PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 06/07/2021 | Prepared by: | T.D. Murthy |
| PO/WO no. | 78134 | PO / WO Date. | 29/06/2021 |
| Supplier Name | Summit Sales LLP | PO/WO amount | Rs. 2,112/- |
| Firm/Company | Silver Oak Villas LLP | Project | SOV - IX |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1. | 17980 | 30/06/2021 | Rs. 2,112/- |
| 2. | - | - | - |
| 3. | - | - | - |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | Rs. 2,112/- |

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 15377 | 30/06/2021 | 93358 | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| Amount B –Other Credits : | | | | - |
| Amount C –Other Debits : | | | | - |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | | | | Rs. 2,112/- |
| Amount E – PO / WO value: | | | | Rs. 2,112/- |
| Amount F – Difference (A – E): | | | | - |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Other (explained below) |
| Is difference between PO / Bill acceptable? | ☑ Yes □ No (explained below) |
| Excess / short material received | ☑ Approved – within acceptable limits □ No (explained below) |
| Close PO / W?O | ☑ Yes □ No – wait for balance material □ No (explained below) |
| Advance paid / PDC given (deduct when paying) | □ Yes – Rs. /- ☑ No |
| Payment – due date | **12/07/2021** |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | [signature] | | APPROVED 06 JUL 2021 MINISH PARIKH MANAGER PROCUREMENT [signature] | | | | |
| Date | 6/7/21 | | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

OFFICE COPY

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | Invoice No. | 17980 |
|---|---|---|
| Silver Oak Villas LLP | Invoice Date. | 30-06-2021 |
| Sy No, 291, Phase IX, Cherlapally, Hyderabad | PO No. | 78134 |
| | PO Date. | 29-06-2021 |
| | Req ID | 67051 |
| | Req Date | 28-06-2021 |
| GSTIN : 36ADBFS3288A2Z7 | Loc Req No | 156491 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 4057 - Consumables - Sponges - NA - nos | 3921 | 12 | 9.00 | 108.00 | 18 | 19.44 |
| 2 | 4080 - Consumables - Bombay Brooms - Other - Nos | 9603 | 12 | 10.00 | 120.00 | 0 | 0.00 |
| 3 | 2156 - Carpentry - hardware - S.S. Screws - other - | | 2 | 175.00 | 350.00 | 18 | 63.00 |
| 4 | 6621 - Paints - Janta pasta - NA - Nos | 3506 | 6 | 120.00 | 720.00 | 18 | 129.60 |
| 5 | 7278 - Plumbing - PVC - Solvent Cement - 250ml - | 35061010 | 5 | 70.00 | 350.00 | 18 | 63.00 |
| 6 | 4009 - Consumables - Coconut Broom - other - nos | 9603 | 12 | 15.75 | 189.00 | 0 | 0.00 |
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| IGST | CGST | SGST | Total Taxable Amount | 1,837.00 | 275.04 |
|---|---|---|---|---|---|
| | 137.52 | 137.52 | Total Invoice Amount | 2,112.04 | |

Rupees : Two Thousand One Hundred Twelve and Paise Four Only.

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 81776 Date 1/7 Sign.

for Summit Sales LLP

Authorised signatory

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | | |
|---|---|---|
| Silver Oak Villas LLP | DC No. | 15377 |
| Sy No, 291, Phase IX, Cherlapally, Hyderabad | DC Date. | 30-06-2021 |
| | PO No. | 78134 |
| | PO Date. | 29-06-2021 |
| | Req ID | 67051 |
| GSTIN : 36ADBFS3288A2Z7 | Req Date | 28-06-2021 |
| | Loc Req No | 156491 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 4057 - Consumables - Sponges - NA - nos | 3921 | 12 |
| 2 | 4080 - Consumables - Bombay Brooms - Other - Nos | 9603 | 12 |
| 3 | 2156 - Carpentry - hardware - S.S. Screws - other - pkts | | 2 |
| 4 | 6621 - Paints - Janta pasta - NA - Nos | 3506 | 6 |
| 5 | 7278 - Plumbing - PVC - Solvent Cement - 250ml - nos | 35061010 | 5 |
| 6 | 4009 - Consumables - Coconut Broom - other - nos | 9603 | 12 |
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for Summit Sales LLP

*Authorised signatory*

Subject to Hyderabad Jurisdiction

# Purchase Order

 29-06-2021 5:21:42 PM

78134
24.06.21 12:06:17

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP | **Doc No** | 78134 | 156491 |
| 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc Date** | 29-06-2021 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 29-06-2021 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 4057 - Consumables - Sponges - NA - nos | 12.00 | 9.00 | 0.00 | 18.00 | 127.44 |
| 2 | 4080 - Consumables - Bombay Brooms - Other - Nos | 12.00 | 10.00 | 0.00 | 0.00 | 120.00 |
| 3 | 2156 - Carpentry - hardware - S.S. Screws - other - pkts | 2.00 | 175.00 | 0.00 | 18.00 | 413.00 |
| 4 | 6621 - Paints - Janta pasta - NA - Nos | 6.00 | 120.00 | 0.00 | 18.00 | 849.60 |
| 5 | 7278 - Plumbing - PVC - Solvent Cement - 250ml - nos | 5.00 | 70.00 | 0.00 | 18.00 | 413.00 |
| 6 | 4009 - Consumables - Coconut Broom - other - nos | 12.00 | 15.75 | 0.00 | 0.00 | 189.00 |
| | | | | **Total Order Value . . .** | | **2,112.04** |

Rupees : Two Thousand One Hundred Twelve and Paise Four Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | Inclusive of all taxes |
| **Delivery Date** | Next Day. |
| **Delivery Location** | Silver Oak Villas Phase - IX<br>Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint<br>Phone. Contact: Security 65908777, 9502288244 Sanjay |
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | |

For ***Silver Oak Villas LLP***
Authorised Signatory

Name : 01/07/2021

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

## Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | Silver Oak Villas LLP | Date: | 28-06-2021 |
| Site & Phase : | Silver Oak Villas | Time: | 12:00 |
| Supplier | | Req. No. | 156491 |
| Material required before date: | 30-06-2021 | ID No. | 67051 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Sponges | | 12 | Nos | | |
| 2 | Bombay brooms | | 12 | Nos | | |
| 3 | S.S Screws | | 2 | boxes | | |
| 4 | Janta paste 78134 | | 6 | packets | | |
| 5 | PVC Solvent | | 5 | packets | | |
| 6 | Coconut Brooms | | 12 | Nos | | |
| 7 | | | | | | |
| 8 | | | | | | |
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Remarks: For SOV Site purpose

| | | | |
|---|---|---|---|
| Prepared By | P.Aishwarya | Approved by | APPROVED 01 JUL 2021 MINISH PARIKH MANAGER PROCUREMENT |
| Sign.& Date | 28-06-2021 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

# Purchase Order

 29-06-2021 5:21:42 PM Original / Office Copy / Purchase Div.Copy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP | **Doc No** | 78134 | 156491 |
| 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc Date** | 29-06-2021 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 29-06-2021 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 4057 - Consumables - Sponges - NA - nos | 12.00 | 9.00 | 0.00 | 18.00 | 127.44 |
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| | | | | **Total Order Value . . .** | | **2,112.04** |

Rupees : Two Thousand One Hundred Twelve and Paise Four Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | Inclusive of all taxes |
| **Delivery Date** | Next Day. |
| **Delivery Location** | Silver Oak Villas Phase - IX<br>Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint<br>Phone. Contact: Security 65908777, 9502288244 Sanjay |
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | |

For *Silver Oak Villas LLP*
Authorised Signatory

Name : 01/07/2021

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________

Date : __/__/____

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | DC No. | 15377 |
|---|---|---|
| Silver Oak Villas LLP | DC Date. | 30-06-2021 |
| Sy No, 291, Phase IX, Cherlapally, Hyderabad | PO No. | 78134 |
| | PO Date. | 29-06-2021 |
| | Req ID | 67051 |
| GSTIN : 36ADBFS3288A2Z7 | Req Date | 28-06-2021 |
| | Loc Req No | 156491 |

| | Description of Goods | HSN/SAC | Qty |
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| 26 | Inward No 15850 Dt 30/6/21 | | |
| 27 | MRN No: 93358 Dt 01/07/21 | | |
| 28 | Received By: Sign | | |
| 29 | | | |
| 30 | SILVER OAK VILLAS LLP | | |

for Summit Sales LLP

*Authorised signatory*

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No: 72390 Date: 3/7 Sign: