: 17903
Date - 25/8/21
Amt: 1705.04

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Vista Homes
Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school
Phone. Contact: 8790166611

Penality For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for Site use purpose.

Completion Date NA

Measurment NA

Security Nil

Remarks .

For ***Vista Homes***
Authorised Signatory

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________ Name : ____________ Date : __/__/____

Contact - -

Requisition Form

	Vista Homes	Date:	22.06.21
	Vista Homes	Time:	10:00
		Req. No.	180811
..l required before date:	25.06.21	ID No.	66944

No	Description	Size	Quantity	Units	Inward No	Date
1	Cello blue pens		24	No's		
2	Cello red pens		12	No's		
3	Odinary blue pens		24	No's		
4	Paper Bundles		10	Bumdles		
5	Carbon paper (Blue) 78014		01	Box		
6						
7						
8						

Remarks: For site use purpose

Prepared By	T.Madhu	Approved by	
Sign.& Date	22.06.21	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

19			
20			
21			
22			

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Vista Homes	DC No.	15304
Kapra, Opp to MRR School, Ecil	DC Date.	25-06-2021
	PO No.	78014
SY.no.193	PO Date.	24-06-2021
	Req ID	66944
GSTIN : 36AAGFV2068P1ZJ	Req Date	22-06-2021
	Loc Req No	180811

	Description of Goods	HSN/SAC	Qty
1	7560 - Stationery - other - Pen - NA - nos	9608	24
2	7560 - Stationery - other - Pen - NA - nos	9608	12
3	7560 - Stationery - other - Pen - NA - nos	9608	24
4	7555 - Stationery - other - Paper - A4 - bundles	4810	5
5	7565 - Stationery - other - Pencil Carbon Paper - NA - boxes	4809	1
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28	Inward 25964 Dt: 25/6/21		
29	MRN 93215 Dt: 28/6/21		
30	Received ... Sign:		

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 22316
Date 30/6
Sign.

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

..t / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Vista Homes

Kapra, Opp to MRR School, Ecil

SY.no.193

GSTIN : 36AAGFV2068P1ZJ

Invoice No.	17903
Invoice Date.	25-06-2021
PO No.	78014
PO Date.	24-06-2021
Req ID	66944
Req Date	22-06-2021
Loc Req No	180811

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7560 - Stationery - other - Pen - NA - nos Blue	9608	24	3.50	84.00	12	10.08
2	7560 - Stationery - other - Pen - NA - nos Red	9608	12	3.50	42.00	12	5.04
3	7560 - Stationery - other - Pen - NA - nos Blue Cello	9608	24	5.50	132.00	12	15.84
4	7555 - Stationery - other - Paper - A4 - bundles	4810	5	220.00	1,100.00	12	132.00
5	7565 - Stationery - other - Pencil Carbon Paper - NA -	4809	1	156.00	156.00	18	28.08
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD
Inward No: 25964 Dt: 25/6/21
MRN No: 93215 Dt: 08/7/21
Received By: Sign:
Vista Homes

IGST	CGST	SGST			
	95.52	95.52	Total Taxable Amount	1,514.00	191.04
			Total Invoice Amount	1,705.04	

Rupees : One Thousand Seven Hundred Five and Paise Four Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction