

PURCHASE DIVISION  
Advice for approval for credit to supplier

|                                                               |                       |                                                                                                                                                                           |                     |
|---------------------------------------------------------------|-----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| Date:                                                         | 14/07/2021            | Prepared by:                                                                                                                                                              | T.D. Murthy         |
| PO/WO no.                                                     | 78379                 | PO / WO Date.                                                                                                                                                             | 06/07/2021          |
| Supplier Name                                                 | Summit Sales LLP      | PO/WO amount                                                                                                                                                              | Rs. 3,696/-         |
| Firm/Company                                                  | Silver Oak Villas LLP | Project                                                                                                                                                                   | SOV IX              |
| Sl. No.                                                       | Bill No.              | Bill Date                                                                                                                                                                 | Bill amount         |
| 1.                                                            | 18162                 | 08/07/2021                                                                                                                                                                | Rs. 1,232/-         |
| 2.                                                            | -                     | -                                                                                                                                                                         | -                   |
| 3.                                                            | -                     | -                                                                                                                                                                         | -                   |
| Amount A – Bills total(Excluding Transport & Hamali Charges): |                       |                                                                                                                                                                           | Rs. 1,232/-         |
| Sl. No.                                                       | DC No                 | DC. Date                                                                                                                                                                  | MRN No.             |
| 1.                                                            | 15498                 | 08/07/2021                                                                                                                                                                | 93690               |
| 2.                                                            |                       |                                                                                                                                                                           |                     |
| 3.                                                            |                       |                                                                                                                                                                           |                     |
| Amount B –Other Credits :                                     |                       |                                                                                                                                                                           | -                   |
| Amount C –Other Debits :                                      |                       |                                                                                                                                                                           | -                   |
| Amount D (D=A+B-C) – Amount to be credited to the supplier:   |                       |                                                                                                                                                                           | Rs. 1,232/-         |
| Amount E – PO / WO value:                                     |                       |                                                                                                                                                                           | Rs. 3,696/-         |
| Amount F – Difference (A – E):                                |                       |                                                                                                                                                                           | Rs. -2,464/-        |
| Quantity received as per PO /WO                               |                       | <input type="checkbox"/> Yes <input type="checkbox"/> Excess received <input checked="" type="checkbox"/> Short received <input type="checkbox"/> Other (explained below) |                     |
| Is difference between PO / Bill acceptable?                   |                       | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (explained below)                                                                                     |                     |
| Excess / short material received                              |                       | <input type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)                                                                |                     |
| Close PO / W?O                                                |                       | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)                             |                     |
| Advance paid / PDC given (deduct when paying)                 |                       | <input type="checkbox"/> Yes – Rs. /- <input checked="" type="checkbox"/> No                                                                                              |                     |
| Payment – due date                                            |                       | 19/07/2021                                                                                                                                                                |                     |
| Remarks: <u>Part bill received.</u>                           |                       |                                                                                                                                                                           |                     |
| Approved by                                                   | Purchase Officer      | Purchase Manager                                                                                                                                                          | Procurement Manager |
| Sign:                                                         |                       |                                                                                                                                                                           |                     |
| Date                                                          |                       |                                                                                                                                                                           |                     |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

**Summit Sales LLP****OFFICE COPY**

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

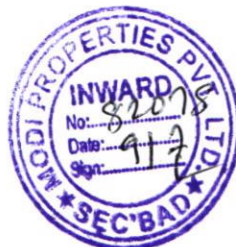
**GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1 : 08-07-2021

| Customer Details                                                                                     |                                                  |       |  | Invoice No.   |     | 18162                |          |          |         |
|------------------------------------------------------------------------------------------------------|--------------------------------------------------|-------|--|---------------|-----|----------------------|----------|----------|---------|
| Silver Oak Villas LLP<br>Sy No, 291, Phase IX, Cherlapally, Hyderabad<br><br>GSTIN : 36ADBFS3288A2Z7 |                                                  |       |  | Invoice Date. |     | 08-07-2021           |          |          |         |
|                                                                                                      |                                                  |       |  | PO No.        |     | 78379                |          |          |         |
|                                                                                                      |                                                  |       |  | PO Date.      |     | 06-07-2021           |          |          |         |
|                                                                                                      |                                                  |       |  | Req ID        |     | 67161                |          |          |         |
|                                                                                                      |                                                  |       |  | Req Date      |     | 01-07-2021           |          |          |         |
|                                                                                                      |                                                  |       |  | Loc Req No    |     | 156496               |          |          |         |
|                                                                                                      | Description of Goods                             |       |  | HSN/SAC       | Qty | Rate                 | Gross    | Tax%     | Tax Amt |
| 1                                                                                                    | 7555 - Stationery - other - Paper - A4 - bundles |       |  | 4810          | 5   | 220.00               | 1,100.00 | 12       | 132.00  |
| 2                                                                                                    |                                                  |       |  |               |     |                      |          |          |         |
| 3                                                                                                    |                                                  |       |  |               |     |                      |          |          |         |
| 4                                                                                                    |                                                  |       |  |               |     |                      |          |          |         |
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| 15                                                                                                   |                                                  |       |  |               |     |                      |          |          |         |
| IGST                                                                                                 |                                                  | CGST  |  | SGST          |     | Total Taxable Amount |          | 1,100.00 | 132.00  |
|                                                                                                      |                                                  | 66.00 |  | 66.00         |     | Total Invoice Amount |          | 1,232.00 |         |
| Rupees : One Thousand Two Hundred Thirty Two Only.                                                   |                                                  |       |  |               |     |                      |          |          |         |

for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Authorised signatory

## DELIVERY CHALLAN

**Summit Sales LLP**

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1 : 08-07-2021

| Customer Details                             |                                                  | DC No.     | 15498      |
|----------------------------------------------|--------------------------------------------------|------------|------------|
| Silver Oak Villas LLP                        |                                                  | DC Date.   | 08-07-2021 |
| Sy No, 291, Phase IX, Cherlapally, Hyderabad |                                                  | PO No.     | 78379      |
|                                              |                                                  | PO Date.   | 06-07-2021 |
|                                              |                                                  | Req ID     | 67161      |
|                                              |                                                  | Req Date   | 01-07-2021 |
| GSTIN : 36ADBFS3288A2Z7                      |                                                  | Loc Req No | 156496     |
|                                              | Description of Goods                             | HSN/SAC    | Qty        |
| 1                                            | 7555 - Stationery - other - Paper - A4 - bundles | 4810       | 5          |
| 2                                            |                                                  |            |            |
| 3                                            |                                                  |            |            |
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

# Purchase Order

Page(s) 1 Of 1

06-07-2021 16:33:19



78379

06.07.21 4:40:58

From Company : **Silver Oak Villas LLP**  
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003  
G S T No. : 36ADBFS3288A2Z7

**Supplier Details**

Summit Sales LLP  
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

**GSTIN** 36ACQFS2044C1Z7

040-66335551

9618244433

|                   |            |        |
|-------------------|------------|--------|
| <b>Doc No</b>     | 78379      | 156496 |
| <b>Doc Date</b>   | 06-07-2021 |        |
| <b>Quote No</b>   | Nil        |        |
| <b>Quote Date</b> | 06-07-2021 |        |
| <b>SupplyType</b> | Supply     |        |

**Kind Attn : Hamendra, Prabhakar**

Purchase Order for the Supply of following Items.

| Item Name                                                          | Qty   | Rate   | Dis% | GST   | Amount          |
|--------------------------------------------------------------------|-------|--------|------|-------|-----------------|
| 1 7555 - Stationery - other - Paper - A4 - bundles <i>Bul. 10.</i> | 15.00 | 220.00 | 0.00 | 12.00 | 3,696.00        |
| <b>Total Order Value . . .</b>                                     |       |        |      |       | <b>3,696.00</b> |
| Rupees : Three Thousand Six Hundred Ninty Six Only.                |       |        |      |       |                 |

**Terms and Conditions :-****Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Working Day.

**Delivery Location** Silver Oak Villas Phase - IX  
Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint  
Phone. Contact: Security 65908777, 9502288244 Sanjay

**Penalty For Delay** Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Site use purpose.**Completion Date** NA**Measurment** NA**Security** Nil**Remarks**

*✓) Recd Bill received of Rs. 1,234.  
B.L. 18162 and Dal. Bill of  
8/7/21  
Rs. 2,464/- to be received.  
14/8/21*

For **Silver Oak Villas LLP**

Authorised Signatory

Name : 

Contact

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : \_\_\_\_\_

Date : \_\_/\_\_/\_\_

|                                |                       |          |            |
|--------------------------------|-----------------------|----------|------------|
| Company Name:                  | Silver Oak Villas0    | Date:    | 01-07-2021 |
| Site & Phase :                 | Silver Oak Villas-III | Time:    | 12:00      |
| Supplier                       |                       | Req. No. | 156496     |
| Material required before date: | 03-07-2021            | ID No.   | 67161      |

| No | Description   | Size | Quantity | Units | Inward No | Date |
|----|---------------|------|----------|-------|-----------|------|
| 1  | Paper Bundles | A4   | 15       | Nos   |           |      |
| 2  |               |      |          |       |           |      |
| 3  |               |      |          |       |           |      |
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| 10 |               |      |          |       |           |      |

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|-------------|-------------|--------------|
| Prepared By | P.Aishwarya | Approved by  |
| Sign.& Date | 28-06-2021  | Sign. & Date |

APPROVED  
05 JUL 2021  
P. PRABHAKAR  
Sr. MANAGER PURCHASE

|                                |                       |          |            |
|--------------------------------|-----------------------|----------|------------|
| Company Name:                  | Silver Oak Villas LLP | Date:    | 28-06-2021 |
| Site & Phase :                 | Silver Oak Villas     | Time:    | 12.00      |
| Supplier                       |                       | Req. No. |            |
| Material required before date: | 30-06-2021            | ID No.   |            |

[illegible]

|             |             |              |
|-------------|-------------|--------------|
| Prepared By | P.Aishwarya | Approved by  |
| Sign.& Date | 28-06-2021  | Sign. & Date |

Note: On receipt of material at site write inward number and date in last 2 columns.

**Summit Sales LLP**

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

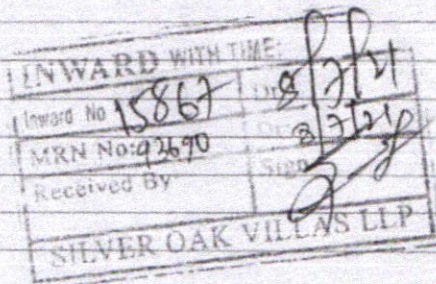
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1 : 08-07-2021

| Customer Details                             |                                                  | DC No.     | 15498      |
|----------------------------------------------|--------------------------------------------------|------------|------------|
| Silver Oak Villas LLP                        |                                                  | DC Date.   | 08-07-2021 |
| Sy No, 291, Phase IX, Cherlapally, Hyderabad |                                                  | PO No.     | 78379      |
|                                              |                                                  | PO Date.   | 06-07-2021 |
|                                              |                                                  | Req ID     | 67161      |
|                                              |                                                  | Req Date   | 01-07-2021 |
| GSTIN : 36ADBFS3288A2Z7                      |                                                  | Loc Req No | 156496     |
|                                              | Description of Goods                             | HSN/SAC    | Qty        |
| 1                                            | 7555 - Stationery - other - Paper - A4 - bundles | 4810       | 5          |
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

