

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 5/7/21		Prepared by: H. H. H.	
PO/WO no. 76865		PO / WO Date. 76865	
Supplier Name Maha Lakshmi Trader		PO/WO amount 3/5/21	
Firm/Company VOC hhp		Project VOC	
Sl. No.	Bill No.	Bill Date	Bill amount
1	1060	19/6/21	10,760/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			10760/-
Sl. No.	DC No	DC. Date	MRN No.
1.			92875
2.			
3.			
Amount B – Other Credits : Transportation charges			-
Amount C – Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			10760/-
Amount E – PO / WO value:			10760/-
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ___/- ☐ No	
Payment – due date		12/7/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	H. H. H.		
Date	5/7/21	5/7/21	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

MAHA LAKSHMI TRADERS
Beside Indian Overseas Bank, Main Road,
Alwal, Secunderabad - 500010
Ph - 9866920214, 9177803094
GSTIN/UIN: 36AHEPK7054M1ZZ
State Name: Telangana, Code: 36
E-Mail: mahalakshmitradersalwal@gmail.com
Consignee (Ship to)

Villa Orchids LLP
M.G Road Secunderabad
GSTIN/UIN: 36AANFG4817C1ZH
State Name: Telangana, Code: 36

Buyer (Bill to)
Villa Orchids LLP
M.G Road Secunderabad
GSTIN/UIN: 36AANFG4817C1ZH
State Name: Telangana, Code: 36
Place of Supply: Telangana

Invoice No. **1060**
Dated **19-Jun-21**
Delivery Note
Mode/Terms of Payment
Reference No. & Date.
Other References
Buyer's Order No.
Dated
Dispatch Doc No.
Delivery Note Date
Dispatched through
Destination
Vessel/Flight No.
Place of receipt by shipper:
City/Port of Loading
City/Port of Discharge
Terms of Delivery

po no: 76865

Sl No	Description of Goods	HSN/SAC	GST Rate	Part No.	Quantity	Rate	per	Disc. %	Amount
1	Geberit Extension Road for Alpha 10cm	39269099	18 %	242.758.00.1	6 nos	262.71	nos		1,576.26
2	Geberit Inlet Wc Sst for Wall Hung Rubber	39174000	18 %	152.434.16.1	20 nos	377.12	nos		7,542.40
									9,118.66
	CGST								820.68
	SGST								820.68
	Less: Round Off (+/-)								(-)0.02
	Total				26 nos				₹ 10,760.00

INWARD
Inward No. 1037
MRN No. 92875
Received by
19/06/21
19/06/21
Shree
VILLA ORCHIDS LLP

Amount Chargeable (in words) **Indian Rupees Ten Thousand Seven Hundred Sixty Only**
E. & O.E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
39269099	1,576.26	9%	141.86	9%	141.86	283.72
39174000	7,542.40	9%	678.82	9%	678.82	1,357.64
Total	9,118.66		820.68		820.68	1,641.36

Tax Amount (in words) : **Indian Rupees One Thousand Six Hundred Forty One and Thirty Six paise Only**

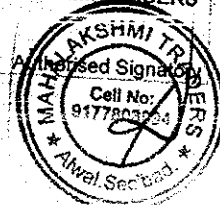
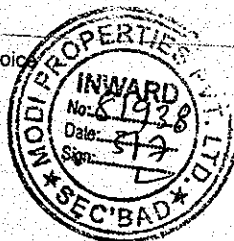
Company's PAN : **AHEPK7054M**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details
Bank Name : **Union Bank of India**
A/c No. : **560101000033494**
Branch & IFS Code : **Alwal & UBIN0910830**

for MAHA LAKSHMI TRADERS

This is a Computer Generated Invoice



Purchase Order

Page(s) 1 Of 1

03-05-2021 3:28:18 PM



76865

06.05.21 4:35:37

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details

Maha Lakshmi Traders
12/142, Beside India Overseas Bank, Main Road, Alwal

GSTIN 36ACQFS2044C1Z7

9866920214

Doc No	76865	63688
Doc Date	03-05-2021	
Quote No	Nil	
Quote Date	13-01-2021	
SupplyType	Supply	

Kind Attn : Mr.Kailash Choudhary

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7299 - Plumbing - sanitary - Fittings - NA - nos Flush Plate Screws 6"	6.00	262.71	0.00	18.00	1,859.99
2 7299 - Plumbing - sanitary - Fittings - NA - nos Flush Pipe	20.00	377.12	0.00	18.00	8,900.03
Total Order Value . . .					10,760.02
Rupees : Ten Thousand Seven Hundred Sixty and Paise Two Only.					

Terms and Conditions :-

Specification / All items shall be of Geberit brand

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Villa Orchids
kowkur, Alwal
Phone. .

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for V.no.96,294,287,196 plumbing work purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Villa Orchids LLP**

Authorised Signatory


Name : _____

Accepted the above Terms And Conditions

For **Maha Lakshmi Traders**

Name : _____

Date : ____/____/____

Requisition Form

[illegible]