PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	9/7/2021	Prepared by:	Kavitha
PO/WO no.	78104	PO / WO Date.	29/6/2021
Supplier Name	Summit Sales	PO/WO amount	12,077/-
Firm/Company	Modi properties pvt Ltd	Project	MPL.
Sl. No.	Bill No.	Bill Date	Bill amount
1	17973	30/6/2021	10,602/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			10,602/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	15371	30/6/2021	93368	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	10,602/-
Amount E – PO / WO value:	12,077/-
Amount F – Difference (A – E): GST-18%	1475/-

Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	12/7/2021
Remarks:	— part Received. —

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Kavitha	[signature]					
Date	9/7/2021	9/7					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

OFFICE COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	17973
Modi Properties Private Limited,.	Invoice Date.	30-06-2021
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	78104
	PO Date.	29-06-2021
	Req ID	67007
	Req Date	25-06-2021
GSTIN : 36AABCM4761E1ZM	Loc Req No	177757

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	~~4057 - Consumables - Sponges - NA - nos~~	~~3921~~	~~200~~	~~9.00~~	~~1,800.00~~	~~18~~	~~324.00~~
2	4080 - Consumables - Bombay Brooms - Other - Nos	9603	200	10.00	2,000.00	0	0.00
3	6023 - Miscellaneous - GI- Bucket - other - nos	8431	10	125.00	1,250.00	18	225.00
4	2148 - Carpentry - hardware - Plastic gampa - other -	3926	20	140.00	2,800.00	18	504.00
5	9570 - Tools - Spade with handle - NA - nos	7301	12	120.00	1,440.00	18	259.20
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IGST	CGST	SGST	Total Taxable Amount	9,290.00	1,312.20
	656.10	656.10	Total Invoice Amount	10,602.20	

Rupees : Ten Thousand Six Hundred Two and Paise Twenty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 81769
Date 1/7
Sign

Authorised signatory

Purchase Order

 29-06-2021 5:21:42 PM

78104
24.06.21 12:06:16

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	78104	177757
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	29-06-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	29-06-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4057 - Consumables - Sponges - NA - nos	200.00	9.00	0.00	18.00	2,124.00
2	4080 - Consumables - Bombay Brooms - Other - Nos	200.00	10.00	0.00	0.00	2,000.00
3	6023 - Miscellaneous - GI- Bucket - other - nos	20.00	125.00	0.00	18.00	2,950.00
4	2148 - Carpentry - hardware - Plastic gampa - other - nos	20.00	140.00	0.00	18.00	3,304.00
5	9570 - Tools - Spade with handle - NA - nos	12.00	120.00	0.00	18.00	1,699.20
					Total Order Value . . .	**12,077.20**

Rupees : Twelve Thousand Seventy Seven and Paise Twenty Only.

Terms and Conditions :-

Specification / As per details given in the quotation.
Payment Terms After Delivery & Production of bill
Tax Inclusive of all taxes
Delivery Date Next Day.
Delivery Location May Flower Platinum
Sy 82/1, Mallapur, Nacharam.
Phone. 7680971999
Penality For Delay Nil
Transportation Transport cost shall be borne by us.
Warranty Nil
Advance Paid Nil
Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose
Completion Date Nil
Measurment Nil
Security Nil
Remarks

Part Bill Received @
B.NO :- 17973
Dt :- 30/6/2021
Amount :- 10,602/-
Bal. Amt :- 1475/-
Kavitha 2/7/21.

For *Modi Properties Pvt.Ltd.*
Authorised Signatory

Name : 01/07/2021

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ______

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	25.06.2021
Site & Phase :	May Flower Platinum	Time:	10:40
Supplier		Req.No.	177757
Material required before date: 29.06.2021		ID No.	67007

No	Description	Size	Quantity	Units	Inward No	Date
1	Sponges	Std	200	No's		
2	Bombay Brooms-Small 78104	Std	200	No's		
3	GI Bucket	Std	20	No's		
4	Bombay Brooms-Big	Std	10	No's		
5	Viper Stick	Std	06	No's		
6	Moping Stick	Std	06	No's		
7	Plastic Bucket	Std	06	No's		
8	Plastic Mug	Std	06	No's		
9	Dust pad	Std	06	No's		
10	Dettol hand wash	Std	10	No's		
11	Dettol liquid	Std	06	No's		
12	Odonil	Std	06	No's		
13	Room freshener	Std	06	No's		
14	Vim bar	Std	06	No's		
15	Surf	Std	10	No's		
16	Gumpa	Std	20	No's		
17	Spade -Handle	Std	12	No's		

Remarks: Towards Office and Site use purpose.

Prepared By	K.Sravani	Approved by	S.V.Subba Reddy
Sign.& Date	25.06.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

TAX INVOICE

Summit Sales LLP TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Properties Private Limited,.

Sy No. 82/1, Mallapur, Nacharam, Hyderabad

GSTIN : 36AABCM4761E1ZM

Invoice No.	17973
Invoice Date.	30-06-2021
PO No.	78104
PO Date.	29-06-2021
Req ID	67007
Req Date	25-06-2021
Loc Req No	177757

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3	6023 - Miscellaneous - GI- Bucket - other - nos	8431	10	125.00	1,250.00	18	225.00
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IGST	CGST	SGST			
			Total Taxable Amount	9,290.00	1,312.20
	656.10	656.10	Total Invoice Amount	10,602.20	

Rupees : Ten Thousand Six Hundred Two and Paise Twenty Only.

Subject to Hyderabad Jurisdiction

INWARD

Inward No 16803	Dt:30/6/21
MRN No: 93368	Dt: 1/7/21
Received By:	Sign: Nilsam

MODI PROPERTIES PVT. LTD. Sy.No. 82/1.

for Summit Sales LLP

Authorised signatory

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	DC No.	15371
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	DC Date.	30-06-2021
	PO No.	78104
	PO Date.	29-06-2021
	Req ID	67007
	Req Date	25-06-2021
GSTIN : 36AABCM4761E1ZM	Loc Req No	177757

	Description of Goods	HSN/SAC	Qty
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5	9570 - Tools - Spade with handle - NA - nos	7301	12
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Subject to Hyderabad Jurisdiction

INWARD

Inward No: 16809	Dt: 30/6/21
MRN No: 93368	Dt: 1/7/21
Received By:	Sign: nisam

MODI PROPERTIES PVT. LTD. Sy.No. 82/1.

for Summit Sales LLP

Authorised signatory

MODI PROPERTIES PVT. LTD. INWARD No. 12371 Date 1/7 Sign SEC'BAD

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	DC No.	15371
Modi Properties Private Limited,.	DC Date.	30-06-2021
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	78104
	PO Date.	29-06-2021
	Req ID	67007
GSTIN : 36AABCM4761E1ZM	Req Date	25-06-2021
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5	9570 - Tools - Spade with handle - NA - nos	7301	12
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for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory