Prepared by:		T.D. Murthy			
Report Date		10-07-2021			
Site		Silver Oak Villas - III			
List of requisit	tions Where PO	/WO not prepared 3 working days after req	uisition:		
Requisition No	Requisition Date	Material Desescription	Purchase Officer - Remarks	Material delivered?	If material is not delivered is delay justified?
183600	25-06-2021	Shaded Grass	Delivered		
List of requisit	tions Where PO	/WO is prepared and items have not receive	ed at site		
Nil		Nil	Nil		
	. 0	roccean			
	0.1	T/O			
		10/01/1			

Remarks from site on the 'Requisition by Site Report' of purchase division

Company: Silver Oak Villas part-I			II Date:			03-07-2021						
Site: Silv			ilver Oak Villas part-III			Prepared by:		B.Meenakshi				
to S		25-06-2021 to to Sat)	06-2021 to 02-07-2021(Fri			Approved by:		K Purshotham				
Report Dat		03-07-2021	07-2021									
List of req	uisitions nun	bers missing in	the res	ort*:	***************************************							
List of requ	uisitions whe	re PO/WO not	prepare	d 3 working	days a	der requisiti	on:					
Ked No	Req	Date Serial no of item in Req		Item Des		ption	Reason for not preparing PO/WO#					
183600 25-06-			1-2		grass,	ass, Duranta						
List of requ	isitions whe	re PO/WO is pr	epared	and items ha	ve not l	een receive	d at cite he	wond the	land dime			
Req No.	Req	рате зепа	Serial no of Item		Description		Deta	d at site beyond the lead time: Details of discussion with supplier ^s				
		item	item in Req.				- cans of discussion with supplier					
	passes issue			Nil/5	Nil / 5 From No. Nill To No.			Nill				
	n site visit o			27.06.21	29.06	21 30 06 20		21.02.07	21	NIII		
Inward repo	ort (MRN/otl	ier) & stock rep	ort ema	ailed in pdf fo	ormat to	purchase?			Yes/No			
Items not or	rdered but re	ceived:							1037110			
Other com	orione O											
Details of st	teel & cemer					10, 7		1,312				
Details of st	Tor size		ntr	Wt. for 12 r		stock at site	Stock at	site in	Previous st	ock in Kgs		
Details of st SI. No 1.	Tor size	t stock Wt per n	ntr	rod - kgs		no of rods	Stock at Kgs	site in	Previous st	ock in Kgs		
Details of st SI. No 1. 2.	Tor size 8mm 10mm	t stock Wt per n		rod – kgs 4	-	no of rods	Kgs	site in	Previous st	ock in Kgs		
Details of st SI. No 1. 2. 3.	Tor size 8mm 10mm 12mm	t stock Wt per n	.395	rod – kgs 4 7.	1.74 -	no of rods	Kgs	site in	Previous st	ock in Kgs		
Details of st SI. No 1. 2. 3. 4.	Tor size 8mm 10mm 12mm 16mm	t stock Wt per n	.395 .617 .89 1.58	rod – kgs 4 7.4 10	1.74 - 404 -	no of rods	Kgs -	site in	Previous st	ock in Kgs		
Details of st SI. No 1. 2. 3. 4. 5.	Tor size 8mm 10mm 12mm 16mm 20mm	t stock Wt per n	.395 .617 .89 1.58 2.47	rod – kgs 4 7. 10 18	1.74 - 404 - 0.68 -	no of rods	Kgs	site in	Previous st	ock in Kgs		
Details of st SI. No 1. 2. 3. 4. 5.	8mm 10mm 12mm 16mm 20mm 25mm	t stock Wt per n	.395 .617 .89 1.58	rod – kgs 4 7. 10 18 29	1.74 - 404 - 0.68 -	no of rods	Kgs	site in	Previous st	ock in Kgs		
Details of st SI. No 1. 2. 3. 4. 5. 6. 7.	Tor size 8mm 10mm 12mm 16mm 20mm 25mm 32mm	t stock Wt per n	.395 .617 .89 1.58 2.47	rod – kgs 4 7. 10 18 29 46	1.74 - 404 - 0.68 - 1.96 -	no of rods	Kgs	site in	Previous st	ock in Kgs		
Details of st SI. No 1. 2. 3. 4. 5. 6. 7.	Tor size 8mm 10mm 12mm 16mm 20mm 25mm 32mm Binding w	t stock Wt per n kgs	.395 .617 .89 1.58 2.47 3.86 6.32	rod – kgs 4 7. 10 18 29 46	1.74 - 404 - 0.68 - 3.96 - 0.64 - 0.32 - 84 -	no of rods	Kgs	site in		ock in Kgs		
Details of st SI. No 1. 2. 3. 4. 5. 6. 7.	Tor size 8mm 10mm 12mm 16mm 20mm 25mm 32mm	t stock Wt per n	.395 .617 .89 1.58 2.47 3.86 6.32	rod – kgs 4 7. 10 18 29 46	1.74 - 404 - 3.96 - 3.96 - 3.32 - 84 - N	no of rods	Kgs	PI	Nill PC/PSC last	ock in Kgs		
SI. No 1. 2. 3. 4. 5. 6. 7. 8. OPC stock	Tor size 8mm 10mm 12mm 16mm 20mm 25mm 32mm Binding w	wt stock Wt per n kgs ire - OPC last weeks sto	.395 .617 .89 1.58 2.47 3.86 6.32	rod – kgs 4 7. 10 18 29 46 75 Nill	1.74 - 404 - 0.68 - 3.96 - 0.64 - 3.32 - 84 - N	no of rods fill PC/PSC ock	Kgs Nill 245	PI	Nill PC/PSC last eeks stock			
Details of st SI. No 1. 2. 3. 4. 5. 6. 7. 8. OPC stock	Tor size 8mm 10mm 12mm 16mm 20mm 25mm 32mm Binding w	wt stock Wt per n kgs ire - OPC last	.395 .617 .89 1.58 2.47 3.86 6.32	rod – kgs 4 7. 10 18 29 46 75 Nill	1.74 - 404 - 0.68 - 3.96 - 0.64 - 3.32 - 84 - N	no of rods	Kgs Nill 245	PI	Nill PC/PSC last			

Notes: 1.* Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to <u>purchase@modiproperties.com</u>, <u>ashaiya@modiproperties.com</u> and <u>raikumarn@modiproperties.com</u> on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks – Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write "NA" in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!

Prepared by:		T.D. Murthy			
Report Date		10-07-2021			
Site		Modi Housing PVT LTD			
List of requisit	tions Where PO	WO not prepared 3 working days after req	uisition:		
Requisition No	Requisition Date	Material Descscription	Purchase Officer - Remarks	Material delivered?	If material is not delivered is delay justified?
185007	01-06-2021	Sim based landline Telephone	Online purchase - next week delivery		77
185011	07-06-2021	MI Camera	Online purchase		
List of requisit	ions Where PO/	WO is prepared and items have not receive	ed at site		
185014	08-06-2021	Curb stone	Next week delivery		

T.D. Macelly

Remarks from site on the 'Requisition by Site Report' of purchase division

Company: MHPLSOV				Date:		03-07-2021					
			r Oak Villas part-III			Prepared by:		B. Meenakshi			
to Sat		25-06-20: to Sat)	5-2021 to 02-07-2021(Fri		Approved by:			K Purshotham			
Report Date	21			480							
List of requ	isitions num	bers miss	ing in the rep	ort*:				in			
List of requi	sitions whe	re PO/WO	not prepare	d 3 workin	g days	after requis	sition:		100		
Req No.	Req				Item Descr		cription Rea		son for n	ot preparing I	PO/WO*
185007	01.0	6.21	1	Sim based Lan		ndline		10.7			91 12 4
185011	185011 07-06-21		1.000	MI camera				*******************************			
List of requi	sitions when	re PO/WO) is prepared	and items h	ave no	t been recei	ved a	t site bev	ond the	lead time:	
Req No. Req Date		Date	Serial no of item in Req.	Item Descript				Details of discussion with supplier ^s			suppliers
185014	35014 08-06-2021		1	Curb St	Curb Stone		Material ready wit next week		dy with s	supplier will b	e delivered by
No. of gate p			k:	Nil / 5		From No. 06.21, 30.06		Vill . 01.07.	To No 21.02.07		Nill
Inward repo	rt (MRN/oth	ner) & sto	ck report em	ailed in pdf	format	to purchase	e?			Yes/No	
Items not on	dered but re	ceived:									
Other correct											
Details of ste	eel & cemer	it stock									
Sl. No Tor size		W kg	t per mtr	Wt. for 12 mtr rod – kgs		Stock at site - no of rods				Previous stock in Kgs	
1.	8mm		.395		4.74	450		-			
2.	10mm		.617		7.404	420					
3,	12mm		.89		10.68	105		1.778 1 270			
4.	16mm		1.58	*****	8.96	-		- 1			
5.	20mm		2.47		29.64	**		-			
6.	25mm		3,86		16.32	*		200			75-114
7.	32mm		6.32		75.84	-		-			
8.	Binding w	vire -				Nill		Nill		Nill	
OPC stock	Nill		C last eks stock	Nill		PPC/PSC stock		Nill		PC/PSC last veeks stock	Nill
Details		Pr	Project Manager					ficer/Manager		dmin Audit	100
Sign			The state of the s			Munaku					
JIEI				03,07-2021				13 3	The second secon		

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajkumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/imput, 8. \$ Suggested remarks – Ready with supplier, Supplier not contacted/, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!