PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	14/07/2021	Prepared by:	T.D. Murthy
PO/WO no.	78401	PO / WO Date.	07/07/2021
Supplier Name	Summit Sales LLP	PO/WO amount	Rs. 531/-
Firm/Company	Silver Oak Villas LLP	Project	SOV III
Sl. No.	Bill No.	Bill Date	Bill amount
1.	18160	08/07/2021	Rs. 531/-
2.	-	-	-
3.	-	-	-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 531/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	15496	08/07/2021	93688	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits :				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 531/-
Amount E – PO / WO value:				Rs. 531/-
Amount F – Difference (A – E):				-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. /- ☑ No
Payment – due date	**19/07/2021**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		APPROVED				
Date	14/07/21		14 JUL 2021 MINISH PARIKH MANAGER PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

OFFICE COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	18160
Silver Oak Villas LLP	Invoice Date.	08-07-2021
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	78401
	PO Date.	07-07-2021
	Req ID	67300
	Req Date	06-07-2021
GSTIN : 36ADBFS3288A2Z7	Loc Req No	183608

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3511 - Computers and Peripherals - Key board - NA -	84716040	1	450.00	450.00	18	81.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	450.00	81.00
	40.50	40.50	Total Invoice Amount	531.00	

Rupees : Five Hundred Thirty One Only.

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. ★ SEC'BAD ★

INWARD

No: 82074

Date: 8/7

Sign:

for Summit Sales LLP

Authorised signatory

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	15496
Silver Oak Villas LLP	DC Date.	08-07-2021
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	78401
	PO Date.	07-07-2021
	Req ID	67300
GSTIN : 36ADBFS3288A2Z7	Req Date	06-07-2021
	Loc Req No	183608

	Description of Goods	HSN/SAC	Qty
1	3511 - Computers and Peripherals - Key board - NA - nos	84716040	1
2			
3			
4			
5			
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Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

Purchase Order

 07-07-2021 11:23:06

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78401
06.07.21 4:42:37

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	78401	183608
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	07-07-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	07-07-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3511 - Computers and Peripherals - Key board - NA - nos	1.00	450.00	0.00	18.00	531.00
					Total Order Value . . .	**531.00**

Rupees : Five Hundred Thirty One Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery of material and production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	1yr.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site office desktop purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ____________

Contact _ _

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SOV-III	Date:	06-07-2021
Site & Phase :	Silver Oak Villas-III	Time:	12:00
Supplier		Req. No.	183608
Material required before date:	Urgent	ID No.	67300

No	Description	Size	Quantity	Units	Inward No	Date
1	Key Board		01	No		
2						
3						
4						
5	78401					
6						
7						
8						
9						
10						

Remarks: For Sales anitha mam Desktop purpose

Prepared By	B.Meenakshi	Approved by	APPROVED 07 JUL 2021 P. PRABHAKAR Sr. MANAGER PURCHASE
Sign.& Date	06-07-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details		
Silver Oak Villas LLP	DC No.	15496
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	DC Date.	08-07-2021
	PO No.	78401
	PO Date.	07-07-2021
	Req ID	67300
GSTIN : 36ADBFS3288A2Z7	Req Date	06-07-2021
	Loc Req No	183608

	Description of Goods	HSN/SAC	Qty
1	3511 - Computers and Peripherals - Key board - NA - nos	84716040	1
2			
3			
4			
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21			
22	INWARD WITH TIME: 8/7/21		
23	Inward No 1215		
24	MRN No: 93683 8/7/21		
25	Received By: Sign		
26			
27	SILVER OAK VILLAS LLP		
28			
29			
30			

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. INWARD No: 72318 Date: 9/7 Sign: L SEC'BAD