PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	12/7/21	Prepared by:	Prabhakar.P
PO/WO no.	78405	PO / WO Date.	7/7/21
Supplier Name	SCLLP	PO/WO amount	4130-00
Firm/Company	M.R.Pocharam LLP	Project	NGH
Sl. No.	Bill No.	Bill Date	Bill amount
1.	18137	7/7/21	4130-00
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			4130-00

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	15475	7/7/21	93703	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits :				—
Amount C –Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				4130-00
Amount E – PO / WO value:				4130-00
Amount F – Difference (A – E):				—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained~~ below)
Excess / short material received	~~□ Approved – with~~in acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. ☑ No
Payment – due date	18/7
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		PN					
Date		12/7					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

OFFICE COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Realty Pocharam LLP	Invoice No.	18137
Nilgiri Heights, Pocharam	Invoice Date.	07-07-2021
	PO No.	78405
	PO Date.	07-07-2021
	Req ID	67304
	Req Date	06-07-2021
GSTIN : 36ABIFM1836H1Z7	Loc Req No	181609

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7558 - Stationery - other - Ink Catridge - NA - nos		5	700.00	3,500.00	18	630.00
	Epson printer Ink						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	3,500.00		630.00
	315.00	315.00	Total Invoice Amount	4,130.00		

Rupees : Four Thousand One Hundred Thirty Only.

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No: 82045 Date: 8/7 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	15475
Modi Realty Pocharam LLP	DC Date.	07-07-2021
Nilgiri Heights, Pocharam	PO No.	78405
	PO Date.	07-07-2021
	Req ID	67304
GSTIN : 36ABIFM1836H1Z7	Req Date	06-07-2021
	Loc Req No	181609

	Description of Goods	HSN/SAC	Qty
1	7558 - Stationery - other - Ink Catridge - NA - nos		5
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
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Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

Purchase Order

 07-07-2021 11:23:06

78405
06.07.21 4:42:38

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36ABIFM1836H1Z7

Supplier Details			
Summit Sales LLP	**Doc No**	78405	181609
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	07-07-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	07-07-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7558 - Stationery - other - Ink Catridge - NA - nos *Epson printer Ink*	5.00	700.00	0.00	18.00	4,130.00
					Total Order Value . . .	**4,130.00**

Rupees : Four Thousand One Hundred Thirty Only.

Terms and Conditions :-

Specification /	All items in Sl.no.1 shall be of Epsion brand,744 model
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Nilgiri Heights pocharam Phone. .9849497484
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for office use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Realty Pocharam LLP***

Authorised Signatory

Name : ____________

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Modi Realty Pocharam LLP	Date:	6-07-2021
Site & Phase :	Niligiri Heights	Time:	12:30AM
Supplier:		Req. No.	181609
Material required before date:	30.06.2021	ID No.	67304

No	Description	Size	Quantity	Units	Inward No	Date
1	**INK FOR PRINTER**	140ML	5	N0'S		
2						
3						
4						
5						
6	78405					
7						
8						
9						
10						

Remarks:for site use purpose

Prepared By	P.sneha	Approved by	
Sign.& Date	06.07.2021	Sign. & Date	

APPROVED
07 JUL 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Realty Pocharam LLP	DC No.	15475
Nilgiri Heights, Pocharam	DC Date.	07-07-2021
	PO No.	78405
	PO Date.	07-07-2021
	Req ID	67304
	Req Date	06-07-2021
GSTIN : 36ABIFM1836H1Z7	Loc Req No	181609

	Description of Goods	HSN/SAC	Qty
1	7558 - Stationery - other - Ink Catridge - NA - nos		5
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INWARD
Inward No: 10186 Dt: 8/7/21
MRN No: 93703 Dt: 8/7/21
Received By: Sign:
NILGIRI HEIGHTS

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 72538
Date: 10/7
Sign:

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 TRA... ...SSRY

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Realty Pocharam LLP	Invoice No.	18137
Nilgiri Heights, Pocharam	Invoice Date.	07-07-2021
	PO No.	78405
	PO Date.	07-07-2021
	Req ID	67304
	Req Date	06-07-2021
GSTIN : 36ABIFM1836H1Z7	Loc Req No	181609

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7558 - Stationery - other - Ink Catridge - NA - nos		5	700.00	3,500.00	18	630.00
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15							

INWARD
Inward No: 10186 Dt: 8/7/21
MRN No: 93705 Dt: 8/7/21
Received By: Sign:
NILGIRI HEIGHTS

IGST	CGST	SGST			
			Total Taxable Amount	3,500.00	630.00
	315.00	315.00	Total Invoice Amount	4,130.00	

Rupees : Four Thousand One Hundred Thirty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction