Locked – ✓

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	12.7.21	Prepared by:	T Bhasker
PO/WO no.	70611	PO / WO Date.	21/9/2020
Supplier Name	Social DNA Build	PO/WO amount	341810.00
Firm/Company	GVDC	Project	GVDC
Sl. No.	Bill No.	Bill Date	Bill amount
1	30092020/212	30/9/2020	34,810.00
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			34,810.00

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	–	–	–	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits :Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	341810.00
Amount E – PO / WO value:	341810.00
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ ~~Yes~~ □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ ~~Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	□ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ ~~Yes~~ – Rs. /- □ No 34810/-
Payment – due date	16/7/2021
Remarks: – Already Advance issued. –	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		[signature] APPROVED 12 JUL 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date	12.7.21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

SOCIAL DNA

BUILD | AMPLIFY | MULTIPLY

Mob : +91 9849561567
Email : info@socialdna.in

Registered Office: 6-3-1089/A-3-1, Gulmohar Avenue, Rajbhavan Road, Somajiguda, HYDERABAD – 500 082 (Andhra Pradesh) (INDIA)	Invoice No 30092020/212	Date: 30.09.2020
	Our Service and tax details **GSTNO:36AAHCG4940 K1ZC**	Type of service Advertisement PAN No. : AJIPM8876F Service Tax No.:AJIPM8876FSD001 GSTN :36AJIPM8876F1ZN SAC : **998365**
	Mode/Terms of Payment	100% against invoice
	Buyer's Order 70611/13030 Contract	Date:21.09.2020

M/s **GV DISCOVERY CENTERS PVT. LTD,**
Soham Mansion, 5 - 4 - 187/3&4, M.G. Road, Secunderabad-500 003.
GST.NO: 36AAHCG4940K1ZC

S. No.	Particulars/ Descriptions	Unit Rate Rs.	Total Price Rs.
01	Mailchimp campaign 30,000 email ids		19,500.00
02	Art work design 1 no.		10,000.00
			29,500.00
	SGST 9%		2,655.00
	CGST 9%		2,655.00
			34,810.00
	R/o		00.00
		Total -	34,810.00

Rupees Thirty Four Thousand Eight Hundred Ten Only

Terms & Conditions

1. All payments should be made on **M/s. Social DNA**

Account details M/s Social DNA
A/C No. 50200027063648, IFSC Code HDFC0000512
HDFC Bank, Somajiguda Branch, Rajbhavan Road,
Hyderabad-500 082.

For- Social DNA
Aditya Raj Mankani
Authorized Signatory

Purchase Order

 12-07-2021 4:11:22 PM Original / Office Copy / Purchase Div.Copy

From Company : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad-50003
G S T No. : 36AAHCG4940K1ZC

Supplier Details			
Social DNA	**Doc No**	70611	13030
6-3-1089/A-3-1, Gulmohar Avenue, Somajiguda, Hyderabad	**Doc Date**	21-09-2020	
	Quote No	Nil	
GSTIN 36ABCFM67742ZZ	**Quote Date**	21-09-2020	
9849561567	**SupplyType**	Supply	

Kind Attn : Aditya

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3521 - Computers and Peripherals - Software - other - nos *MailChimp email Campaign-30,000 email ids, Design,2 Pushes*	1.00	29,500.00	0.00	18.00	34,810.00
				Total Order Value . . .		**34,810.00**

Rupees : Thirty Four Thousand Eight Hundred Ten Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.MailChimp-2 Pushes(Every fortnight once)
Payment Terms	100% as advance
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	119, 191 Synergy Square 1 - Phone. -
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Rs.34810/- vide cheq....
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for email Campaign purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *G V Discovery Center Pvt Ltd*

Authorised Signatory

Accepted the above Terms And Conditions

For *Social DNA*

Name : ____________________

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	GVDC	Date:	21-09-2020
Site & Phase :	Synergy Square I	Time:	
Supplier		Req. No.	13030
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1	Software(MailCampaign)		1	No		
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: This is for email campaign purpose

Prepared By	Waseem	Approved by	
Sign.& Date	21-9-21	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.