

Remarks from site on the 'Requisition by Site Report' of purchase division

|                  |                          |              |            |
|------------------|--------------------------|--------------|------------|
| Company:         | Modi Realty Mallapur LLP | Date:        | 17.07.2021 |
| Site:            | Gulmohar Residency       | Prepared by: | M.Deepa    |
| Report From / To | 11.06.2021 Sunday        | Approved by: |            |
| Report Date      | 17.07.2021 Saturday      |              |            |

List of requisitions numbers missing in the report\*: Req no :

List of requisitions where PO/WO not prepared 3 working days after requisition:

| Req No. | Req Date | serial no of item in Req | Item Description | Reason for not preparing PO/WO <sup>#</sup> |
|---------|----------|--------------------------|------------------|---------------------------------------------|
| 68952   | 26.04.21 | 1                        | Passenger lift   | Comparison with Anand sir for finalization  |
| 187100  | 08.07.21 | 1                        | Cement           | Req sent to MD'S approval                   |
| 187118  | 13.07.21 | 1 to 15                  | Cpvc pipe        | Req sent to MD'S approval                   |
| 187125  | 15.07.21 | 1 to 20                  | PVC pipes        | Req sent to MD'S approval                   |
| 187126  | 15.07.21 | 1 to 14                  | Cpvc pipes       | Req sent to MD'S approval                   |

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

| Req No. | Req Date | Serial no of item in Req. | Item Description        | Reason for not preparing PO/WO              |
|---------|----------|---------------------------|-------------------------|---------------------------------------------|
| 68968   | 28.04.21 | 1                         | MS Z angle templates    | PO NO -76908 No stock at SSSLP              |
| 68969   | 28.04.21 | 1 to 4                    | MS Z angle templates    | PO NO -76907 N stock at SSSLP               |
| 68973   | 28.04.21 | 1                         | Creama marfil tiles     | PO NO -76850-partly receiving               |
| 187012  | 22.05.21 | 1 to 2                    | Vitrified floor tiles   | PO NO 77394 partly receiving                |
| 187011  | 01.06.21 | 7&9to10&11                | Bathroom tiles          | PO NO -77351 partly receiving MPL on vista  |
| 187035  | 09.06.21 | 1 to 12                   | Bath room wall tiles    | PO NO -77605 by Wednesday will be delivery  |
| 187040  | 12.06.21 | 1                         | Led lights              | PO NO 77661 supplier arranging the material |
| 187068  | 23.06.21 | 1 to 6                    | Panel doors             | PO NO -78238 by Tuesday will be delivery    |
| 187070  | 28.06.21 | 1                         | Cera boards             | PO NO - 78185 by Tuesday will be delivery   |
| 187077  | 29.06.21 | 1                         | Ispira carrara          | PO NO - 78330 partly receiving              |
| 187080  | 29.06.21 | 1                         | Red oxide               | PO NO -78168 by Wednesday will be delivery  |
| 187085  | 30.06.21 | 4 to 5                    | Crema marfil            | PO NO -78472 by Wednesday will be delivery  |
| 187089  | 02.07.21 | 1 to 12                   | Bath room wall tiles    | PO NO - 78313 partly receiving              |
| 187091  | 03.07.21 | 1                         | Covering blocks         | PO NO -78281 No stock at SSSLP              |
| 187092  | 05.07.21 | 1 to 2                    | Pvc false ceiling sheet | PO NO -78435 by Wednesday will be delivery  |

|                                    |          |        |                          |                                               |
|------------------------------------|----------|--------|--------------------------|-----------------------------------------------|
| 187098                             | 08.07.21 | 1 to 2 | Green house pipes        | PO NO - 78488 by Wednesday will be delivery   |
| 187101                             | 09.07.21 | 1 to 9 | Stationery items         | PO NO - 78485 today will be delivery          |
| 187102                             | 09.07.21 | 1 to 2 | MS Hinges                | PO NO - 78562 By Wednesday will be delivery   |
| 187111                             | 12.07.21 | 1      | First aid kit            | PO NO -78551 No stock at SSLLP                |
| 187112                             | 12.07.21 | 1 to 2 | Measurements tape        | PO NO -78579 today will be delivery           |
| 187113                             | 12.07.21 | 1 to 2 | RRB bonding agent        | PO NO -78611 No stock at SSLLP                |
| 187116                             | 13.07.21 | 1 to 2 | Pvc flexible pipe        | PO NO -78604 today will be delivery           |
| 187117                             | 13.07.21 | 1      | Concealed flush tank     | PO NO -78605 by Wednesday will be delivery    |
| 187119                             | 13.07.21 | 1      | Coffee powder            | PO NO -78593 supplier arranging the material  |
| 187120                             | 13.07.21 | 1 to 2 | Umbrella & raincoats     | PO NO- 78721 by Tuesday will be delivery      |
| 187121                             | 15.07.21 | 1 to 9 | PVC pipes                | PO NO - 78718 by Wednesday will be delivery   |
| 187122                             | 15.07.21 | 1 to 3 | Labour helments          | PO NO - 78659 supplier arranging the material |
| 187123                             | 15.07.21 | 1 to 9 | PVC pipes                | PO NO - 78720 by Wednesday will be delivery   |
| 187124                             | 15.07.21 | 1      | MS stand                 | PO NO -78714 by Tuesday will be delivery      |
| 187127                             | 15.07.21 | 1 to 4 | Roff stone tile adhesive | PO NO -78717 No stock at SSLLP                |
|                                    |          |        |                          |                                               |
| No of gate passes issued this weak |          |        | From No.                 | To No.      nil                               |
|                                    |          |        |                          |                                               |
|                                    |          |        |                          |                                               |

Delivery van site visit on : 12.07.21 (Tuesday ) 15.07.21 (Thursday ) & 17.07.21(Saturday)

Inward report (MRN/other ) & stock report emailed in pdf format to purchase

Yes

Item not ordered but received

Detail of steel & cement stock

| SI NO | Tor size     | Wt per mtr. - kgs | Wt. for 12 mtr rod - kgs | Stock at site - no of rods | Stock at site in Kgs | Previous stock in kgs |
|-------|--------------|-------------------|--------------------------|----------------------------|----------------------|-----------------------|
| 1.    | 8mm          | 0.395             | 4.68                     | 300                        | 494                  | nil                   |
| 2.    | 10mm         |                   |                          | nil                        | nil                  | nil                   |
| 3.    | 12mm         | 0.888             | 10.66                    | 40                         | 575                  | nil                   |
| 4.    | 16mm         |                   |                          | nil                        | nil                  | nil                   |
| 5.    | 20mm         |                   |                          | nil                        | nil                  | nil                   |
| 6.    | 25mm         | 3.86              | 46.3                     | 60                         | 4624                 | nil                   |
| 7.    | 32mm         |                   |                          | nil                        | nil                  | nil                   |
| 8.    | Binding wire |                   |                          | nil                        | nil                  | nil                   |

|           |     |                      |                       |               |          |                          |     |
|-----------|-----|----------------------|-----------------------|---------------|----------|--------------------------|-----|
| OPC stock | nil | OPC last weeks stock | nil                   | PPC/PSC stock | 100 bags | PPC/PSC last weeks stock | nil |
| Details   |     |                      |                       |               |          |                          |     |
| Sign      |     | Project Manager      | Admin Officer/Manager |               |          |                          |     |
| Date      |     |                      |                       |               |          |                          |     |

Notes: 1. \* Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to [purchase@modiproperties.com](mailto:purchase@modiproperties.com), [ashaiva@modiproperties.com](mailto:ashaiva@modiproperties.com) and [raikumar@modiproperties.com](mailto:raikumar@modiproperties.com) on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!