

Prepared by:	Bhavani				
Report Date	15-07-2021				
Site	Head Office				
List of requisitions Where PO/WO not prepared 3 working days after requisition:					
Requisition No	Requisition Date	Material Description	Purchase Officer - Remarks	Material delivered?	If material is not delivered - is delay justified?
182997	30-06-2021	Urinal with censors	PO to be issue		
182797	26-04-2021	Terraace Door(Greens)	PO issued.Po no:78529		
183022	30-06-2021	Health Faucet	Cancelled		
182957	24-06-2021	DLC	Cancelled		
183026	10-07-2021	Tan brown granite	Po issued.Po no:78607		
183024	09-07-2021	SS name plates	Po issued.Po no:78500		
183017	07-07-2021	Steel grey granite	Po issued.Po no:78608&78653		
183028	10-07-2021	Grout	Po issued.Po no:78570		
183011	07-07-2021	Wall mounted fan	Delivered		
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