PURCHASE DIVISION
Advice for approval for credit to supplier

Date: Prepared by: PO/WO no. PO / WO Date Supplier Name PO/WO amount Firm/Company Project Sl. No. Bill No. Bill Date Bill amount 1 2118 2 3 4 Amount A - Bills total(Excluding Transport & Hamali Charges): DC .No SI. No. DC. Date MRN No. 1. □ No □ Yes 2 □ Yes □ No 3. □ No □ Yes Amount B -Other Credits: Transportation charges Amount C -Other Debits: Amount D (D=A+B-C) - Amount to be credited to the supplier: Amount E - PO / WO value: Amount F - Difference (A - E): GST-18% Quantity received as per PO/WO Is difference between PO / Bill acceptable? ☐ Yes ☐ No (explained below) Excess / short material received ☐ Approved - within acceptable limits ☐ No (explained below) Close PO / W?O Advance paid / PDC given (deduct when paying) □ Yes - Rs /- DNO Payment - due date Remarks: Accounts -Accounts MD Accountant Purchase Purchase Procurement Approved Manager receiver of Manager Officer by Manager bill Sign: 10 JUL 202 Date

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

1 E

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Po- 78496

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,

Nagole, Hyderabad – 500 068, Telangana State. Tel: +91-9246215868

GSTIN: 36AVTPS1528D1ZB

TAX INVOICE

Invoice No.: 2118						Transport Mode :						
Invoice Date :06/07/2021						Vehicle Number :						
Reverse Charge (Y/N):					Date of Supply :							
State: TELANGANA Code 36												
Bill to Party					Ship to Party							
Address: SUMMIT SALES LLP,					GATE PASS N:3565							
5-4-187/3&4, 2 ND FLOOR , SOHAM MANSION,												
MG ROAD , SECBAD.												
GST: 36ACQFS2044C1Z7						GSTIN:						
State : TELANGANA					State :					Code		
Product Description HSN U Qty.		Qty.	Rate	Amount TAXABLE CO			CGST SGST			TOTAL		
		101				1	RATE	AMT	RATE	AMT		
HP 12A LASER TONER REFILLING	3707		01	230.00	230.00	41.40	9%	20.70	9%	20.70	271.40	
											27,3.10	
							16					
					000.00	44.40					271.10	
					230.00	41.40					271.40	
											230.00	
DO TWO HUNDRED SEVENTY ONE AND E	ODTV DA	ICE	ONI	V	ADD:CGST9%					20.70		
RS. TWO HUNDRED SEVENTY ONE AND F	The Street of th	windly salded	RI	The Park of the Pa		ADD: SGST 9% Total Amount After Tax				20.70		
(RS.271.40)		PER SHAPE OF	-	1: 613	121					271.40		
MRN No		-	_	ign: §	U	GST on Rev	erse Charg	e				
			1		1			-	10mm			
	JMMI'	r s	AL.	ES LLP		Cert	ified that th	ne particulars	1		nd correct	
Bank Name : INDIAN BANk			J-X					For VIV	ID WOL	KLD		
Branch : Narayanguda Branch		Xan		v				TE !	W	2		
Bank A/C : 406746378	1	V						Authoriz	ed Signa	atory		
Bank IFSC : IDIB000N015	J	/	Com	mon Seal	OPE	KILES	1	01	AIN	7		

12-07-2021 12:00:34

78496

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From Company: 5

Summit Sales LLP

5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.

G S T No.: 36ACQFS2044C1Z7

06.07.21 4:42:38

Supplier Details					
Vivid World		Doc No	78496	183027	
204, Kubera Towers, Narayanaguda, Hyderabad.		Doc Date	06-07-2021		
		Quote No	Nil		
GSTIN 36AVTPS1528D1ZB		Quote Date	10-07-202	21	
6682-3161/6682-3171	92462-15868	SupplyType	Supply		

Kind Attn: Mr. Vishal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount	
1 3523 - Computers and Peripherals - Toner refill - NA - nos	1.00	230.00	0.00	18.00	271.40	
	Total Order Value					

Terms and Conditions :-

Specification /

As per details given in the quotation

Payment Terms

After Delivery & Production of bill

Tax

All taxes included in above price.

Delivery Date

Same Day

Delivery Location

Head Office

5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003

Phone. 040-66335551

Penality For Delay Nil

Transportation

Included in the above price.

Warranty

Nil

Advance Paid

Nil

Other Terms

IVII

Ouler Terris

We reserve the right items not conforming to quality and specifications. Above order for Site use purpose.

Completion Date

Nil

Measurment

Nil Nil

Security Remarks

Accepted	the	above	Terms	And	Conditions

For Vivid World

For	Summit	Sales	LLF

Authorised Signatory

Name:	

Date	:	_	_	

Requisition Form

Com	mpany Name: SSLLP			Date:			05.07.21		
Site &	e & Phase : HO			Time:			09:50		
Supp	pplier				Req.N	0.	183027		
Material required before date: 06.07.202		06.07.202	1	ID No.					
No	Description			Size		Quantity	Units	Inward No	Date
1	Hp lazer jet [Refilling]			Std	01 Nos				
2									
3	-1011	96							
4	180								
5									
6									
Remarks: for site use purpose									
Prepa	ared By	Suneel			Appro	ved by			
Sign.	& Date	05.07.202	21		Sign. & Date				

Note: