

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 8/7/21		Prepared by: BHAVANI	
PO/WO no. 78452		PO / WO Date. 2/7/21	
Supplier Name vivid world		PO/WO amount 271	
Firm/Company mppc		Project HO	
Sl. No.	Bill No.	Bill Date	Bill amount
1	2113	2/7/21	271
2			
3			
4			
Amount A -- Bills total(Excluding Transport & Hamali Charges):			271
Sl. No.	DC No	DC. Date	MRN No.
1.	/	/	/
2.	/	/	/
3.	/	/	/
			DC matches MRN
			☐ Yes ☐ No
			☐ Yes ☐ No
			☐ Yes ☐ No
Amount B --Other Credits : Transportation charges			-
Amount C --Other Debits :			-
Amount D (D=A+B-C) -- Amount to be credited to the supplier:			271
Amount E -- PO / WO value:			271
Amount F -- Difference (A -- E): GST-18%			-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No -- wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes -- Rs. / ☒ No	
Payment -- due date		12-7-2021	
Remarks: Incentive RS-20/-			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts -- receiver of bill	Accountant	Accounts Manager
Sign:			
Date	8/7/21	8/7	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

A Complete Solution for all your cartridge needs

GSTIN : 36AVTPS1528D1ZB

Invoice No. : 2113			Transport Mode :
Invoice Date :02/07/2021			Vehicle Number :
Reverse Charge (Y/N) :			Date of Supply :
State : TELANGANA	Code	36	

Ship to Party

GATE PASS NO:2899

GSTIN :

State :

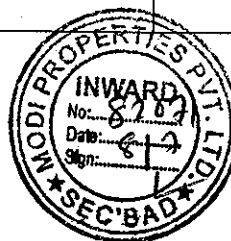
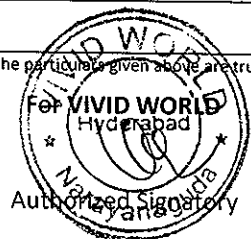
Code

INWARD	
Inward No: 129	Dt: 02-08-2011
MRN No:	Dt:
Received By: <i>[Signature]</i>	Sign: <i>[Signature]</i>
MODI PROPERTIES	

ADD :CGST 9%	20.70
ADD: SGST 9%	20.70
Total Amount After Tax	271.40
GST on Reverse Charge	

Common Seal

Certified that the particulars given above are true and correct



Purchase Order

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08-07-2021 15:43:30



78452

06.07.21 4:42:38

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Vivid World
204, Kubera Towers, Narayanaguda, Hyderabad.

Doc No	78452	183015
Doc Date	02-07-2021	
Quote No	Nil	
Quote Date	08-07-2021	
SupplyType	Supply	

GSTIN 36AVTPS1528D1ZB

6682-3161/ 6682-3171

92462-15868

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3523 - Computers and Peripherals - Toner refill - NA - nos	1.00	230.00	0.00	18.00	271.40
Total Order Value . . .					271.40

Rupees : Two Hundred Seventy One and Paise Fourty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penalty For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not conforming to quality and specifications. Above order for Site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name : _____

Contact : _____

Accepted the above Terms Ar

For **Vivid World**

Name : _____

Requisition Form

Company Name:		Modi properties Pvt Ltd		Date:		02-07-2021	
Site & Phase :		Head Office		Time:			
Supplier				Req. No.			
Material required before date:				ID No.		183015	
No	Description	Size	Quantity	Units	Inward No	Date	
1	12 A Toner refilling		1	No			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: This is for Aruna madam printer							
Prepared By		Suneel		Approved by			
Sign. & Date		02-7-2021		Sign. & Date			
Note: On receipt of material at site write inward number and date in last 2 columns.							

