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PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	3/7/21	Prepared by:	HEMENDRA
PO/WO no.	75569	PO / WO Date.	15/3/21
Supplier Name	Sai Ambe Electrical	PO/WO amount	9,204/-
Firm/Company	SSLCP	Project	SSLCP
Sl. No.	Bill No.	Bill Date	Bill amount
1	1408	19/3/21	9,204/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			9,204/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	1408	19/3/21	9033,	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits : Transportation charges				—
Amount C –Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				9,204/-
Amount E – PO / WO value:				9,204/-
Amount F – Difference (A – E): GST-18%				

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved~~ – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____ /- ☑ No
Payment – due date	7/7/21
Remarks:	1st mt Bill was incorrect Bill Recd 2/7/21

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 03 JUL 2021				
Date			MINISH PARIKH MANAGER PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. ~~MD to approve all bills above 1,00,000/-~~

TAX INVOICE

(ORIGINAL FOR RECIPIENT)

Sri Ambe Electricals 5-2-32 to 34/b, Plot No.97 Sri Sai's Oxford Terrace, R.P Road, Opp Gujarati High School, Secunderabad. GSTIN/UIN: 36AAZPL0425H1ZH State Name : Telangana, Code : 36 E-Mail : sriambeelectricals@gmail.com	Invoice No. **1408**	Dated **19-Mar-2021**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Consignee **SUMMIT SALES LLP** 5-4-187/3&4, II Nd Floor , M.G Road, Secunderabad GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **75569/168487**	Dated **15-Mar-2021**
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
Buyer (if other than consignee) **SUMMIT SALES LLP** 5-4-187/3&4, II Nd Floor , M.G Road, Secunderabad GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Terms of Delivery	

SI No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**R-TPN06 WAY MD DB**	85371000	**5 nos**	1,560.00	nos		**7,800.00**
	CGST						**702.00**
	SGST						**702.00**
	Total		**5 nos**				**Rs. 9,204.00**

Amount Chargeable (in words) *E. & O.E*

INR Nine Thousand Two Hundred Four Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
85371000	7,800.00	9%	702.00	9%	702.00	1,404.00
Total	**7,800.00**		**702.00**		**702.00**	**1,404.00**

Tax Amount (in words) : **INR One Thousand Four Hundred Four Only**

Recd Bill on 2/7/21

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No: 75854
Date: 25/3
Sign: L

Company's Bank Details
Bank Name : **Yes Bank Ltd**
A/c No. : **009786900000484**
Branch & IFS Code : **BEGUMPET & YESB0000097**

for Sri Ambe Electricals

Authorised Signatory

SRI AMBE ELECTRICALS SEC'BAD

Declaration
(1) Goods once sold will be not returned.
(2) Subjict to Secunderebad jurisdiction

This is a Computer Generated Invoice

INWARD	
Inward No: 16038	Dt: 19/3/21
MRN No: 90351	Dt:
Received By:	Sign:
SUMMIT SALES LLP	

Certified by:

Stores Manager

Purchase Order

 15-03-2021 12:37:00 PM Orig

75569
11.03.21 4:50:42

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Ambe Electricals	**Doc No**	75569	168487
Plot no-97,Sri Sai Oxford Terrace R.P.Road,Secunderabad-500003	**Doc Date**	15-03-2021	
	Quote No	Nil	
GSTIN 36	**Quote Date**	15-03-2021	
7702963535 7702963535	**SupplyType**	Supply	

Kind Attn : Hari Prasad/ Subba Reddy

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4547 - Electrical - other - Distribution Board - 3 Phase - nos *6 w*	5.00	1,560.00	0.00	18.00	9,204.00
					Total Order Value . . .	**9,204.00**

Rupees : Nine Thousand Two Hundred Four Only.

Terms and Conditions :-

Specification / All items shall be of 'ABB' brand, Classiq series.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally,Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penality For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty 10 years warranty.

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for Stock purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For ***Summit Sales LLP***

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For ***Sri Ambe Electricals***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Summit sales llp	Date:	13.03.2021
Site & Phase :	Summit housing llp	Time:	12.00
Supplier		Req. No.	168487
Material required before date:		ID No.	64642

No	Description	Size	Quantity	Units	Inward No	Date
1	DB Box 75569	6 way	05	nos		
2	Deep box	4 way	180	nos		
3	8m metal box		60	nos		
4	6m metal box		250	nos		
5	2m metal box		300	nos		
6	Pvc round cover 75570	3"	500	nos		
7	Pipe	1.5mm	200	nos		
8	~~Junction box~~	~~4 way~~	~~600~~	~~nos~~		
9	T.V wire		400	mtrs		
10	Al . service wire	7/20	500	mtrs		

Remarks: Stock maintenance and site use

Prepared By	NEHA		
Sign.& Date	13.03.2021	Sign. & Date	13/3

Note: On receipt of material at site write inward number and date in last 2 columns.