PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	9/7/21	Prepared by:	BHAVANI
PO/WO no.	77733	PO / WO Date.	17/6/21
Supplier Name	Patel & Company	PO/WO amount	19,333
Firm/Company	MPPL	Project	HO
Sl. No.	Bill No.	Bill Date	Bill amount
1	1185	2/7/21	19,333
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			19,333

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.				☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :_Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	19,333
Amount E – PO / WO value:	19,333
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	12-7-21
Remarks:	Incentive Rs-20/-

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Bhavani		APPROVED 10 JUL 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date	9/7/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

PATEL & CO (21-22)
H.NO.8-7-177/5, PLOT NO.4 & 21,
SWARNADHAMA NAGAR,DAIRY FARM ROAD,
OLD BOWENPALLY,SECUNDERABAD -11
GSTIN/UIN: 36AEJPP6112M1Z6
State Name : Telangana, Code : 36
Contact : 8977213751,7737513751
E-Mail : PATEL319@YMAIL.COM / PATELMKJ319@GMAIL.COM

Invoice No. 1185	Dated 2-Jul-2021
Delivery Note 1185	Mode/Terms of Payment
Supplier's Ref.	Other Reference(s)
Buyer's Order No.	Dated
Despatch Document No.	Delivery Note Date 2-Jul-2021
Despatched through	Destination
Terms of Delivery	

Buyer
MODI PROPERTIES PVT LTD.
5-4-187/3 &4,2ND FLOOR,
M.G ROAD,
SECUNDERABAD.
GSTIN/UIN : 36AABCM4761E1ZM
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**S4020102 Carmina Urinal White**	69101000	**2.00 nos**	15,170.00	nos	46 %	**16,383.60**
	SGST Output						**1,474.52**
	CGST Output						**1,474.52**
	Roundoff						**0.36**
	Total		**2.00 nos**				**₹ 19,333.00**

MODI PROPERTIES PVT. LTD. ★SEC'BAD★ INWARD No: 82064 Date: 8/7 Sign:

Amount Chargeable (in words)
INR Nineteen Thousand Three Hundred Thirty Three Only
E. & O.E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
69101000	16,383.60	9%	1,474.52	9%	1,474.52	2,949.04
Total	16,383.60		1,474.52		1,474.52	2,949.04

Tax Amount (in words) : **INR Two Thousand Nine Hundred Forty Nine and Four paise Only**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details
Bank Name : **Hdfc Bank 3498**
A/c No. : **50200023943498**
Branch & IFS Code: **Malkajgiri & HDFC0001022**

Customer's Seal and Signature

for PATEL & CO (21-22)
Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 19-06-2021 3:28:47 PM

77733
15.06.21 11:03:11

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Patel & Company Malikarjuna Nagar, Malkajgiri	**Doc No**	77733	182903
	Doc Date	17-06-2021	
	Quote No	Nil	
GSTIN 36AEJPP6112M1Z6	**Quote Date**	17-06-2021	
27050751 8143444221	**SupplyType**	Supply	

Kind Attn : Mr.Praful

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7312 - Plumbing - sanitary - Urinal - NA - nos *S4010102 white*	2.00	15,170.00	46.00	18.00	19,332.65
	Total Order Value . . .					**19,332.65**

Rupees : Ninteen Thousand Three Hundred Thirty Two and Paise Sixty Five Only.

Terms and Conditions :-

Specification /	All items shall be of 'Cera' brand,
Payment Terms	100% as advance
Tax	GST included in above price.
Delivery Date	Within 3 days
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Rs...... vide cheq.no....... dtd. of Yes bank
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for 3RD floor purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Modi Properties Pvt.Ltd.*
Authorised Signatory

21/06/2021

Name : ____________

Accepted the above Terms And Conditions
For *Patel & Company*

Name : ____________

Date : __/__/____

77729

77730

Requisition Form - Sanitary					
Company	MPPL		Site & Phase	HO	
Req. no.	182903		Req. Date	15-06-2021	
Material required before	ASAP		ID no.	66683	
Prepared by:	SARWAR		Approved by (sign):		
Flat / Block no:	HQ 3rd floor toilets				
Type A 1210 Sft 3BHK Order Value:	0	Flats			
Type B 1000 Sft 2BHK Order Value:	1	Flats			

S No.	Item Description	Units	Qty required forType B 1000 Sft 2BHK flat	Qty required forType A 1210 Sft 3BHK flat	Type B 1000 2BHK flats requirement	Type A 1210 Sft3 BHK flats requirement	Quantity required	Qty Available at site	Balance Qty to be ordered	Inward No	Date
1	Wall Hang WC -off white with seat cover	Nos	2.00	1.00	1	0	2.0	0	2.00		
2	Wash Basin - off-white	Nos	2.00	1.00	1	0	2.0	0	2.00		
3	Wash basin pedastal 1/2 - off white	Nos	-	-	-						
4	Gents Urinal - off white	Nos	2.00	1.00	1	0	2.0	0	2.00		
5											
6											
7											
	Total						4.00		6.00		

APPROVED BY
19 JUN 2021
SOHAM MODI
MANAGING DIRECTOR

For MDs APPROVAL
- ☐ High Value/quantity beyond limits.
- ☒ ~~Po/Req.~~ processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SDLLP stock.
- ☐ Other

Estimate/Draft PO

 17-06-2021 2:17:01 PM Original / Office Copy / Purchase Div.Copy

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Patel & Company	**Doc No**	77733	182903
Malikarjuna Nagar, Malkajgiri	**Doc Date**	17-06-2021	
	Quote No	Nil	
GSTIN 36AEJPP6112M1Z6	**Quote Date**	17-06-2021	
27050751 8143444221	**SupplyType**	Supply	

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Advance Paid	Rs...... vide cheq.no....... dtd. of Yes bank
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for 3RD floor purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

APPROVED BY
19 JUN 2021
SOHAM MODI
MANAGING DIRECTOR

For *Modi Properties Pvt.Ltd.*
Authorised Signatory

Name : 21/06/2021

Accepted the above Terms And Conditions
For *Patel & Company*

Name : ____________

Date : __/__/____