

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Nilgiri Estates	Date:	26-06-2021			
Site:	Nilgiri Estates	Prepared by:	Kavitha			
Report From / To	19-06-2021 to 26-06-2021	Approved by:	Akhil			
Report Date	26-06-2021					
List of requisitions numbers missing in the report*:						
List of requisitions where PO/WO not prepared 3 working days after requisition:						
Req No.	Req Date	Serial no of item in Req	Item Description	Reason for not preparing PO/WO#		
175250	10-04-2021	01	Parking Benches	Rates finalize		
175279	07-05-2021	01	BT Road patching material	Rates Enquiry		
175281	11-05-2021	01	Laptop bags	Online purchase		
175298	19-06-2021	1 to 17	CP Fittings	Sent to MD's approval		
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:						
Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier\$		
175293	09-06-2021	01	Plastic chairs	Supplier arranging the material		
175295	16-06-2021	01	Tandoor stone	Supplier arranging the material		
No. of gate passes issued this week:			From No.	NIL	To No.	
Delivery van site visit on:		24-06-2021, 25-06-2021				
Inward report (MRN/other) & stock report emailed in pdf format to purchase?				Yes		
Items not ordered but received:						
Other corrections & remarks:						
Details of steel & cement stock						
Cement bags at site: 68bags						
Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in Kgs
1.	8mm	.395	4.74		nil	
2.	10mm	.617	7.404		nil	
3.	12mm	.89	10.68		nil	
4.	16mm	1.58	18.96		nil	
5.	20mm	2.47	29.64		nil	
6.	25mm	3.86	46.32		nil	
7.	32mm	6.32	75.84		nil	
8.	Binding wire				nil	
OPC stock		OPC last weeks stock		PPC/PSC stock		PPC/PSC last weeks stock
Details	Project Manager		Admin Officer/Manager		Admin Audit	
Sign	M. J.					
Date	28-06-21					

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajikumam@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!

Certified by:

Project Manager
Nilgiri Estates

MODI Properties

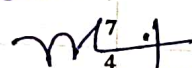
Stock List - Till Date : 28-06-2021

Company : Nilgiri Estates

Location : Nilgiri Estate

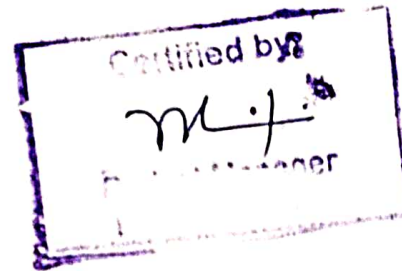
Pages : 1 of 2

Category / Item Name	Balance Qty	Rate	Balance Value
Building material	1,700		29,750
1004 - Building material - Cement Solid Blocks - 4 In x8 In x16 In - nos	1,700	18	29,750
Carpentry - doors	5		12,420
2340 - Carpentry - doors - Panel Door 30 mm - 32 In x 80 In - Nos	5	2,484	12,420
Carpentry - hardware	92		32,090
2092 - Carpentry - hardware - Door Stopper - NA - nos	20	89	1,785
2100 - Carpentry - hardware - Fischer - 6mm - pkts	1	106	106
2115 - Carpentry - hardware - Measuring tape - 30mtrs - nos	2	300	600
2117 - Carpentry - hardware - Measuring tape - 5mtrs - nos	4	108	432
2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	15	458	6,870
2169 - Carpentry - hardware - SS Mortise Lock - other - nos	7	1,986	13,899
2285 - Carpentry - hardware - SS Hinges - Others - nos	43	195	8,398
Carpentry - wood	823		12,339
2237 - Carpentry - wood - Sal wood Beading - other - rft	823	15	12,339
Cement	110		25,960
3002 - Cement - PPC - 50kgs - bags	110	236	25,960
Consumables	5		190
4022 - Consumables - Dettol - NA - nos	5	38	190
Electrical - other	2		300
4804 - Electrical - other - Earth Powder - NA - bags	2	150	300
Paints	1		600
6549 - Paints - White Cement - 25kgs - bags	1	600	600
Plumbing - CPVC	31		2,387
10062 - Plumbing - CPVC - CPVC Coupling - 1 In - nos	2	15	30
10073 - Plumbing - CPVC - CPVC Elbow - 3/4 In - nos	3	11	33
10091 - Plumbing - CPVC - CPVC End cap - 3/4 In - nos	3	7	21
10092 - Plumbing - CPVC - CPVC End cap - 1 In - nos	3	12	36
10098 - Plumbing - CPVC - CPVC Ball Valve - 1 In - nos	3	155	465
10099 - Plumbing - CPVC - CPVC Solutions - NA - Ltrs	3	464	1,392
10101 - Plumbing - CPVC - CPVC Clamp - 3/4 In - nos	2	7	14
10102 - Plumbing - CPVC - CPVC Clamp - 1 In - nos	2	8	16
10132 - Plumbing - CPVC - CPVC Tank Connector - 1 1/4 In - nos	2	60	120
10214 - Plumbing - CPVC - Elbow - 1 1/4 In - nos	3	40	120
10251 - Plumbing - CPVC - CPVC Reducer Elbow - 3/4 in X 1/2 in - Nos	3	28	140
Plumbing - PVC	7		378
7184 - Plumbing - PVC - Bend 45 degrees - 3 In - nos	4	57	228
7232 - Plumbing - PVC - Plain Tee - 3 In - nos	3	50	150
Plumbing - sanitary	10		17,365
10232 - Plumbing - sanitary - EWC + flush tank + seat cover - NA - nos	1	10,829	10,829
7302 - Plumbing - sanitary - Health Faucet - NA - nos	3	455	1,365
7319 - Plumbing - sanitary - Wall hung rag bolts - NA - nos	1	288	288

Certified by:

 Project Manager
 Nilgiri Estates

28-06-2021 15:26:31

Category / Item Name	Balance Qty	Rate	Balance Value
7321 - Plumbing - sanitary - Washbasin - other - nos	2	1,664	3,328
7323 - Plumbing - sanitary - Washbasin rag bolts - NA - pairs	2	145	290
7348 - Plumbing - sanitary - Pedastal - NA - nos	1	1,265	1,265
Tiles	16		9,328
9059 - Tiles - Vitrified Floor Tiles - 2 ft x 2 ft - Boxes	16	583	9,328
Total Stock Value...			143,107



Company Name: Nilgiri Estates
Project Name: Nilgiri Estate

Site Bills and D.C.'s Inward/Outward Register

Inward Date	Time	Inward No	Bill / DC	Bill / DC no.	Bill / DC date	Material Inward no.	Material Inward date	Supplier Name	Received By	Receiver Sign	Issued on Date	Issued on Time	Issued to name	Issued to sign.	Admin sign.
8/5/21	12:19	12158	DC	2566	31/5/21	22611	5/15/21	Sri Rame Purnan Brick security	Security	(Signature)	11/6/21				
"	"	12158	"	496	"	22611	"	Logaloni - files comp	"	(Signature)					
8/6/21	10:00	12159	DC	1541	1/6/21	22612	1/6/21	Sri Rame Purnan Brick security	Security	(Signature)					
"	"	12160	"	2992	"	22613	"	Logaloni - files comp	"	(Signature)					
8/6/21	10:12	12161	DC	142	2/6/21	22615	2/6/21	Logaloni - files comp	Security	(Signature)					
8/6/21	"	12162	"	141	"	22616	"	Logaloni - files comp	"	(Signature)					
8/6/21	10:48	12163	DC	15028	3/6/21	22619	3/6/21	Logaloni - files comp	Security	(Signature)					
8/6/21	12:32	12164	DC	15086	3/6/21	22618	"	Logaloni - files comp	Security	(Signature)					
"	"	12165	"	15032	"	22619	"	Logaloni - files comp	"	(Signature)					
5/6/21	10:11	12166	DC	15048	5/6/21	22620	5/6/21	Logaloni - files comp	"	(Signature)					
6/6/21	13:34	12167	DC	493	6/6/21	22621	6/6/21	Logaloni - files comp	Security	(Signature)					
"	"	12168	"	493	"	22622	"	Logaloni - files comp	"	(Signature)					
8/6/21	15:38	12169	DC	15052	10/6/21	22623	10/6/21	Logaloni - files comp	Security	(Signature)					
"	"	12170	"	15053	"	22624	"	Logaloni - files comp	"	(Signature)					
11/6/21	10:30	12171	DC	20593	14/6/21	22625	14/6/21	M/S. Vind world security	Security	(Signature)	15/6/21	13:00	Security	(Signature)	
18/6/21	11:00	12172	DC	15188	18/6/21	22626	18/6/21	Summit Sales Up	Security	(Signature)	18/6/21	12:00	Security	(Signature)	
"	"	12173	"	15189	"	22627	"	Summit Sales Up	"	(Signature)	"	"	"	"	
23/6/21	14:15	12174	Invoice	38	23/6/21	22628	23/6/21	Sri Rame Purnan Brick security	Security	(Signature)	24/6/21	13:00	Security	(Signature)	
25/6/21	11:00	12175	Invoice	304	25/6/21	22629	25/6/21	Logaloni - files comp	Security	(Signature)	26/6/21	13:00	Security	(Signature)	
"	13:30	12176	DC	15294	"	22630	"	Logaloni - files comp	"	(Signature)	"	"	"	"	
"	"	12177	"	15298	"	22631	"	Logaloni - files comp	"	(Signature)	"	"	"	"	
"	"	12178	"	15299	"	22632	"	Logaloni - files comp	"	(Signature)	"	"	"	"	
"	"	12179	"	15300	"	22633	"	Logaloni - files comp	"	(Signature)	"	"	"	"	
"	"	12180	"	15301	"	22634	"	Logaloni - files comp	"	(Signature)	"	"	"	"	
"	"	12181	"	15302	"	22635	"	Logaloni - files comp	"	(Signature)	"	"	"	"	
"	"	12182	"	15303	"	22636	"	Logaloni - files comp	"	(Signature)	"	"	"	"	