

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: <u>18/12/21</u>		Prepared by: <u>Pradyakshi P</u>	
PO/WO No: <u>78273</u>		PO / WO Date: <u>6/7/21</u>	
Supplier Name: <u>Word world</u>		PO/WO amount: <u>1587.10</u>	
Firm/Company: <u>MPL</u>		Project: <u>MPL</u>	
Sl. No.	Bill No.	Bill Date	Bill amount
1.	<u>2119</u>	<u>6/7/21</u>	<u>1587.10</u>
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			<u>1587.10</u>
Sl. No.	DC No	DC. Date	MRN No.
1.	<u>1</u>	<u>1</u>	<u>93817</u>
2.			
3.			
Amount B – Other Credits :			<u> </u>
Amount C – Other Debits :			<u> </u>
Amount D = A+B-C) – Amount to be credited to the supplier:			<u>1587.10</u>
Amount E – PO / WO value:			<u>1587.10</u>
Amount F – Difference (A – E):			<u> </u>
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Case PO / WO		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. <u> </u> ☒ No	
Payment due date		<u>12/2</u>	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	<u>[Signature]</u>		
Date:	<u>12/2</u>		

1. If the amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 1,00,000/- . 7. To approve all bills above 1,00,000/-

78373-PO.

Flat No. 503, G2 Block, Indu Aranya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

TAX INVOICE

	Transport
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[illegible]

Purchase Order

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06-07-2021 15:48:23

Or



78373

06.07.21 4:40:58

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Vivid World
204, Kubera Towers, Narayanaguda, Hyderabad.

GSTIN 36AVTPS1528D1ZB

6682-3161/ 6682-3171

92462-15868

Doc No	78373	177786
Doc Date	06-07-2021	
Quote No	Nil	
Quote Date	20-05-2021	
SupplyType	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3523 - Computers and Peripherals - Toner refill - NA - nos	4.00	230.00	0.00	18.00	1,085.60
2 3522 - Computers and Peripherals - Toner drum - NA - nos	1.00	325.00	0.00	18.00	383.50
3 3522 - Computers and Peripherals - Toner drum - NA - nos Tonner Blade	1.00	100.00	0.00	18.00	118.00
Total Order Value . . .					1,587.10

Rupees : One Thousand Five Hundred Eighty Seven and Paise Ten Only.

Terms and Conditions :-

Specification /	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penalty For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not conforming to quality and specifications. Above order for Site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name : _____

Contact : _____

Accepted the above Terms And Conditions

For **Vivid World**

Name : _____

Date : ____/____/____

Requisition Form

Company Name:		Modi Properties Pvt Ltd		Date:		03.07-2020	
Site & Phase :		May Flower Platinum		Time:		16:21	
Supplier				Req.No.		177786	
Material required before date:		07.07.2021		ID No.		67240	
No	Description	Size	Quantity	Units	Inward No	Date	
1	HP Laser jet Catridge	Std	04	Nos			
2							
3							
4							
5							
6	78373						
7							
8							
9							
10							
Remarks: for site use purpose							
Prepared By		K.Sravani Reddy		Approved by		S.V.Subba Reddy	
Sign.& Date		03.07.2021		Sign. & Date			

Note:

APPROVED
05 JUL 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE