PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	16/7/21	Prepared by:	HEMENDRA
PO/WO no.	78564	PO / WO Date.	13/7/24
Supplier Name	Prafful Samdany	PO/WO amount	1,416/-
Firm/Company	SSLLP	Project	Sh LLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	330	14/7/24	1,416/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,416/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	330	14/7/24	93959	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,416/-
Amount E – PO / WO value:	1,416/-
Amount F – Difference (A – E): GST-18%	

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	22/7/24
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		APPROVED 17 JUL 2021 MINISH PARIKH MANAGER PROCUREMENT [signature]				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GST INVOICE

(ORIGINAL FOR RECIPIENT)

Praful Sanitary
3-6-429/6,SRI SAI TOWER,
St.No.4 HIMAYAT NAGAR
HYDERABAD
GSTIN/UIN: 36ACWPG4864A1ZG
State Name : Telangana, Code : 36
E-Mail : prafulsanitary@gmail.com

Buyer
Summit Sales LLP
5-4-187/3&4, IInd Floor, M.G Road
Secunderabad
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Invoice No. **PS/21-22/ 330**	Dated **14-Jul-2021**
Delivery Note **Invoice**	
Supplier's Ref.	Other Reference(s) **Credit**
Buyer's Order No. **78564**	Dated **13-Jul-2021**
Despatch Document No. **Invoice**	Delivery Note Date **14-Jul-2021**
Despatched through **Self**	Destination **Cherlapally**

Sl No.	Description of Goods and Services	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**Waste Pipe**	3917	18 %	**60 No:**	25.00	No:	20 %	**1,200.00**
	Output CGST							**108.00**
	Output SGST							**108.00**
	Total			**60 No:**				**₹ 1,416.00**

Amount Chargeable (in words) *E. & O.E*

Indian Rupees One Thousand Four Hundred Sixteen Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
3917	1,200.00	9%	108.00	9%	108.00	216.00
99		9%		9%		
99		14%		14%		
Total	**1,200.00**		**108.00**		**108.00**	**216.00**

Tax Amount (in words) : **Indian Rupees Two Hundred Sixteen Only**

SUMMIT SALES LLP R.R. DIST.
INWARD
No: 82333
Date: 15/7
Sign:

Company's PAN : **ACWPG4864A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

PRAFUL SANITARY HIMAYATNAGAR
for Praful Sanitary

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

INWARD	
Inward No: 16608	Dt: 14/7/21
MRN No: 93959	Dt: 15/7/21
Received By:	Sign:
SUMMIT SALES LLP	

Certified by:

Stores Manager

Purchase Order

 13-07-2021 4:59:25 PM Origina

78564
12.07.21 11:10:50

From Company :	**Summit Sales LLP** 5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003. G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Praful Sanitary 3-6-138/5, Himayat Nagar, Hyderabad.	**Doc No**	78564	168810
	Doc Date	13-07-2021	
	Quote No	Nil	
GSTIN 36ACWPG864A1ZG 40077300	**Quote Date**	13-07-2021	
65526886. 9849624797	**SupplyType**	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7284 - Plumbing - PVC - Waste Pipe - other - nos	60.00	25.00	20.00	18.00	1,416.00
					Total Order Value . . .	**1,416.00**

Rupees : One Thousand Four Hundred Sixteen Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	Within 30 days of delivery.
Tax	All taxes included in above price.
Delivery Date	Within 3 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Included by us !
Warranty	7 years warranty
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

15/07/2021

Name : ____________________

Accepted the above Terms And Conditions

For ***Praful Sanitary***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	08-07-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	12:00
Supplier		Req. No.	168810
Material required before date:		ID No.	67427

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Air Freshner-Odonil		36	Nos		
2	Bombay Brooms 64	Big	100	Nos		
3	Coconut brooms		100	Nos		
4	Dettol Liquid		20	Nos		
5	Dettol Hand wash-Santoor		48	Nos		
6	Dust Bin		10	Nos		
7	Wiper		20	Nos		
8	PVC Bucket [illegible] 210		10	Nos		
9	Mopping Cloth		120	Nos		
10	Surf 78578	500gms	30	Nos		
11	Vim Bar		24	Nos		
12	Lizol	1ltrs	48	Nos		
13	Colin	500ml	20	Nos		
14	**First Aid Kit** → 78564		8	Nos		
15	Water Bottles		30	Nos		
16	Air Packets → 54 Inch	46x18	30	Pkts		
17	West Pipe		60	Nos		
18	Dust Bin Covers 100		05	Pkts		

Remarks:For Stock Maintenance Purpose			
Prepared By	BHAVANI		
Sign.& Date	08-07-2021	Sign. & Date	APPROVED 15 JUL 2021 MINISH PARIKH MANAGER PROCUREMENT

Note: On receipt of material at site write inward number and date in last 2 columns.