PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	12/7/21	Prepared by:	Prabhakar. P
PO/WO no.	78014	PO / WO Date.	24/6/21
Supplier Name	SSLLP	PO/WO amount	2937.04
Firm/Company	Vista Homes.	Project	Vista Homes
Sl. No.	Bill No.	Bill Date	Bill amount
1.	18092	5/7/21	1232.00
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1232-00

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	15433	5/7/21	93541	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits :	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1232-00
Amount E – PO / WO value:	2937.04
Amount F – Difference (A – E):	1705.04
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received ☑ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within ac~~ceptable limits □ No (explained below)
Close PO / W?O	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. /- ☑ No
Payment – due date	18/7/21
Remarks	Pend 1851

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		12/7					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000. 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

OFFICE COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Vista Homes	Invoice No.	18092
Kapra, Opp to MRR School, Ecil	Invoice Date.	05-07-2021
	PO No.	78014
SY.no.193	PO Date.	24-06-2021
	Req ID	66944
GSTIN : 36AAGFV2068P1ZJ	Req Date	22-06-2021
	Loc Req No	180811

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	5	220.00	1,100.00	12	132.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	1,100.00		132.00
	66.00	66.00	Total Invoice Amount	1,232.00		

Rupees : One Thousand Two Hundred Thirty Two Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. INWARD No: 81985 Date: 6/7 Sign: SEC'BAD

Authorised signatory

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	15433
Vista Homes	DC Date.	05-07-2021
Kapra, Opp to MRR School, Ecil	PO No.	78014
	PO Date.	24-06-2021
SY.no.193	Req ID	66944
	Req Date	22-06-2021
GSTIN : 36AAGFV2068P1ZJ	Loc Req No	180811

	Description of Goods	HSN/SAC	Qty
1	7555 - Stationery - other - Paper - A4 - bundles	4810	5
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 24-06-2021 15:17:06

78014
24.06.21 12:03:57

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details			
Summit Sales LLP	**Doc No**	78014	180811
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	24-06-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	24-06-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7560 - Stationery - other - Pen - NA - nos *Blue*	24.00	3.50	0.00	12.00	94.08
2	7560 - Stationery - other - Pen - NA - nos *Red*	12.00	3.50	0.00	12.00	47.04
3	7560 - Stationery - other - Pen - NA - nos *Blue Cello*	24.00	5.50	0.00	12.00	147.84
4	7555 - Stationery - other - Paper - A4 - bundles	10.00	220.00	0.00	12.00	2,464.00
5	7565 - Stationery - other - Pencil Carbon Paper - NA - boxes	1.00	156.00	0.00	18.00	184.08
					Total Order Value . . .	**2,937.04**

Rupees : Two Thousand Nine Hundred Thirty Seven and Paise Four Only.

Part Delivery
Invno: 17903
Date - 25/6/21
Amt: 1705.04

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: 8790166611
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	.

For ***Vista Homes***

Authorised Signatory

Name : ______

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Contact ...

Requisition Form

Company Name:	Vista Homes	Date:	22.06.21
Site & Phase :	Vista Homes	Time:	10:00
Supplier	-	Req. No.	180811
Material required before date:	25.06.21	ID No.	66944

No	Description	Size	Quantity	Units	Inward No	Date
1	Cello blue pens		24	No's		
2	Cello red pens		12	No's		
3	Odinary blue pens		24	No's		
4	Paper Bundles		10	Bumdles		
5	Carbon paper (Blue) 78014		01	Box		
6						
7						
8						

Remarks: For site use purpose

Prepared By	T.Madhu	Approved by	
Sign.& Date	22.06.21	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
13 JUL 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	15433
Vista Homes	DC Date.	05-07-2021
Kapra, Opp to MRR School, Ecil	PO No.	78014
	PO Date.	24-06-2021
SY.no.193	Req ID	66944
GSTIN : 36AAGFV2068P1ZJ	Req Date	22-06-2021
	Loc Req No	180811

	Description of Goods	HSN/SAC	Qty
1	7555 - Stationery - other - Paper - A4 - bundles	4810	5
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

INWARD
Inward No: 25971 Dt: 5/7/21
MRN No: 93541 6/7/21
Received By:

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No.
Date
Sign.

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

-pplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Vista Homes	Invoice No.	18092
Kapra, Opp to MRR School, Ecil	Invoice Date.	05-07-2021
	PO No.	78014
SY.no.193	PO Date.	24-06-2021
	Req ID	66944
GSTIN : 36AAGFV2068P1ZJ	Req Date	22-06-2021
	Loc Req No	180811

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	5	220.00	1,100.00	12	132.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD
...ard No: 25971 Dt: 05/7/21
...No:
...eived By

IGST	CGST	SGST	Total Taxable Amount	1,100.00	132.00
	66.00	66.00	Total Invoice Amount	1,232.00	

Rupees : One Thousand Two Hundred Thirty Two Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction