

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		14/7/21		Prepared by:		T.D. Murthy	
PO/WO no.		78121		PO / WO Date.		29/6/21	
Supplier Name		Reflection Electricals Pvt		PO/WO amount		29,030/-	
Firm/Company		Serene Construction LLP		Project		Serene Farms	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	854	3/7/21		29,030/-			
2.							
3.							
Amount A – Bills total(Excluding Transport & Hamali Charges):						29,030/-	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	240	3/7/21	93680	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits :							
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						29,030/-	
Amount E – PO / WO value:						29,030/-	
Amount F – Difference (A – E):							
Quantity received as per PO / WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. /- ☒ No				
Payment – due date			19/7/21				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			14 JUL 2021				
Date			MINISH PARIKH				

Notes: 1. In case amount to be credited to supplier and the bill total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Purchase Order

Page(s) 1 Of 1

02-07-2021 3:41:09 PM



78121

24.06.21 12:06:17

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details

Reflections Electricals Pvt. Ltd.,
5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003

GSTIN 36AADCR2047Q1ZZ 27540307
27543785.. 9849875767

Doc No	78121	150548
Doc Date	29-06-2021	
Quote No	Nil	
Quote Date	12-01-2021	
SupplyType	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4746 - Electrical - other - LED Lights - NA - nos D750660	72.00	360.00	0.00	12.00	29,030.40
Total Order Value . . .					29,030.40
Rupees : Twenty Nine Thousand Thirty and Paise Fourty Only.					

Terms and Conditions :-

Specification / All items shall be of wipro brand
Payment Terms After Delivery & Production of bill
Tax Inclusive of all taxes
Delivery Date Next Working Day.
Delivery Location Serene Farms
Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503
Phone. ..
Penalty For Delay Nil
Transportation Transport cost shall be borne by us.
Warranty Nil
Advance Paid Nil
Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for
V.no.1,41,48,08,09,10,15,29 purpose
Completion Date Nil
Measurment Nil
Security Nil
Remarks

For **Serene Constructions LLP**

Authorised Signatory

Name : 

Accepted the above Terms And Conditions

For **Reflections Electricals Pvt. Ltd.,**

Name : _____

Date : __/__/__

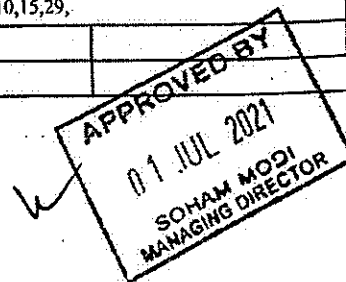
Requisition Form

Company Name:		serene constructions llp		Date:		22-06-2021	
Site & Phase :		Serene Farms		Time:		17:26	
Supplier				Reg. No.		150548	
Material required before date:		asap		ID No.		6-1017	
No	Description/Brand/Model No.	Warm or White	Wattage	Quantity	Units	Inward No	Date
1	false ceiling lights/wipro/D540865	white	8w	72	nos		
2							
3							
4							
5							
6							
7							
8							
9							
10							

Remarks: The above material is required for villa lighting purpose in 01,41,48,08,09,10,15,29.

Prepared By	G.Siva prasad	Approved by	
Sign. & Date	22-06-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.



For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☒ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SLLP stock
- ☐ Other

Estimate/Draft PO

Page(s) 1 Of 1

29-06-2021 12:50:12 PM

Original / Office Copy / Purchase Ord. Copy

From Company : **Serene Constructions LLP**
5-4-187/374, II Floor, M.G. Road, Secunderabad-500 003.
GST No. : 36ACVFS7909P1ZV

Supplier Details

Reflections Electricals Pvt. Ltd.,
5-4-187/6, P.M. Modi Complex Ist Floor, M.G. Road, Sec-Bad -500 003

GSTIN 36AADCR2047Q1ZZ
27543785..

27540307

9849875767

Doc No	78121	150548
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Kind Attn : MR.Shakib Khan

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Delivery Date Next Working Day.

Delivery Location Serene Farms
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Phone. . .

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for V.no.1,41,48,08,09,10,15,29 purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks

APPROVED BY
01 JUL 2021
SOHAM MODI
MANAGING DIRECTOR

For **Serene Constructions LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Reflections Electricals Pvt. Ltd.,**

Name : _____

Name : _____

Date : __/__/__

DELIVERY CHALLAN



Bright Ideas

REFLECTIONS
ELECTRICALS PVT. LTD.

5-4-1877, M.G. Road, R.P. Road & M.G. Road
Junction, Ranigunj, Secunderabad - 500003
Phone : 040 - 27543785, 97055 77776
GST No. : 36AADCR2047Q1ZZ

M/S.

Serene Construction LLP
Site: Yerrapally, H

R.R. Dist.

Date: *03/07/21* No: *240*

Invoice No. No. of Cases Date Way Bill No.

S. No.	Description of Material	Qty.	No. of Boxes	No. PCS in Each Box	Remarks
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Doc No. 78121/150548 dt 29/06/21.

D7SD660 LE-D
Panel 6W 6000K

72

ANP

Invoice

no. 856

dt

03/07/21

INWARD

Inward No: <i>98</i>	Dr: <i>07-07-21</i>
MRN No: <i>93680</i>	Dr: <i>08/07/21</i>
Received By: <i>R. Saelin</i>	Sign: <i>[Signature]</i>
Serene Construction (Hyd) LLP	

Received the above material in Good condition

For REFLECTIONS ELECTRICALS PVT. LTD.

Received by

Authorised Signatory

