4

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	8/7/21	Prepared by:	Babjakar
PO/WO no.	77883	PO / WO Date.	21/6/21
Supplier Name	SSLLP	PO/WO amount	8853.06
Firm/Company	M.R. Pocharam LLP	Project	N.G.H.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	17927	26/6/21	4,881.18
2.			
3.			/
Amount A – Bills total(Excluding Transport & Hamali Charges):			4,881.18

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	15325	26/6/21	93184	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits :	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4881.18
Amount E – PO / WO value:	8853.06
Amount F – Difference (A – E):	3971.88

Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptab~~le limits □ No (explained below)
Close PO / W?O	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. ✓/- □ No
Payment – due date	12/8/21

Remarks: Part Delivery

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		8/8/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Realty Pocharam LLP	Invoice No.	17927
Nilgiri Heights, Pocharam	Invoice Date.	26-06-2021
	PO No.	77883
	PO Date.	21-06-2021
	Req ID	66803
GSTIN : 36ABIFM1836H1Z7	Req Date	18-06-2021
	Loc Req No	181598

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7578 - Stationery - other - Ring Binder - other - nos		10	187.00	1,870.00	18	336.60
	A3						
2	7508 - Stationery - other - Box file - small - nos		8	36.00	288.00	18	51.84
3	7507 - Stationery - other - Box file - Big - nos		8	41.00	328.00	18	59.04
4	7605 - Stationery - other - Whitner Pen - NA - nos	9608	5	21.00	105.00	18	18.90
5	7571 - Stationery - other - Projects folder - NA - nos		100	5.50	550.00	18	99.00
	A4-50 NOS A3 -50 NOS						
6	7594 - Stationery - other - Stapler pin - other - boxes	7415	10	6.00	60.00	18	10.80
	Small size						
7	4008 - Consumables - Cleaning Cloth - other - nos	6307	0	16.80	0.00	5	0.00
8	7578 - Stationery - other - Ring Binder - other - nos		8	95.00	760.00	18	136.80
	A4						
9	7513 - Stationery - other - Cello Tape - 1 In - nos		5	37.00	185.00	12	22.20
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	4,146.00		735.18
	367.59	367.59	Total Invoice Amount	4,881.18		

Rupees : Four Thousand Eight Hundred Eighty One and Paise Eighteen Only.

for Summit Sales LLP

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 81642 Date 28/6 Sign.

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

021 4:11:19 PM

77883
19.06.21 11:30:41

odi Realty Pocharam LLP
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36ABIFM1836H1Z7

r Details			
mmit Sales LLP	**Doc No**	77883	181598
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	21-06-2021	
	Quote No	nill	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	21-06-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7578 - Stationery - other - Ring Binder - other - nos *A3*	28.00 50	187.00	0.00	18.00	6,178.48
2	7508 - Stationery - other - Box file - small - nos	8.00	36.00	0.00	18.00	339.84
3	7507 - Stationery - other - Box file - Big - nos	8.00	41.00	0.00	18.00	387.04
4	7605 - Stationery - other - Whitner Pen - NA - nos	5.00	21.00	0.00	18.00	123.90
5	7571 - Stationery - other - Projects folder - NA - nos *A4-50 NOS A3 -50 NOS*	100.00	5.50	0.00	18.00	649.00
6	7594 - Stationery - other - Stapler pin - other - boxes *Small size*	10.00	6.00	0.00	18.00	70.80
7	7578 - Stationery - other - Ring Binder - other - nos *A4*	8.00	95.00	0.00	18.00	896.80
8	7513 - Stationery - other - Cello Tape - 1 In - nos	5.00	37.00	0.00	12.00	207.20
					Total Order Value . . .	**8,853.06**

Rupees : Eight Thousand Eight Hundred Fifty Three and Paise Six Only.

Part Delivery

Invoice no! 17927
Amount! 4881.18
Date : 17927

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Nilgiri Heights pocharam Phone. .9849497484
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA

For ***Modi Realty Pocharam LLP***

Authorised Signatory

22/06/2021

Name :

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name :

Date : __/__/____

Requisition Form

	Modi Realty Pocharam LLP	Date:	18:6:21
	Niligiri Heights	Time:	9:17
		Req. No.	181598
...red before date: 15.06.2021		ID No.	66803

	Description	Size	Quantity	Units	Inward No	Date
1	Ring binder file	A3	20	No's		
2	Ring binder file	A4	8	No's		
3	Box file	A4	8	No's		
4	Box file	A5	8	No's		
5	Whitner pen	std	5	No's		
6	Thrnkey controctar long book	std	1	No's		
7	Drawing covers	A4	50	No's		
8	Stappler pins(small)	std	10	No's		
9	White transperant tape	small	5	No's		

Remarks:For SITE USE PURPOSE

Prepared By	P.sneha	Approved by	
Sign.& Date	18.06.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

77883

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Realty Pocharam LLP	DC No.	15325
Nilgiri Heights, Pocharam	DC Date.	26-06-2021
	PO No.	77883
	PO Date.	21-06-2021
	Req ID	66803
GSTIN : 36ABIFM1836H1Z7	Req Date	18-06-2021
	Loc Req No	181598

	Description of Goods	HSN/SAC	Qty
1	7578 - Stationery - other - Ring Binder - other - nos		10
2	7508 - Stationery - other - Box file - small - nos		8
3	7507 - Stationery - other - Box file - Big - nos		8
4	7605 - Stationery - other - Whitner Pen - NA - nos	9608	5
5	7571 - Stationery - other - Projects folder - NA - nos		100
6	7594 - Stationery - other - Stapler pin - other - boxes	7415	10
7	4008 - Consumables - Cleaning Cloth - other - nos	6307	0
8	7578 - Stationery - other - Ring Binder - other - nos		8
9	7513 - Stationery - other - Cello Tape - 1 In - nos		5
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INWARD

Inward No: 10162	Dt: 26/6/21
MRN No: 93184	Dt: 26/6/21
Received By: 8	Sign: 8

NILGIRI HEIGHTS

for Summit Sales LLP

Authorized signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 72339
Date 1/7
Sign. L

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

...ier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Realty Pocharam LLP

Nilgiri Heights, Pocharam

GSTIN : 36ABIFM1836H1Z7

Invoice No.	17924
Invoice Date.	26-06-2021
PO No.	77693
PO Date.	15-06-2021
Req ID	66663
Req Date	14-06-2021
Loc Req No	181597

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4066 - Consumables - Water bottle - NA - nos		12	55.00	660.00	18	118.80
2							
3							
4							
5							
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7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD
Inward No: 10163 Dt: 26/6/21
MRN No: 93185 Dt: 26/6/21
Received By: . Sign:
NILGI[illegible] [illegible]GHTS

IGST	CGST	SGST			
			Total Taxable Amount	660.00	118.80
	59.40	59.40	Total Invoice Amount	778.80	

Rupees : Seven Hundred Seventy Eight and Paise Eighty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction