PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	14/07/2021	Prepared by:	T.D. Murthy
PO/WO no.	78346	PO / WO Date.	05/07/2021
Supplier Name	Summit Sales LLP	PO/WO amount	Rs. 3,303/-
Firm/Company	Silver Oak Villas LLP	Project	SOV IX
Sl. No.	Bill No.	Bill Date	Bill amount
1.	18161	08/07/2021	Rs. 3,303/-
2.	-	-	-
3.	-	-	-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 3,303/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	15497	08/07/2021	93691	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits :				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 3,303/-
Amount E – PO / WO value:				Rs. 3,303/-
Amount F – Difference (A – E):				-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. /- ☑ No
Payment – due date	**19/07/2021**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		APPROVED 14 JUL 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date	14/7/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

OFFICE COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	18161
Sy No, 291, Phase IX, Cherlapally, Hyderabad	Invoice Date.	08-07-2021
	PO No.	78346
	PO Date.	05-07-2021
	Req ID	67275
	Req Date	28-06-2021
GSTIN : 36ADBFS3288A2Z7	Loc Req No	156494

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4014 - Consumables - Colin - 500ml - nos	3402	5	88.00	440.00	18	79.20
2	4001 - Consumables - Air Freshner - NA - nos Odonil	3307	12	45.00	540.00	18	97.20
3	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	5	86.00	430.00	18	77.40
4	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	5	76.00	380.00	18	68.40
5	4046 - Consumables - Phinyle - 1Ltr - nos	2907	5	52.00	260.00	18	46.80
6	4066 - Consumables - Water bottle - NA - nos		6	55.00	330.00	18	59.40
7	4059 - Consumables - Surf Detergent Powder - NA -	3402	5	24.00	120.00	18	21.60
8	4008 - Consumables - Cleaning Cloth - other - nos Yellow	6307	10	16.80	168.00	5	8.40
9	4040 - Consumables - Mopping Cloth - NA - nos	6307	10	16.80	168.00	5	8.40
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IGST	CGST	SGST			
	233.40	233.40	Total Taxable Amount	2,836.00	466.80
			Total Invoice Amount	3,302.80	

Rupees : Three Thousand Three Hundred Two and Paise Eighty Only.

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No: 5027 Date: 9/7 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	15497
Silver Oak Villas LLP	DC Date.	08-07-2021
Sy No, 291, Phase IX, Cherlapally, Hyderabad	PO No.	78346
	PO Date.	05-07-2021
	Req ID	67275
	Req Date	28-06-2021
GSTIN : 36ADBFS3288A2Z7	Loc Req No	156494

	Description of Goods	HSN/SAC	Qty
1	4014 - Consumables - Colin - 500ml - nos	3402	5
2	4001 - Consumables - Air Freshner - NA - nos	3307	12
3	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	5
4	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	5
5	4046 - Consumables - Phinyle - 1Ltr - nos	2907	5
6	4066 - Consumables - Water bottle - NA - nos		6
7	4059 - Consumables - Surf Detergent Powder - NA - kgs	3402	5
8	4008 - Consumables - Cleaning Cloth - other - nos	6307	10
9	4040 - Consumables - Mopping Cloth - NA - nos	6307	10
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Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

Purchase Order

Orig

78346

06.07.21 4:40:58

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	78346	156494
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	05-07-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	05-07-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4014 - Consumables - Colin - 500ml - nos	5.00	88.00	0.00	18.00	519.20
2	4001 - Consumables - Air Freshner - NA - nos *Odonil*	12.00	45.00	0.00	18.00	637.20
3	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	5.00	86.00	0.00	18.00	507.40
4	4035 - Consumables - Harpic - Cleaner - 500ml - nos	5.00	76.00	0.00	18.00	448.40
5	4046 - Consumables - Phinyle - 1Ltr - nos	5.00	52.00	0.00	18.00	306.80
6	4066 - Consumables - Water bottle - NA - nos	6.00	55.00	0.00	18.00	389.40
7	4059 - Consumables - Surf Detergent Powder - NA - kgs	5.00	24.00	0.00	18.00	141.60
8	4008 - Consumables - Cleaning Cloth - other - nos *Yellow*	10.00	16.80	0.00	5.00	176.40
9	4040 - Consumables - Mopping Cloth - NA - nos	10.00	16.80	0.00	5.00	176.40
					Total Order Value . . .	**3,302.80**

Rupees : Three Thousand Three Hundred Two and Paise Eighty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site use purpose.

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ____________

Contact ..

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Purchase Order

 05-07-2021 15:08:25

Original / Office Copy / Purchase Div.Copy

Security Nil

Remarks .

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ______________________

Contact ...

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Company Name:	Silver Oak Villas LLP	Date:	28-06-2021
Site & Phase :	Silver Oak Villas	Time:	12:00
Supplier		Req. No.	156494
Material required before date:	30-06-2021	ID No.	67275

No	Description	Size	Quantity	Units	Inward No	Date
1	Colin		5	Nos		
2	Odonil air pockets		12	Nos		
3	Lizol		5	Nos		
4	Harpic		5	Nos		
5	Phynoil		5	Nos		
6	Water bottles		6	Nos		
7	Surf packets		5	Nos		
8	Cleaning cloths		10	Nos		
9	Yellow cleaning cloths		10	Nos		

78346

Remarks: For SOV Site housekeeping purpose			
Prepared By	P.Aishwarya	Approved by	
Sign.& Date	28-06-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
28 JUN 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

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9	4040 - Consumables - Mopping Cloth - NA - nos	6307	10
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25	Inward No: 15866 Dt: 8/7/21		
26	MRN No: 93691 Dt: 8/7/21		
27	Received By: Sign:		
28	SILVER OAK VILLAS LLP		
29			
30			

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. ★ SEC'BAD ★
INWARD
No: 72313
Date: 9/7
Sign: