

PURCHASE DIVISION
Advice for approval for credit to supplier

(P.E.) ✓
plz check

Date: 16/7/21		Prepared by: HEMENDRA	
PO/WO no. 78528		PO / WO Date. 23/4/21	
Supplier Name Venabhadra Enhp.		PO/WO amount 35,948/-	
Firm/Company S S LLP		Project SHLP	
Sl. No.	Bill No.	Bill Date	Bill amount
1	265	12/7/21	35,736/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			35,736/-
Sl. No.	DC No	DC. Date	MRN No.
1.	265	12/7/21	93964
2.			
3.			
Amount B –Other Credits :Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			35,736/-
Amount E – PO / WO value:			35,948/-
Amount F – Difference (A – E): GST-18%			212/-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ____/- ☒ No	
Payment – due date		22/7/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN No. 36AEMPG9276J1ZV

TAX INVOICE / CASH / CREDIT

Ph : 66338850
Cell : 7989596166**Veerabhadra Enterprises**

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

Name : Summit Sales LLPAddress : Doc-no - 78528 - 168810Invoice No. : **265**Invoice Date : 12/7/2021GSTIN No : 36ACQES20H4C127

DC No. :

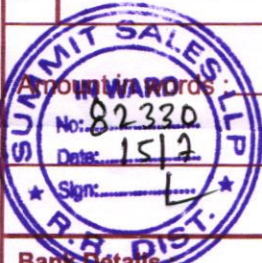
State : TSState Code : 36State : TelanganaState Code : 36

Transportation Mode :

Vehicle Number :

Date of Supply :

S. No	Description of Goods	HSN Code	Qty.	Rate	Taxable Value		
					5%	18%	12% - 0%
1)	Dust Bin	✓	10nos	50/-		500=00	
2)	Odorless	✓	36nos	40/-		1440=00	
3)	Godol's Air Purifier	✓	30nos	46/-		1380=00	
4)	Shampoo Soap	✓	100nos	64/-			6400=00
5)	Dental	✓	20nos	147/-		2940=00	
6)	Santoor Pump	✓	48nos	80/-		3840=00	
7)	Vim Bar	✓	24nos	40/-		960=00	
8)	Buclets	✓	10nos	180/-		1800=00	
9)	Water Bottles	✓	30nos	40/-		1200=00	
10)	Detergent powder	✓	30nos	22/-		660=00	
11)	Alizol	✓	48nos	76/-		3648=00	
12)	Covers	✓	5nos	100/-		500=00	
13)	Colin 500ml	✓	20nos	76/-		1520=00	
14)	WYPR	✓	20nos	80/-		1600=00	
15)	CO/10, 300nos	✓	100nos	15/-			1500=00
16)	maple	✓	12nos	15/-	1800=00		



Certified by:

Stores Manager

Total Amount before Tax

1800=00 21988=00

Add SGST

45=00 1978=92

Add CGST

45=00 1978=92

Add IGST

Round Off

+0=16

Total Amount after Tax

1890=00 25946=00 7900=00

Total Tax Amount

GRAND TOTAL 35736=00

Terms & Conditions :

- All Cheques Should be in Favour of M/s. Veerabhadra Enterprises, Hyderabad only
- Cheques Subject to realisation.
- Goods once sold will not be taken back.

INWARD

Certified that the particulars given above are true and correct

Inward No: 16610Dt: 14/7/21 ForMRN No: 93964Dt: 15/7/21

Received By:

Sign: [Signature]**Veerabhadra Enterprises**

Authorised Signatory

SUMMIT SALES LLP

Purchase Order



78528

12.07.21 11:10:49

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From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Veerabhadra Enterprises
D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003.

GSTIN 36AEMPG9276J1ZV

040 - 66338850

9246269111

Doc No	78528	168810
Doc Date	23-04-2021	
Quote No	Nil	
Quote Date	23-04-2021	
SupplyType	Supply	

Kind Attn : Mr. Venkatesh.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4026 - Consumables - Dust bin - NA - nos	10.00	50.00	0.00	18.00	590.00
2 4001 - Consumables - Air Freshner - NA - nos Odonil	36.00	45.00	0.00	18.00	1,911.60
3 4001 - Consumables - Air Freshner - NA - nos Godrej air pkts	30.00	46.00	0.00	18.00	1,628.40
4 4003 - Consumables - Bombay Broom - Big - nos	100.00	64.00	0.00	0.00	6,400.00
5 4009 - Consumables - Coconut Broom - other - nos	100.00	15.00	0.00	0.00	1,500.00
6 4022 - Consumables - Dettol - NA - nos Liquid	20.00	147.00	0.00	18.00	3,469.20
7 4022 - Consumables - Dettol - NA - nos Hand wash Santoor	48.00	80.00	0.00	18.00	4,531.20
8 4065 - Consumables - Vim bar - NA - nos	24.00	40.00	0.00	18.00	1,132.80
9 4006 - Consumables - Bucket - other - nos	10.00	180.00	0.00	18.00	2,124.00
10 4108 - Consumables - Water Bottle - NA - Nos White	30.00	40.00	0.00	18.00	1,416.00
11 4040 - Consumables - Mopping Cloth - NA - nos White	120.00	15.00	0.00	5.00	1,890.00
12 4059 - Consumables - Surf Detergent Powder - NA - kgs	30.00	22.00	0.00	18.00	778.80
13 4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	48.00	76.00	0.00	18.00	4,304.64
14 4051 - Consumables - Polythene Covers - other - pkts	5.00	100.00	0.00	18.00	590.00
15 4014 - Consumables - Colin - 500ml - nos	20.00	76.00	0.00	18.00	1,793.60
16 4071 - Consumables - Wiper - Other - nos	20.00	80.00	0.00	18.00	1,888.00

Total Order Value . . . 35,948.24

Rupees : Thirty Five Thousand Nine Hundred Forty Eight and Paise Twenty Four Only.

Terms and Conditions :-For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Veerabhadra Enterprises**Name : 

Name : _____

Date : __/__/__

Contact : -

Purchase Order

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Original / Office Copy / Purchase Div.Copy

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally,Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain Purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Summit Sales LLP**

Authorised Signatory

Name : 

Contact : -

Accepted the above Terms And Conditions

For **Veerabhadra Enterprises**

Name : _____

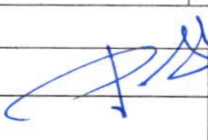
Date : __/__/__

Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		08-07-2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:		12:00	
Supplier				Req. No.		168810	
Material required before date:					ID No.		62427

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Air Freshner-Odonil		36	Nos		
2	Bombay Brooms 64	Big	100	Nos		
3	Coconut brooms		100	Nos		
4	Dettol Liquid		20	Nos		
5	Dettol Hand wash-Santoor		48	Nos		
6	Dust Bin		10	Nos		
7	Wiper		20	Nos		
8	PVC Bucket with 200		10	Nos		
9	Mopping Cloth		120	Nos		
10	Surf 1858	500gms	30	Nos		
11	Vim Bar		24	Nos		
12	Lizol	1ltrs	48	Nos		
13	Colin	500ml	20	Nos		
14	First Aid Kit →		8	Nos		
15	Water Bottles		30	Nos		
16	Air Packets → 54 India 46x18		30	Pkts		
17	West Pipe		60	Nos		
18	Dust Bin Covers 100		05	Pkts		

Remarks: For Stock Maintenance Purpose

Prepared By	BHAVANI	
Sign. & Date	08-07-2021	

Sign. & Date

APPROVED
13 JUL 2021
PRABHAKAR
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.