Summit Sales LLP (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

10008

No. : **JOU\FEB\10008\20-21** Dated : **6-Feb-2021**

Particulars		Debit	Credit
SUP- Sri Sai Santoshi Traders Agst Ref **2306** **1,330.00 Dr**	*Dr*	**1,330.00**	
To ECARD-Prabhakar 009783600000560			**1,330.00**
On Account of : Being amount credited to Prabhakar expense card towards purchase of Eveready battery from Sri Sai Santoshi Traders against bill no:2306 dt:30.01.2021			
		₹ 1,330.00	**₹ 1,330.00**

Prepared by: nagapriyanka Approved by

Summit Sales LLP (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

10018

No. : **JOU\FEB\10009\20-21** Dated : **6-Feb-2021**

Particulars		Debit	Credit
SUP- Decathlon Agst Ref **70146603/2011219** **1,998.00 Dr**	Dr	**1,998.00**	
To ECARD-Prabhakar 009783600000560			**1,998.00**
On Account of : Being amount credited to Prabhakar Expense card towards purchase of Badminton net from Decathlon against bill no:70146603/2011219 dt:30.01.2021			
		₹ 1,998.00	**₹ 1,998.00**

Prepared by: nagapriyanka Approved by

Summit Sales LLP (20-21)
G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

10020

No. : **JOU\FEB\10010\20-21** Dated : **6-Feb-2021**

Particulars		Debit	Credit
SUP- Bayari Ventures Private Limited-29 Agst Ref **IN-QSSDZ-48477** **17,367.00 Dr**	*Dr*	**17,367.00**	
To ECARD-Prabhakar 009783600000560			**17,367.00**
On Account of : Being amount credited to Prabhakar expense card towards purchase of TP Link Router from Bayari Ventures Private Limited against bill no: IN-QSSDZ-48477 dt:29-01-2021			
		₹ 17,367.00	**₹ 17,367.00**

Prepared by: nagapriyanka

Approved by

Weekly - Petty cash /expense card statement.

Name	Prabhakar P	Statement date	03-02-21
Prepared by	Prabhakar	Sign	3/2/21
From period	NA	To period	NA

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	Summit Sales LLP	SHLLP	Eveready batteries and Charger 13 nos	1,330-00	☑Y ☐N	☑Y ☐N
2.	Summit Sales LLP	SHLLP	TP Link router 3 nos	17,367-00	☑Y ☐N	☑Y ☐N
3.	Summit Sales LLP	SHLLP	Bad mention net 2 nos	1,998-00	☑Y ☐N	☑Y ☐N
4.			Total	20,695-00		

Amount to be credited by	☐ Transfer to Haapay card, ☐ Transfer to expense card, ☑ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:

Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:	APPROVED PRABHAKAR Sr. MANAGER PURCHASE	Lavanya.O		APPROVED BY SOHAM MANAGING DIRECTOR
Date:	03 FEB 2021	4/2/2021.		FEB 2021

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipted of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

Summit Sales LLP (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

10021

No. : **JOU\FEB\10011\20-21** Dated : **6-Feb-2021**

Particulars		Debit	Credit
OE-Misc. Expenses-Site	*Dr*	**2,916.00**	
To ECARD-HEMENDRA -009783600000550			**2,916.00**
On Account of : Towards payment made to Manyamma part time sweeping charges for the month of Sept-20			
		₹ 2,916.00	**₹ 2,916.00**

Prepared by: lavanya

Approved by

Cash Payment

DEBIT VOUCHER

SUMMIT SALES LLP
Sy.No.74 & 75, Behind Kingston P.G. College,
Cherlapally, Ranga Reddy (Dist)-500 051.

Voucher No. ______________

A/c. ______________ Date : ______________

		Rs.	Ps.
Paid to	Manyamma (Part Time Sweeper)		
towards	Sweeping charges for the month of	2416	00
	Sept - 2020 - 29 days, 2500/- Pm		
	Bathroom cleaning	500	00
Rupees	Two thousand nine hundred sixteen Only		
Paid by Cheque / Cash	Cheque No.	Dated	Drawn on Bank	2916	00

Prepared by Saraiya   Approved by   Receiver's Signature

Weekly - Petty cash /expense card statement.

Name	HEMENDRA	Statement date	05.02.2021
Prepared by	HEMENDRA	Sign	
From period	29.01.2021	To period	05.02.2021

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	SSLLP		Part time sweeper payment and bathroom cleaning sept-2020	2916.00	□Y □N	□Y □N
2.					□Y □N	□Y □N
3.					□Y □N	□Y □N
4.					□Y □N	□Y □N
5.					□Y □N	□Y □N
6.					□Y □N	□Y □N
7.					□Y □N	□Y □N
8.				2916.00	□Y □N	□Y □N
9.	Total	**2916.00**				

Amount to be credited by	□ Transfer to Haapay card, □ Transfer to expense card, □ Cash reimbursement, □ Transfer to personal a/c. □ Other:			
Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:		Lavanya		
Date:		8/2/2021		

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipted of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

Summit Sales LLP (20-21)
M G Road, Ranigunj
Secunderabad
State Name : , Code :

Journal Voucher

10022

No. : **JOU\FEB\10023\20-21** Dated : **15-Feb-21**

Particulars		Debit	Credit
OE-Misc. Expenses-Site	*Dr*	**1,560.00**	
To ECARD-RAGHU 009783600000786			**1,560.00**
On Account of : Being amount credited to Raghu towards purchase of ~~tablets~~ Medicines for site we payment made through expenses card			
		₹ 1,560.00	**₹ 1,560.00**

Prepared by: bhavani

Approved by

Weekly - Petty cash /expense card statement.

Name	P. Raghu	Statement date	
Prepared by	P. Raghu	Sign	P. Raghu
From period		To period	

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	Nilgiri Estate	N.E	Purchase at Cement sheet Po No 73850	1190=00	☑Y ☐N	☑Y ☐N
2.	G.V.DC	G.V.DC	Purchase at Tea Flask R.No 13132	740=00	☑Y ☐N	☑Y ☐N
3	SSLLP	SSLLP	Purchase at D.cold Tablet R.No. 182555	1560=00	☑Y ☐N	☑Y ☐N
4.	G.VRC	G.V.RC	Purchase at Polythene cover Po No 72914	100=00	☑Y ☐N	☑Y ☐N
5.	GVRC	GVRC	Purchase at Tenax Rey No 163305	1227=00	☐Y ☐N	☐Y ☐N
6.					☐Y ☐N	☐Y ☐N
7.					☐Y ☐N	☐Y ☐N
8.					☐Y ☐N	☐Y ☐N
9.					☐Y ☐N	☐Y ☐N
10.	Total			4817=00		

Amount to be credited by	☐ Transfer to Haapay card, ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:			
Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:	APPROVED [signature]		APPROVED BY [signature]	
Date:	05 FEB 2021 P. PRABHAKAR Sr. MANAGER PURCHASE		08 FEB 2021 A. SAMBA SIVA RAO SR. MANAGER-ACCOUNTS	

DEBIT VOUCHER

SUMMIT Sales LLP

Voucher No. ______________

A/c. ______________ Date : 26/1/21

Paid to Prime Aid Medicals	Rs.	Ps.
towards Purchase at D.Cold Total Tablets	727 =	94
Reg. No 182555 (H.O)	832 =	48
Rupees One Thousand five Hundred and sixty only		
Paid by ~~Cheque~~ / Cash ✓ — Cheque No. — Dated — Drawn on Bank	1560 =	42

APPROVED
06 FEB 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Prepared by — Approved by — Receiver's Signature

PRIME AID MEDICALS

Beside Green Trends Salon, Near Heritage Fresh
Vegetable Market Road, New Nallakunta, Hyderabad.

Invoice No.: 1882

Date : 26/1/21

D.L. No. : TG/24/01/2017-22914

GSTIN : 36AAUFP4849C1ZT

Mobile : 9100375021 - 7981291096

Name : Summit Sales Llp

Doctor : -

S.No.	Product	Batch No.	Exp Dt.	Qty.	Rate	GST%	Amount
1	D-Cold-Total	KK490	8/22	20	3.58		71.63
2	Combiflam-	1020077	8/22	15	1.90		28.55
3	Nicip-	BS90957	10/22	20	39.50		79.00
4	Gelusil-	2018157E	8/22	30	18.10		36.20
5	Dolo-650	DORS2017	6/24	30	30.74		61.48
6	[illegible]	MH2345	8/21	30	35.03		105.09
7	[illegible]	BEV1225	7/22	20	50.80		101.60
8	Okacet	C101206	8/23	15	1.84		27.61
9	Lopemide	2692R024	9/22	15	2.07		31.12
10	Ketorol-DT	E2000263	9/23	10	8.10		81.00
11	Zofer-4	EMX1410	5/23	20	52.33		104.66
							727.94

INWARD
Inward No: 767 Dt: 27/01/21
MRN No: Dt:
Received By: Jagadeesh Sign:
MODI PROPERTIES

Goods once sold will not be taken back or exchanged
Subject to Hyderabad Jurisdiction E.&O.E.

For Prime Aid Medicals

PRIME AID MEDICALS

Beside Green Trends Salon, Near Heritage Fresh
Vegetable Market Road, New Nallakunta, Hyderabad.

Invoice No.: 1883

Date : 26/11/21

D.L. No. : TG/24/01/2017-22914

GSTIN : 36AAUFP4849C1ZT

Mobile : 9100375021 - 7981291096

Name : Summit Sales Llp

Doctor : -

S.No.	Product	Batch No.	Exp Dt.	Qty.	Rate	GST%	Amount
1	neolyosin-powder	NE861	7/22	1	71-10		71-10
2	cotton	195/19	9/22	1	22.00		22.00
3	Nikl	E000231	1/23	22	5.42		119.38
4	Volini-Spray	G1x 0040	4/22	2	295.00		590.00
5	Band-Aid	MR1932	6/22	15	2-00		30.00
6							
7							
8							
9							
10							832.48
11							

INWARD
Inward No: 768 Dt: 25/01/4
MRN No: Dt:
Received By: Sign:
MODI PROPERTIES

Goods once sold will not be taken back or exchanged
Subject to Hyderabad Jurisdiction E.&O.E.

727=94
832=48
Total- 1560=42

For Prime Aid Medicals

Requisition Form

Company Name:	Summit Sales LLP Common Expenses	Date:	21.01.2021
Site & Phase :	Head Office	Time:	01:55 pm
		Req. No.	~~16250222~~ 182555
Material required before date:		ID No.	63287

No	Description	Size	Quantity	Units	Inward No	Date
1	D - Cold Total		20	No's		
2	Combiflam		15	No's		
3	Nice		20	No's		
4	Gelusil		30	No's		
5	Dolo		30	No's		
6	Saridon		30	No's		
7	Spasmindon		15	No's		
9	Okacet		15	No's		
10	Lopaamide		15	No's		
11	Volini Spray		02	No's		
12	Ketorol DT – for tooth pain		10	No's		
13	Nicip MD Tablet		20	No's		
14	Zofran		20	No's		
15	Neosporin powder		02	No's		
16	Band aid		15	No's		
17	Cotton		01	Pack		

Remarks: For Office use –			
Prepared By	Jai Kumar	Approved by	
Sign.& Date	21.01.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
22 JAN 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Summit Sales LLP (20-21)
M G Road, Ranigunj
Secunderabad
State Name : , Code :

Journal Voucher

10023

No. : **JOU\FEB\10014\20-21** Dated : **15-Feb-21**

Particulars		Debit	Credit
Sundry Purchases-Exempted	*Dr*	**9,500.00**	
To ECARD-SELVA KUMAR 009783600000570			**9,500.00**
On Account of : Towards purchase of drums against po no:-73512 Dt:-05.01. 2021			
		₹ 9,500.00	**₹ 9,500.00**

Prepared by: lavanya

Approved by

Weekly - Petty cash /expense card statement.

Name	J. Selvakumar	Statement date	9/2/21
Prepared by	J. Selvakumar	Sign	
From period	9/2/21	To period	9/2/21.

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	Summit Sales LLP	SSLLP	Local Purchase of PVC Drums PO NO 73512 Dt 5/1/21	9500	☐Y ☐N	☐Y ☐N
2.					☐Y ☐N	☐Y ☐N
3.					☐Y ☐N	☐Y ☐N
4.					☐Y ☐N	☐Y ☐N
5.					☐Y ☐N	☐Y ☐N
6.					☐Y ☐N	☐Y ☐N
7.					☐Y ☐N	☐Y ☐N
8.					☐Y ☐N	☐Y ☐N
9.					☐Y ☐N	☐Y ☐N
10.	Total			9500/-		

Amount to be credited by	☐ Transfer to Haapay card, ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:			
Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:				
Date:	APPROVED 09 FEB 2021 P. PRABHAKAR Sr. MANAGER PURCHASE		APPROVED BY 12 FEB 2021 A. SAMBA SIVA RAO SR. MANAGER-ACCOUNTS	

DEBIT VOUCHER

Summit Sales LLP

Voucher No. ______________

A/c. ______________ Date : 9/2/21

Paid to local Purchase.	Rs.	Ps.
towards Purchase of PVC Drums	9500	00
PO NO-73512 Dt 5/1/21		
Rupees Nine thousand five hundred only		
Paid by Cheque / Cash — Cheque No. — Dated — Drawn on Bank	9500	00

APPROVED
09 FEB 2021
P. [illegible]AKAR
Sr. MANAGER PURCHASE

Prepared by — Approved by — Receiver's Signature

9/2/2021

Local Purchase.

1) PVC Drums. — 10 Nos

Rs 950x10 = 9500/-

10 Nos.

APPROVED
09 FEB 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

INWARD	
Inward No: 15799	Dt: 9/2/21
MRN No:	Dt:
Received By:	Sign:
SUMMIT SALES LLP	

Certified by:

Stores Manager

Purchase Order

 05-01-2021 11:06:11

73512
31.12.20 3:28:55

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Local Purchase	Doc No	73512	168277
	Doc Date	05-01-2021	
	Quote No	Nil	
GSTIN 36	Quote Date	29-12-2020	
	SupplyType	Supply	

Kind Attn :

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6123 - Miscellaneous - Plastic Drum - Others - nos	10.00	950.00	0.00	0.00	9,500.00
					Total Order Value . . .	**9,500.00**

Rupees : Nine Thousand Five Hundred Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 1st quality.
Payment Terms	100% advance payment.
Tax	Not applicable.
Delivery Date	Within 7 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	By cash...../--to Selva through happy card
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name :

Contact

Accepted the above Terms And Conditions

For ***Local Purchase***

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	Summit sales llp	Date:	31.12.2020
Site & Phase :	Summit housing llp	Time:	11.00
Supplier		Req. No.	168277
Material required before date:		ID No.	62746

No	Description	Size	Quantity	Units	Inward No	Date
1	PVC DRUMS 73512		10	NOS		
2	BLUE SHEET 73511	12X18	10	NOS		
3	BLUE SHEET	24X18	10	NOS		
4						
5						
6						
7						
8						

Remarks : For stock maintenance and site use

Prepared By	SOWMYA	Approved by	APPROVED BY
Sign.& Date	31.12.2020	Sign. & Date	-1 JAN 2021

Note: On receipt of material at site write inward number and date in last 2 columns.

SOHAM MODI
MANAGING DIRECTOR

Summit Sales LLP (20-21)
M G Road, Ranigunj
Secunderabad
State Name : , Code :

Journal Voucher

10024

No. : **JOU\FEB\10014\20-21** Dated : **15-Feb-21**

Particulars		Debit	Credit
SUP-CLoudtail India Private Limited-29	*Dr*	**9,638.00**	
To ECARD-Prabhakar 009783600000560			**9,638.00**
On Account of : Being amount credited to Prabhakar expense card towards purchase of curtain rod against bill no:IN-BLR7-18259121 DT:9.2.2021			
		₹ 9,638.00	**₹ 9,638.00**

Weekly - Petty cash /expense card statement.

Name	Prabhakar P	Statement date	11-02-21
Prepared by	Prabhakar	Sign	
From period	NA	To period	NA

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	Summit Sales LLP	SHLLP	Curtains 7 nos	2,769-00	☑Y ☐N	☑Y ☐N
2.	Summit Sales LLP	SHLLP	Curtain 1 nos	799-00	☑Y ☐N	☑Y ☐N
3.	Summit Sales LLP	SHLLP	Curtain rods 5 nos	4,745-00	☑Y ☐N	☑Y ☐N
4.	Summit Sales LLP	SHLLP	Curtain rods 2 nos	1,898-00	☑Y ☐N	☑Y ☐N
5.	Summit Sales LLP	SHLLP	Corelly dinner set 2 nos	9,638-00	☑Y ☐N	☑Y ☐N
6.	Summit Sales LLP	SHLLP	Cutlery set 2 nos	1,198-00	☑Y ☐N	☑Y ☐N
7.	Summit Sales LLP	SHLLP	Tuffpaulin Tarpaulin 1 nos	1,949-00	☑Y ☐N	☑Y ☐N
8.	Summit Sales LLP	SHLLP	Mop and Brrom Holder 6 nos	2,259-00	☑Y ☐N	☑Y ☐N
9.	Summit Sales LLP	SHLLP	Mi security camera 2 nos	5,578-00	☑Y ☐N	☑Y ☐N
10.			Total	30,833-00		

Amount to be credited by	☐ Transfer to Haapay card, ☐ Transfer to expense card, ☑ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:			
Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:	APPROVED	Lavanya. D		
Date:	11 FEB 2021			

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipted of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

PRABHAKAR
Sr. MANAGER PURCHASE

APPROVED BY
12 FEB 2021
SOHAM MODI
MANAGING DIRECTOR

Summit Sales LLP ('20-21)
M G Road, Ran[illegible]nj
Secunderabad
State Name : , Code :

Journal Voucher

10025

No. : **JOU\FEB\10015\20-21** Dated : **15-Feb-21**

Particulars		Debit	Credit
SUP-Cloudtail India Pvt Ltd -36	*Dr*	**1,198.00**	
To ECARD-Prabhakar 009783600000560			**1,198.00**
On Account of : Being amount credited to Prabhakar expense card towards purchase of Stainless Steel Cutlery set from Cloudtail India Pvt Ltd against bill no:IN-HYD3-4566257 dt:09.02.2021			
		₹ 1,198.00	**₹ 1,198.00**

Summit Sales LLP (20-21)
M G Road, Ran[illegible]j
Secunderabad
State Name : , Code :

Journal Voucher

10026

No. : **JOU\FEB\10015\20-21** Dated : **15-Feb-21**

Particulars		Debit	Credit
SUP-CLoudtail India Private Limited-29	*Dr*	**1,898.00**	
To ECARD-Prabhakar 009783600000560			**1,898.00**
On Account of : Being amount credited to Prabhakar expense card towards purchase of curtain rod against bill no:IN-BLR7-17810811 dt:1898			
		₹ 1,898.00	**₹ 1,898.00**

Summit Sales LLP (20-21)
M G Road, Ranig..j
Secunderabad
State Name : , Code :

Journal Voucher

10027

No. : **JOU\FEB\10016\20-21** Dated : **15-Feb-21**

Particulars		Debit	Credit
SUP-CLoudtail India Private Limited-24 Agst Ref **IN-AMD2-5292199 4,745.00 Dr**	*Dr*	**4,745.00**	
To ECARD-Prabhakar 009783600000560			**4,745.00**
On Account of : Being amount credited to Prabhakar expense card towards purchase of Curtain Rods from Cloudtail India Private Limited against bill no: IN-AMD2-5292199 DT:01.02.2021			
		₹ 4,745.00	**₹ 4,745.00**

Summit Sales LLP (20-21)
M G Road, Ranigunj
Secunderabad
State Name : , Code :

Journal Voucher

10028

No. : **JOU\FEB\10017\20-21** Dated : **15-Feb-21**

Particulars		Debit	Credit
SUP- Singhal Exports-08	*Dr*	**799.00**	
To ECARD-Prabhakar 009783600000560			**799.00**
On Account of : Being amount credited to Prabhakar expense card towards purchase of Linenwalas cotton solid grommet curtain for windows from Singhal Exports against bill no:IN-QNIG-63846 DT:01.02.2021			
		₹ 799.00	**₹ 799.00**

Summit Sales L' P (20-21)
M G Road, [illegible]nigunj
Secunderabad
State Name : , Code :

Journal Voucher

10029

No. : **JOU\FEB\10018\20-21** Dated : **15-Feb-21**

Particulars		Debit	Credit
SUP-Verma Enterprises-06 Agst Ref **IN-12985** **2,769.00 Dr**	*Dr*	**2,769.00**	
To ECARD-Prabhakar 009783600000560			**2,769.00**
On Account of : Being amount credited to Prabhakar expense card towards purchase of Galaxy home decor solid plain curtains from Verma Enterprise against bill no:IN-12985 dt:01.02.2021			
		₹ 2,769.00	**₹ 2,769.00**

Summit Sales LLP (20-21)
M G Road, anigunj
Secunderabad
State Name : , Code :

Journal Voucher

10030

No : **JOU\FEB\10019\20-21** Dated : **15-Feb-21**

Particulars		Debit	Credit
SUP-Keep It Fresh LLP-06	*Dr*	**1,949.00**	
To ECARD-Prabhakar 009783600000560			**1,949.00**
On Account of : Being amount credited to Prabhakar expense card towards purchase of sundry items from Keep It Fresh LLP against bill no:IN-1829 dt:29.01.2021			
		₹ 1,949.00	**₹ 1,949.00**

Summit Sales LLP (20-21)
M G Road, anigunj
Secunderabad
State Name : , Code :

Journal Voucher

10031

No. : **JOU\FEB\10020\20-21** Dated : **15-Feb-21**

Particulars		Debit	Credit
SUP- DJ Trader-24	*Dr*	**2,259.00**	
To ECARD-Prabhakar 009783600000560			**2,259.00**
On Account of : Being amount credited to Prabhakar expense card towards purchase of ontime mop and broom holder from DJ Trader against bill no:IN-223 dt:29.01.2021			
		₹ 2,259.00	**₹ 2,259.00**

Summit Sales LLP (20-21)
M G Road anigunj
Secunderabad
State Name : , Code :

Journal Voucher

10032

No. : **JOU\FEB\10021\20-21** Dated : **15-Feb-21**

Particulars		Debit	Credit
SUP-DUKANDWAR-07 Agst Ref **IN-2600** **5,758.00 Dr**	*Dr*	**5,758.00**	
To ECARD-Prabhakar 009783600000560			**5,758.00**
On Account of : Being amount credited to Prabhakar expense card towards purchase of Full WIFI Smart Security Camera against Bill No :IN-2600 dt:29.01.2021			
		₹ 5,758.00	**₹ 5,758.00**

Summit Sales LLP
M G Road, Ranigunj
Secunderabad

Journal Voucher

10033

No. : **JOU\FEB\10034\20-21** Dated : **19-Feb-21**

Particulars		Debit	Credit
SUP-Vista Homes	*Dr*	**1,54,679.00**	
To MSUP-Vista Homes			**1,54,679.00**
On Account of : Towards amount adjusted			
		₹ 1,54,679.00	**₹ 1,54,679.00**

Prepared by: lavanya

Approved by

Summit Sales L((20-21)
M G Road, Ra..gunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

10034

No. : **JOU\FEB\10025\20-21** Dated : **20-Feb-21**

Particulars		Debit	Credit
OE-Misc. Expenses-Site	*Dr*	**50.00**	
To ECARD-RAGHU 009783600000786			**50.00**
On Account of : Being amount payable Raghu towards continment charges payment made through expenses card			
		₹ 50.00	**₹ 50.00**

Prepared by: bhavani

Approved by

Weekly - Petty cash /expense card statement

Name	P. Raghu	Statement date	
Prepared by	P. Raghu	Sign	P. Raghu
From period		To period	

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	PMR	PMR	Local Purchase of EMPty Bags Req. No 180004	1050=00	☐Y ☐N	☐Y ☐N
2.	SSUP	SSUP	Sec. Cantonment Board –	50=00	☐Y ☐N	☐Y ☐N
3.	G.V.RC	G.VRC	Transportation of MS Angles PO No 74002	2200=00	☐Y ☐N	☐Y ☐N
4.	~~SOV-II~~		PO No 74271		☐Y ☐N	☐Y ☐N
5.	SOV IIP	SOV IIP	Purchase of Tea CUPS Req No 156367	680=00	☑Y ☐N	☑Y ☐N
6.	SOV IIP	SOV IIP	Purchase of SPoons Req No 156367	480=00	☑Y ☐N	☑Y ☐N
7.	SOV IIP	SOV IIP	Purchase of CUPS & Flask R.No 156361	2080=00	☑Y ☐N	☑Y ☐N
8.					☐Y ☐N	☐Y ☐N
9.					☐Y ☐N	☐Y ☐N
10.	Total			6540=00		

Amount to be credited by	☐ Transfer to Haapay card, ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:			
Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:	APPROVED 27 JAN 2021 P. PRABHAKAR Sr. MANAGER PURCHASE		22/2/21	
Date:				

Vol No. III Original

SECUNDERABAD CANTONMENT BOARD

Toll Tax Receipt (By The Lessee)

Book No. Receipt No.

Vehicle No. 5123304 Date ____________

Received from Vehicle Owner / Driver ____________

PARTICULARS	RATE
Motor Vehicle above 5 Tonnes upto 10 Tonnes	₹. 50/-

BRIM B

581-89

For Lessee Signature
Balaji Enterprises

Sd/-
Chief Executive Officer
Secunderabad Cantonment

DEBIT VOUCHER

Summit Sales LLP

Voucher No. ______________

A/c. ______________ Date : 10/2/21

Paid to Secunderabad Contonment Board	Rs.	Ps.
towards Paid to contonment charges at C.B.	50	=/-
Build con Metrial		
Rupees Fifty only		
Paid by ~~Cheque~~ / Cash — Cheque No. — Dated — Drawn on Bank	50	=/-

APPROVED
27 JAN 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Prepared by — Approved by — Receiver's Signature

Summit Sales LLP (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

10035

No. : **JOU\FEB\10026\20-21** Dated : **23-Feb-21**

Particulars		Debit	Credit
Sup-Raj Enterprises	*Dr*	**1,121.00**	
To ECARD-SELVA KUMAR 009783600000570			**1,121.00**
On Account of : Towards purchase of Silica Gel against bill no:-1376 dt:-19.02.2021 payment made through seva expences card			
		₹ 1,121.00	**₹ 1,121.00**

Prepared by: lavanya Approved by

DEBIT VOUCHER

Summit Sales LLP

Voucher No. ____________

A/c. ____________ Date : 22/2/21

Paid to Rai Enterprises.	Rs.	Ps.
towards Purchase of Packing cover 3/4 ca	1121	00
gel Packet Reg No		
Rupees One thousand one hundred Twenty		
One only		
Paid by ~~Cheque~~ / Cash — Cheque No. [ ] Dated [ ] Drawn on Bank [ ]	1121	00

APPROVED
22 FEB 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Prepared by Approved by Receiver's Signature

Summit Sales LLP (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

10036

: **JOU\FEB\10027\20-21**

Dated : **23-Feb-21**

Particulars		Debit	Credit
onsumables-Exempted	Dr	**810.00**	
CARD-SELVA KUMAR 009783600000570			**810.00**
unt of : wards purchase of cups & Spoons payment made through va expenes card			
		₹ 810.00	**₹ 810.00**

y: lavanya

Approved by

DEBIT VOUCHER

Summit Sales LLP

Voucher No. ____________

A/c. ____________ Date : 22/2/21

Paid to Sri Laxmi Crockery Mart.	Rs.	Ps.
towards purchase of cups. & spoons	810	00
Rcp. No 16765		
Rupees Eight hundred ten only		
Paid by ~~Cheque~~ / Cash · Cheque No. · Dated · Drawn on Bank	810	00

APPROVED
22 FEB 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Prepared by Approved by Receiver's Signature

Requisition Form

Company Name:	Summit Sales LLP Common Expenses	Date:	19.12.2020
Site & Phase :	Head Office	Time:	10:40 am
		Req. No.	16765
Material required before date:		ID No.	62428

No	Description	Size	Quantity	Units	Inward No	Date
01	Coffee Spoons to MD	SMALL	06	No's		
02	Coffee MUG to MD	BIG	03	No's		

Prepared By	Jai kumar	Approved by	
Date	19.12.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 c3olumns.

APPROVED
19 DEC 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE

Weekly - Petty cash /expense card statement.

Name	J. Sehra kumar	Statement date	22\2\21
Prepared by	J. Sehra kumar	Sign	[signature]
From period	8\1\21	To period	22\2\21

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	Summit sales	SSLLP	Sri Laxmi crockery mart (cups)	810	☐Y ☐N	☐Y ☐N
2.	"	"	Raj Enterprises (Packing covers)	1121	☐Y ☐N	☐Y ☐N
3.	modi properties	MPL	G. krishna murthy & sons (Box plastic)	2200	☐Y ☐N	☐Y ☐N
4.	mehta & modi (kowkur)	GHT	G. krishnamurthy & sons. covers.	200	☐Y ☐N	☐Y ☐N
5.					☐Y ☐N	☐Y ☐N
6.					☐Y ☐N	☐Y ☐N
					☐Y ☐N	☐Y ☐N
8.					☐Y ☐N	☐Y ☐N
9.				4331	☐Y ☐N	☐Y ☐N
10.	Total			4331		

Amount to be credited by	☐ Transfer to Haapay card, ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:			
Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:	[signature] APPROVED 22 FEB 2021 P. PRABHAKAR Sr. MANAGER PURCHASE		[signature]	
Date:				

APPROVED BY
23 FEB 2021
A. SAMBA SIVA RAO
Sr. MANAGER ACCOUNTS

GSTIN: 36ABEFS3790A1ZA (Comp.)

BILL OF [illegible]

CASH MEMO

ॐ

Phone : 24601962
Mobile : 9885423661
9394703143
9391302607

SRI LAXMI CROCKERY MART

5-2-978, NIZAMSHAHI ROAD, OSMANGUNJ, HYDERABAD - 500 095

శ్రీ లక్ష్మి క్రాకరి మార్ట్

డోర్ నెం. 5-2-978, జవహర్‌లాల్ నెహ్రూ రోడ్, నిజాంషాహి రోడ్, హైదరాబాద్ - 500 095.

No. 2090

Date : 19/2/21

Name: Summit Sales LLP GST NO:- 36ALQFS2044L1Z7

Qty.	PARTICULARS	Rate	AMOUNT Rs.	P
6	Pcs mugs		720 =	00
6	Pcs Glass (spoon		90 =	00
	INWARD Inward No: 846 Dt: 19/02/21 MRN No: Dt: Received By: Samarjit Sign: MODI PROPERTIES			
	THANK YOU VISIT AGAIN	TOTAL	810 =	00

CONDITIONS : **CROCKERY TAX PAID**

1. Goods once sold cannot be taken back or exhanged.
2. we are not responsible for shortage, breakage or damage once goods are despatched.

Signature