

PURCHASE DIVISION
Advice for approval for credit to supplier

✓/B

Date:		10/07/2021		Prepared by:		MINISH.	
PO/WO no.		77979		PO / WO Date.		18/06/2021	
Supplier Name		VIVID WORLD.		PO/WO amount		271/-	
Firm/Company		Mekta & Modi Realty Kowli		Project		GFT	
Sl. No.		Bill No.		Bill Date		Bill amount	
1		2100		18/06/2021		271/-	
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):							
271/-							
Sl. No.	DC No.	DC. Date	MRN No.	DC matches MRN			
1.	/	/	93762	☒ Yes ☐ No			
2.	/	/		☐ Yes ☐ No			
3.	/	/		☐ Yes ☐ No			
Amount B – Other Credits : Transportation charges							
Amount C – Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:							
271/-							
Amount E – PO / WO value:							
271/-							
Amount F – Difference (A – E): GST-18%							
NIL							
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. /- ☒ No				
Payment – due date			17/07/2021				
Remarks:							

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED				
Date			10 JUL 2021				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

A Complete Solution for all your cartridge needs

GSTIN : 36AVTPS1528D1ZB

Invoice No. : 2100

Invoice Date :18/06/2021

Reverse Charge (Y/N) :

State : TELANGANA

Code

36

Bill to Party

Address: M/S. MEHTA & MODI REALTY KOWKOOR LLP,
5-4-187/3&4, 2ND FLOOR, SOHAM MANSION,
MG ROAD , SECBAD.

Transport Mode :

Vehicle Number :

Date of Supply :

Ship to Party

Gate pass no:2891

GST: 36ABLFM7631F1Z3.

GSTIN :

State : TELANGANA

State :

Code

INWARD	
Inward No: 79	Dr: 18/06/20
MRN No:	Dr:
Received By: <i>S. Cameron</i>	Sign: <i>[Signature]</i>
MODI PROPERTIES	

RS . TWO HUNDRED SEVENTY ONE AND FORTY PAISE ONLY....

(RS .271.40)

ADD :CGST 9%	
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ADD: SGST 9%

Total Amount After Tax	
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GST on Reverse Charge

Bank Details

Bank Name : INDIAN BANK

Branch : Narayanguda Branch

Bank A/C : 406746378

Bank IFSC : IDIB000N015

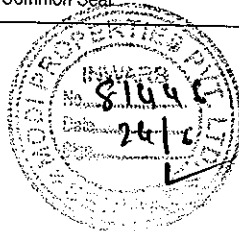
Common Seal

Certified that the particulars given above are true and correct

For VIVID WORLD

Hydro-M

Authorized Signatory



Purchase Order

Page(s) 1 Of 1

24-06-2021 12:00:12



77979

19.06.21 11:50:48

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Vivid World
204, Kubera Towers, Narayanaguda, Hyderabad.

GSTIN 36AVTPS1528D1ZB

6682-3161/ 6682-3171

92462-15868

Doc No	77979	168767
Doc Date	18-06-2021	
Quote No	Nil	
Quote Date	18-06-2021	
SupplyType	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3523 - Computers and Peripherals - Toner refill - NA - nos	1.00	230.00	0.00	18.00	271.40
Total Order Value . . .					271.40
Rupees : Two Hundred Seventy One and Paise Fourty Only.					

Terms and Conditions :-

Specification /	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not conforming to quality and specifications. Above order for Site use purpose
Completion Date	nil
Measurment	Nil
Security	Nil
Remarks	.

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Vivid World**

Name : _____

Name : _____

Date : ____/____/____

Contact : _____

Requisition Form

Company Name:		Mehta & Modi Realty kowkooor		Date:		18-06-21	
Site & Phase :		Head Office		Time:			
Supplier				Req. No.		182948	
Material required before date:				ID No.		66922	
No	Description	Size	Quantity	Units	Inward No	Date	
1	12 A Laser toner refilling		1	No			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: This is for HO							
Prepared By		K.Suneel		Approved by			
Sign. & Date		18-06-21		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

