PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	03/7/21.	Prepared by:	Sharwani
PO/WO no.	78037	PO / WO Date.	25/6/21
Supplier Name	SSLLP	PO/WO amount	2572.00
Firm/Company	Nivigns Estates	Project	
Sl. No.	Bill No.	Bill Date	Bill amount
1	17888	25/6/21	2572.00
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2572.00

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	15303	25/6/21	93176	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2572.00
Amount E – PO / WO value:	2572.00
Amount F – Difference (A – E): GST-18%	
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ____ /- ☑ No
Payment – due date	8/7/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	3/7	3/7/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Nilgiri Estates	Invoice No.	17888
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	Invoice Date.	25-06-2021
	PO No.	78037
	PO Date.	25-06-2021
	Req ID	66991
	Req Date	25-06-2021
GSTIN : 36AAHFN0766F1ZA	Loc Req No	175302

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6501 - Paints - ACE External Emulsion - 20ltrs - White colour		1	2180.08	2,180.08	18	392.40
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	2,180.08		392.40
	196.20	196.20	Total Invoice Amount	2,572.49		

Rupees : Two Thousand Five Hundred Seventy Two and Paise Fourty Nine Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

81625
28/6
L

Purchase Order

 25-06-2021 12:11:34

78037
24.06.21 12:03:58

From Company : **Narsing Rao Mylaram**
H No-29-533,Vinayak Nagar, Neredmet, Malkajgiri, Hyderabad-500056, Telangana.
G S T No. : 36DGGPM3833Q1ZR

Supplier Details			
Summit Sales LLP	**Doc No**	78037	175302
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	25-06-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	25-06-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6501 - Paints - ACE External Emulsion - 20ltrs - buckets *White colour*	1.00	2,180.08	0.00	18.00	2,572.49
					Total Order Value . . .	**2,572.49**

Rupees : Two Thousand Five Hundred Seventy Two and Paise Fourty Nine Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same day.
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for V.No 142.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	.

For ***Narsing Rao Mylaram***
Authorised Signatory

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________________ Name : ____________________ Date : __/__/____

Requisition Form

Company Name:	NILGIRI ESTATES	Date:	22-06-2021
Site & Phase :	NILGIRI ESTATE	Time:	16:55
Supplier	M. Narsing rao	Req. No.	175302
Material required before date:		ID No.	66991

No	Description	Size	Quantity	Units	Inward No	Date
1	ACE White - Exterior	STD	01	No's		
2						
3						
4						
5						
6	78037					
7						
8						
9						
10						

Remarks: -For Villa 142.

Prepared By	Kavitha	Approved by	Certified by:
Sign.& Date	22-06-2021	Sign. & Date	Project Manager Nilgiri Estates

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						

Remarks: not found

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.