PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	9/7/21	Prepared by:	BHAVANI
PO/WO no.	77396	PO / WO Date.	3/6/21
Supplier Name	Sri Balaji Enterprises	PO/WO amount	6,608
Firm/Company	MPPL	Project	Green Towes
Sl. No.	Bill No.	Bill Date	Bill amount
1	33	5/6/21	6250
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			6250

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.				☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits :_Transportation charges				—
Amount C –Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				6250
Amount E – PO / WO value:				6608
Amount F – Difference (A – E): GST-18%				358

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	12-7-21
Remarks:	Incentive Rs-20/-
	Rate Difference can be considered

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Bhavani		APPROVED 10 JUL 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date	9/7/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. ...00/- 7. MD to approve all bills above 1,00,000/-

mail

"SHREE GANESHAY NAMAH"

Tax Invoice

SRI BALAJI ENTERPRISES
#14-1-418, Near Rocket Ground,
New Aghapura, Hyderabad - 01
E-mail : seetaram.joshi@yahoo.com
Mob: 9030605690, 9885288441
GSTN : 36AEIPJ0494H1ZF

Invoice No.	Dated
33	**05-06-2021**
PO / DOC No.	D.C. No.
77396	
Vehicle No.	Destination
TS10EB-4519	

Billing Address :
MODI PROPERTIES PVT LTD
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36AABCM4761E1ZM

Shipping Address :
GREENS TOWERS
Bemupet main road
MG Road, Secunderabad - 03
GSTN : 36AABCM4761E1ZM

S. NO.	HSN	Description	Thickness	Size	Qty	Rate	Amount
1	4418	FLUSH DOOR	30MM	84X30	4	1400.00	5600.00
						Cartage	650.00
					4		6250.00

re Tax : Rs 6250.00 Tax Rs.: 1125.00 Post Tax Rs.: 7375.00 R/o Rs.: **Final Rs.: 7375.00**

HSN / SAC	Taxable Value	CGST		SGST		IGST		Total Tax Amt
		Rate	Amount	Rate	Amount	Rate	Amount	
4418	6250	9%	562.5	9%	562.5			1125
								0
								0
Total	**6250**	**0.09**	**562.5**	**0.09**	**562.5**	**0**	**0**	**1125.00**

TERMS & CONDITIONS :
1. Above mentioned goods remain our property until full payment is received.
2. Goods once sold can not be taken back or exchanged.
3. Our responsibility ceases once the goods leave our premises.
4. If the is not paid on presentation interest at 24% per annum
5. Subject to Hyderabad Jurisdiction.

MODI PROPERTIES PVT. LTD. INWARD No. 81566 Date 28/6 SEC'BAD

For **SRI BALAJI ENTERPRISES**

SRI BALAJI ENTERPRISES SBE HYD.

Authorised Signatory

ur Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553
BanK: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809

Purchase Order

 03-06-2021 11:40:02

77396
06.05.21 4.35.40

opy

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Sri Balaji Enterprises H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001	**Doc No**	77396	182761
	Doc Date	03-06-2021	
	Quote No	nil	
GSTIN 36AEIPJ0494H1ZF	**Quote Date**	03-06-2021	
9030605690	**SupplyType**	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2007 - Carpentry - doors - Flush Door - 30mm - other - sft *84"x30"- 4 nos*	70.00	80.00	0.00	18.00	6,608.00
					Total Order Value . . .	**6,608.00**

Rupees : Six Thousand Six Hundred Eight Only.

Terms and Conditions :-

Specification / Brand	Flush door Rate per sft is Rs. 80+18% GST
Payment Terms	After delivery and production of bills
Tax	Included in the above prices
Delivery Date	With a week
Delivery Location	Greens Towers Begumpet Main Road, Hyd. Opp. Hyderabad Public School. Phone. 66335551
Penality For Delay	Nil
Transportation Cost	Extra as per actuals
Warranty	One year
Advance Paid	Nil
Other Terms	We reserve the rights to reject the items if not as per specification damage if any in suppliers cost, above order is for UB general toilet & security wash room , purpose
Completion Date	NIL
Measurment	Nil
Security	Nil
Remarks	Standerd sizes of door will be calculated.

For ***Modi Properties Pvt.Ltd.***
Authorised Signatory

Accepted the above Terms And Conditions
For ***Sri Balaji Enterprises***

Name : ______________

Name : ______________

Date : __/__/____

Contact

Requisition Form

Company Name:	MPPL	Date:	17-04-2020
Site & Phase :	Greens towers	Time:	11:10
Supplier		Req. No.	182761
Material required before date: Urgent		ID No.	65462

No	Description	Size	Quantity	Units	Inward No	Date
1	Bathroom doors	2'6"x 7'	04	Nos		
2		2'2" x 84"				
3						
4						
5	77396					
6						
7						
8						
9						
10						

Remarks .: towards greens towers UB general toilet & security washroom purpose.

Prepared By	Meenakshi. N	Approved by	APPROVED
Sign.& Date	17-04-20	Sign. & Date	20 APR 2021

P. PRABHAKAR
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.