PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 12/7/21 | Prepared by: | Prabhakar.P |
| PO/WO no. | 78284 | PO / WO Date. | 3/7/21 |
| Supplier Name | SSLLP | PO/WO amount | 13,622.10 |
| Firm/Company | Vista Homes. | Project | Vista Homes. |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1. | 18093 | 5/7/21 | 13,622.10 |
| 2. | | | |
| 3. | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 13,622.10 |

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 15434 | 5/7/21 | 93539 | ☑ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |
| Amount B –Other Credits : | | | | — |
| Amount C –Other Debits : | | | | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | | | | 13,622.10 |
| Amount E – PO / WO value: | | | | 13,622.10 |
| Amount F – Difference (A – E): | | | | — |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~☐ Yes ☐ No (explained~~ below) |
| Excess / short material received | ~~☐ Approved – within~~ acceptable limits ☐ No (explained below) |
| Close PO / W?O | ☑ Yes ☐ No – wait for balance material ☐ No (explained below) |
| Advance paid / PDC given (deduct when paying) | ☐ Yes – Rs. ☑ No |
| Payment – due date | 18/7 |
| Remarks: | |
| | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | | [signature] | | | | | |
| Date | | 12/7 | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 OFFICE COPY

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | Invoice No. | 18093 |
|---|---|---|
| Vista Homes | Invoice Date. | 05-07-2021 |
| Kapra, Opp to MRR School, Ecil | PO No. | 78284 |
| | PO Date. | 03-07-2021 |
| SY.no.193 | Req ID | 67164 |
| GSTIN : 36AAGFV2068P1ZJ | Req Date | 01-07-2021 |
| | Loc Req No | 180816 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 4057 - Consumables - Sponges - NA - nos | 3921 | 100 | 9.00 | 900.00 | 18 | 162.00 |
| 2 | 4080 - Consumables - Bombay Brooms - Other - Nos | 9603 | 100 | 10.00 | 1,000.00 | 0 | 0.00 |
| 3 | 4009 - Consumables - Coconut Broom - other - nos | 9603 | 30 | 15.75 | 472.50 | 0 | 0.00 |
| 4 | 4003 - Consumables - Bombay Broom - Big - nos | 9603 | 10 | 68.00 | 680.00 | 0 | 0.00 |
| 5 | 6602 - Paints - Wall Care Putti - NA - kgs | 3214 | 10 | 882.00 | 8,820.00 | 18 | 1,587.60 |
| | 30 kgs | | | | | | |
| 6 | | | | | | | |
| 7 | | | | | | | |
| 8 | | | | | | | |
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| 15 | | | | | | | |

| IGST | CGST | SGST | Total Taxable Amount | 11,872.50 | 1,749.60 |
|---|---|---|---|---|---|
| | 874.80 | 874.80 | Total Invoice Amount | 13,622.10 | |

Rupees : Thirteen Thousand Six Hundred Twenty Two and Paise Ten Only.

for Summit Sales LLP

*Authorised signatory*

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 81984
Date: 6/7
Sign:

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | DC No. | 15434 |
|---|---|---|
| Vista Homes | DC Date. | 05-07-2021 |
| Kapra, Opp to MRR School, Ecil | PO No. | 78284 |
| | PO Date. | 03-07-2021 |
| SY.no.193 | Req ID | 67164 |
| GSTIN : 36AAGFV2068P1ZJ | Req Date | 01-07-2021 |
| | Loc Req No | 180816 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 4057 - Consumables - Sponges - NA - nos | 3921 | 100 |
| 2 | 4080 - Consumables - Bombay Brooms - Other - Nos | 9603 | 100 |
| 3 | 4009 - Consumables - Coconut Broom - other - nos | 9603 | 30 |
| 4 | 4003 - Consumables - Bombay Broom - Big - nos | 9603 | 10 |
| 5 | 6602 - Paints - Wall Care Putti - NA - kgs | 3214 | 10 |
| 6 | | | |
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Subject to Hyderabad Jurisdiction

**for Summit Sales LLP**

*Authorised signatory*

# Purchase Order

 03-07-2021 3:43:07 PM

78284
29.06.21 10:48:54

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP | **Doc No** | 78284 | 180816 |
| 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc Date** | 03-07-2021 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 03-07-2021 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 4057 - Consumables - Sponges - NA - nos | 100.00 | 9.00 | 0.00 | 18.00 | 1,062.00 |
| 2 | 4080 - Consumables - Bombay Brooms - Other - Nos | 100.00 | 10.00 | 0.00 | 0.00 | 1,000.00 |
| 3 | 4009 - Consumables - Coconut Broom - other - nos | 30.00 | 15.75 | 0.00 | 0.00 | 472.50 |
| 4 | 4003 - Consumables - Bombay Broom - Big - nos | 10.00 | 68.00 | 0.00 | 0.00 | 680.00 |
| 5 | 6602 - Paints - Wall Care Putti - NA - kgs<br>*30 kgs* | 10.00 | 882.00 | 0.00 | 18.00 | 10,407.60 |
| | | | | | **Total Order Value . . .** | **13,622.10** |

Rupees : Thirteen Thousand Six Hundred Twenty Two and Paise Ten Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | Inclusive of all taxes |
| **Delivery Date** | Next Day. |
| **Delivery Location** | Vista Homes<br>Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school<br>Phone. Contact: Mr. Khader - 7893844733 |
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | |

For ***Vista Homes***

Authorised Signatory

Name : 07/07/2021

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

## Requisition Form

| Company Name: | Vista Homes | Date: | 01.07.21 |
|---|---|---|---|
| Site & Phase : | Vista Homes | Time: | 10:00 |
| Supplier: | | Req. No. | 180816 |
| Material required before date: | 05.07.21 | ID No. | 67164 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | **Sponges** | | 100 | | | |
| 2 | Coconut brooms | | 30 | | | |
| 3 | Bombay brooms | small | 100 | | | |
| 4 | Wall care putty | 25kgs | 12 | | | |
| 5 | Bombay brooms | big | 10 | | | |
| 6 | 78284 | | | | | |
| 7 | | | | APPROVED | | |
| 8 | | | | 03 JUL 2021 | | |
| 9 | | | | | | |
| 10 | | | | MINISH PARIKH | | |
| 11 | | | | MANAGER PROCUREMENT | | |

Remarks: For site use purpose.

| Prepared By | T.Madhu | Approved by | |
|---|---|---|---|
| Sign.& Date | 01.07.21 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

## Requisition Form

| Company Name: | Vista Homes | Date: | |
|---|---|---|---|
| Site & Phase : | Vista Homes | Time: | |
| Supplier | - | Req. No. | |
| Material required before date: | 25.06.21 | ID No. | |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | | | | | | |
| 2 | | | | | | |
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Remarks: For site use purpose

| Prepared By | T.Madhu | Approved by | |
|---|---|---|---|
| Sign.& Date | 22.06.21 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | DC No. | 15434 |
|---|---|---|
| Vista Homes | DC Date. | 05-07-2021 |
| Kapra, Opp to MRR School, Ecil | PO No. | 78284 |
| | PO Date. | 03-07-2021 |
| SY.no.193 | Req ID | 67164 |
| GSTIN : 36AAGFV2068P1ZJ | Req Date | 01-07-2021 |
| | Loc Req No | 180816 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 4057 - Consumables - Sponges - NA - nos | 3921 | 100 |
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| 4 | 4003 - Consumables - Bombay Broom - Big - nos | 9603 | 10 |
| 5 | 6602 - Paints - Wall Care Putti - NA - kgs | 3214 | 10 |
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| 14 | INWARD | | |
| 15 | Inward No: 25972 Dt: 5/7/21 | | |
| 16 | MRN No: 92539 Dt: 6/7/21 | | |
| 17 | Received By: | | |
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Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No: 72549 Date: 10/7 Sign:

for Summit Sales LLP

*Authorised signatory*

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

COPY

plier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | Invoice No. | 18093 |
|---|---|---|
| Vista Homes | Invoice Date. | 05-07-2021 |
| Kapra, Opp to MRR School, Ecil | PO No. | 78284 |
| | PO Date. | 03-07-2021 |
| SY.no.193 | Req ID | 67164 |
| GSTIN : 36AAGFV2068P1ZJ | Req Date | 01-07-2021 |
| | Loc Req No | 180816 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
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| 5 | 6602 - Paints - Wall Care Putti - NA - kgs<br>30 kgs | 3214 | 10 | 882.00 | 8,820.00 | 18 | 1,587.60 |
| 6 | | | | | | | |
| 7 | | | | | | | |
| 8 | | | | | | | |
| 9 | INWARD | | | | | | |
| 10 | Inward No: 25972 Dt: 5/7/21<br>MRN No: 93539 Dt: 6/7/21<br>Received By | | | | | | |
| 11 | | | | | | | |
| 12 | | | | | | | |
| 13 | | | | | | | |
| 14 | | | | | | | |
| 15 | | | | | | | |

| IGST | CGST | SGST | Total Taxable Amount | 11,872.50 | 1,749.60 |
|---|---|---|---|---|---|
| | 874.80 | 874.80 | Total Invoice Amount | 13,622.10 | |

Rupees : Thirteen Thousand Six Hundred Twenty Two and Paise Ten Only.

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction