PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	9/7/2021	Prepared by:	Kavitha
PO/WO no.	78140	PO / WO Date.	30/6/2021
Supplier Name	Summit Sales LLP	PO/WO amount	7,566/-
Firm/Company	Modi properties Pvt Ltd	Project	MPL
Sl. No.	Bill No.	Bill Date	Bill amount
1	18069	03/7/2021	51,630/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			51,630/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	15421	03/7/2021	93503	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	51,630/-
Amount E – PO / WO value:	7,566/-
Amount F – Difference (A – E): GST-18%	1,936/-

Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No~~ (explained below)
Excess / short material received	□ ~~Approved~~ – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	12/7/2021.
Remarks:	Part Recieved.

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Kavitha.	[signature]					
Date	9/7/2021	9/7					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

OFFICE COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	18069
Modi Properties Private Limited,.	Invoice Date.	03-07-2021
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	78140
	PO Date.	30-06-2021
	Req ID	67007
	Req Date	25-06-2021
GSTIN : 36AABCM4761E1ZM	Loc Req No	177757

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4003 - Consumables - Bombay Broom - Big - nos	9603	10	68.00	680.00	0	0.00
2	4071 - Consumables - Wiper - Other - nos	9603	6	84.00	504.00	18	90.72
3	4041 - Consumables - Mopping stick - NA - nos	9603	6	128.00	768.00	18	138.24
4	4026 - Consumables - Dust bin - NA - nos		3	55.00	165.00	18	29.70
5	4022 - Consumables - Dettol - NA - nos Hand wash	3401	6	85.00	510.00	18	91.80
6	4022 - Consumables - Dettol - NA - nos Liquid	3401	6	182.70	1,096.20	18	197.32
7	4001 - Consumables - Air Freshner - NA - nos Odonil	3307	6	45.00	270.00	18	48.60
8	4001 - Consumables - Air Freshner - NA - nos Room Freshners	3307	6	85.00	510.00	18	91.80
9	4065 - Consumables - Vim bar - NA - nos	3405	4	45.00	180.00	18	32.40
10	4059 - Consumables - Surf Detergent Powder - NA -	3402	8	24.00	192.00	18	34.56
11							
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14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	4,875.20		755.14
	377.57	377.57	Total Invoice Amount	5,630.34		

Rupees : Five Thousand Six Hundred Thirty and Paise Thirty Four Only.

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 81927
Date: 5/7
Sign: L

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	DC No.	15421
Modi Properties Private Limited,.	DC Date.	03-07-2021
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	78140
	PO Date.	30-06-2021
	Req ID	67007
GSTIN : 36AABCM4761E1ZM	Req Date	25-06-2021
	Loc Req No	177757

	Description of Goods	HSN/SAC	Qty
1	4003 - Consumables - Bombay Broom - Big - nos	9603	10
2	4071 - Consumables - Wiper - Other - nos	9603	6
3	4041 - Consumables - Mopping stick - NA - nos	9603	6
4	4026 - Consumables - Dust bin - NA - nos		3
5	4022 - Consumables - Dettol - NA - nos	3401	6
6	4022 - Consumables - Dettol - NA - nos	3401	6
7	4001 - Consumables - Air Freshner - NA - nos	3307	6
8	4001 - Consumables - Air Freshner - NA - nos	3307	6
9	4065 - Consumables - Vim bar - NA - nos	3405	4
10	4059 - Consumables - Surf Detergent Powder - NA - kgs	3402	8
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M. [signature]

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

Purchase Order

 03-07-2021 11:30:27

78140
24.06.21 12:06:17

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	78140	177757
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	30-06-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	30-06-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4003 - Consumables - Bombay Broom - Big - nos	10.00	68.00	0.00	0.00	680.00
2	4071 - Consumables - Wiper - Other - nos	6.00	84.00	0.00	18.00	594.72
3	4041 - Consumables - Mopping stick - NA - nos	6.00	128.00	0.00	18.00	906.24
4	4006 - Consumables - Bucket - other - nos *Buckets with Mugs*	6.00	231.00	0.00	18.00	1,635.48
5	4026 - Consumables - Dust bin - NA - nos	6.00	55.00	0.00	18.00	389.40
6	4022 - Consumables - Dettol - NA - nos *Hand wash*	6.00	85.00	0.00	18.00	601.80
7	4022 - Consumables - Dettol - NA - nos *Liquid*	6.00	182.70	0.00	18.00	1,293.52
8	4001 - Consumables - Air Freshner - NA - nos *Odonil*	6.00	45.00	0.00	18.00	318.60
9	4001 - Consumables - Air Freshner - NA - nos *Room Freshners*	6.00	85.00	0.00	18.00	601.80
10	4065 - Consumables - Vim bar - NA - nos	6.00	45.00	0.00	18.00	318.60
11	4059 - Consumables - Surf Detergent Powder - NA - kgs	8.00	24.00	0.00	18.00	226.56
				Total Order Value . . .		**7,566.72**

Rupees : Seven Thousand Five Hundred Sixty Six and Paise Seventy Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil

Part Bill Recieved @
B. No :- 18069
Dt :- 3/7/21
Amount :- 5,630/-
Bal. Amt :- 1,936/-
Kavitha 9/7/21

For *Modi Properties Pvt.Ltd.*
Authorised Signatory

Name : 03/07/2021

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ________________

Date : __/__/____

Purchase Order

 03-07-2021 11:30:27 Original / Office Copy / Purchase Div.Copy

Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for BRGV Site office use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	.

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

03/07/2021

Name : ______

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	25.06.2021
Site & Phase :	May Flower Platinum	Time:	10:40
Supplier		Req.No.	177757
Material required before date: 29.06.2021		ID No.	67007

No	Description	Size	Quantity	Units	Inward No	Date
1	~~Sponges~~	Std	200	No's		
2	~~Bombay Brooms-Sma~~ll	Std	200	No's		
3	~~GI Bucket~~	Std	20	No's		
4	Bombay Brooms-Big	Std	10	No's		
5	Viper Stick	Std	06	No's		
6	Moping Stick	Std	06	No's		
7	Plastic Bucket	Std	06	No's		
8	Plastic Mug	Std	06	No's		
9	Dust pad	Std	06	No's		
10	Dettol hand wash 78140	Std	10	No's		
11	Dettol liquid	Std	06	No's		
12	Odonil	Std	06	No's		
13	Room freshener	Std	06	No's		
14	Vim bar	Std	06	No's		
15	Surf	Std	10	No's		
16	~~Gumpa~~	Std	20	No's		
17	~~Spade Handle~~	Std	12	No's		

Remarks: Towards Office and Site use purpose.

Prepared By	K.Sravani	Approved by	S.V.Subba Reddy
Sign.& Date	25.06.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
03 JUL 2021
MANISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7** 03-07-2021

Customer Details		
Modi Properties Private Limited,.	DC No.	15421
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	DC Date.	03-07-2021
	PO No.	78140
	PO Date.	30-06-2021
	Req ID	67007
GSTIN : 36AABCM4761E1ZM	Req Date	25-06-2021
	Loc Req No	177757

	Description of Goods	HSN/SAC	Qty
1	4003 - Consumables - Bombay Broom - Big - nos	9603	10
2	4071 - Consumables - Wiper - Other - nos	9603	6
3	4041 - Consumables - Mopping stick - NA - nos	9603	6
4	4026 - Consumables - Dust bin - NA - nos		3
5	4022 - Consumables - Dettol - NA - nos	3401	6
6	4022 - Consumables - Dettol - NA - nos	3401	6
7	4001 - Consumables - Air Freshner - NA - nos	3307	6
8	4001 - Consumables - Air Freshner - NA - nos	3307	6
9	4065 - Consumables - Vim bar - NA - nos	3405	4
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Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 6833	Dt: 3/7/21
MRN No: 93503	Dt: 5/7/21
Received By:	Sign: Nigam
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.	

for Summit Sales LLP

Authorised signatory

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 72454
Date: 6/7
Sign:

TAX INVOICE

Summit Sales LLP TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		Invoice No.	18069
Modi Properties Private Limited,.		Invoice Date	03-07-2021
Sy No. 82/1, Mallapur, Nacharam, Hyderabad		PO No.	78140
		PO Date.	30-06-2021
		Req ID	67007
		Req Date	25-06-2021
GSTIN : 36AABCM4761E1ZM		Loc Req No	177757

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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5	4022 - Consumables - Dettol - NA - nos	3401	6	85.00	510.00	18	91.80
	Hand wash						
6	4022 - Consumables - Dettol - NA - nos	3401	6	182.70	1,096.20	18	197.32
	Liquid						
7	4001 - Consumables - Air Freshner - NA - nos	3307	6	45.00	270.00	18	48.60
	Odonil						
8	4001 - Consumables - Air Freshner - NA - nos	3307	6	85.00	510.00	18	91.80
	Room Freshners						
9	4065 - Consumables - Vim bar - NA - nos	3405	4	45.00	180.00	18	32.40
10	4059 - Consumables - Surf Detergent Powder - NA -	3402	8	24.00	192.00	18	34.56
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IGST	CGST	SGST			
			Total Taxable Amount	4,875.20	755.14
	377.57	377.57	Total Invoice Amount		5,630.34

Rupees : Five Thousand Six Hundred Thirty and Paise Thirty Four Only.

Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 6833	Dt: 3/7/21
MRN No: 93503	Dt: 5/7/21
Received By:	Sign: [illegible]
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.	

for Summit Sales LLP

Authorised signatory