PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	9/7/21	Prepared by:	BHAVANI
PO/WO no.	78159	PO / WO Date.	30-6-21
Supplier Name	SSLLP	PO/WO amount	2067
Firm/Company	MPPL	Project	HO
Sl. No.	Bill No.	Bill Date	Bill amount
1	18061	3/7/21	2067
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2067

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	3693	2/7/21	—	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits : Transportation charges				—
Amount C – Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				2067
Amount E – PO / WO value:				2067
Amount F – Difference (A – E): GST-18%				—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____ ☑ No
Payment – due date	12-7-21
Remarks: Incentive Rs-20/-	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Bana		APPROVED 10 JUL 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date	9/7/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	18061
Modi Properties Pvt. Ltd.	Invoice Date.	03-07-2021
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	PO No.	78159
	PO Date.	30-06-2021
	Req ID	67131
GSTIN : 36AABCM4761E1ZM	Req Date	30-06-2021
	Loc Req No	182984

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	8500 - Stone - granite - Beading - NA - rft		55	24.85	1,366.75	18	246.02
	Steel Grey - 5'0 x 0.11" - 11 nos						
2	6189 - Miscellaneous - Hamali Charges - NA - Per		55	7.00	385.00	18	69.30
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	1,751.75		315.32
	157.66	157.66	Total Invoice Amount	2,067.07		

Rupees : Two Thousand Sixty Seven and Paise Seven Only.

MODI PROPERTIES PVT. LTD. SEC'BAD
81908
517

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Motilal Properties (P) Ltd Head office	DC No. 3693
	Date : 2/7/21
	Vehicle No. TS10UA0143
Site:	P.O. / W.O. No. : 78159
	P.O. / W.O. Date : 30/6/21

Sl. No.	PARTICULARS	Quantity
1	Steel grey beading 5'0 x 0.11" = 11 Nos	55.00 Rft
2	hand	55 Rft
3		
4		
5		
6		
7	Bill	
8	1806	
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		55.00 Rft

GSTIN :

Received the above materials in good condition.

Received by Shekappa

Date : 2/7/21

Stamp:

For SUMMIT SALES LLP

Authorised Signatory

Purchase Order

 30-06-2021 15:57:40

78159
24.06.21 12:06:18

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	78159	182984
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	30-06-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	30-06-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8500 - Stone - granite - Beading - NA - rft *Steel Grey - 5'0 x 0.11" - 11 nos*	55.00	24.85	0.00	18.00	1,612.77
2	6189 - Miscellaneous - Hamali Charges - NA - Per Rft	55.00	7.00	0.00	18.00	454.30
	Total Order Value . . .					**2,067.07**

Rupees : Two Thousand Sixty Seven and Paise Seven Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 19mm thickness slabs. The above rates only for material supply.
Payment Terms	After delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work.10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for HO Staircase purpose.
Completion Date	Nil
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	Skirting Rs. 12/- per rft for labour only.

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : 01/07/2021

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	MPPL	Date:	28/06/2021
Site & Phase :	HO	Time:	12:40
Supplier		Req. No.	182984
Material required before date:	Urgent	ID No.	67131

No	Description	Size	Quantity	Units	Inward No	Date
1	Steel grey granite	5' X 11"	11	NOS		
2						
3						
4						
5	78159					
6						
7						
8						
9						
10						

APPROVED
01 JUL 2021
MANISH PARIKH
MANAGER PROCUREMENT

Remarks : Towards Ho stair case purpose.

Prepared By	Meenakshi	Approved by	
Sign.& Date	28/06/2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.