

PURCHASE DIVISION
Advice for approval for credit to supplier

8/7/21 78453		Prepared by:		BHAVANI			
Supplier Name		vivid world		PO / WO Date. 2-7-21			
Firm/Company		mpeel		PO/WO amount 655			
Sl. No.		Bill No.		Project HO			
1		2114		Bill Date 2-7-21			
2				Bill amount 655			
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):					655		
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	/	/	/	☐ Yes ☐ No			
2.	/	/	/	☐ Yes ☐ No			
3.	/	/	/	☐ Yes ☐ No			
Amount B –Other Credits : Transportation charges					—		
Amount C –Other Debits :					—		
Amount D (D=A+B-C) – Amount to be credited to the supplier:					655		
Amount E – PO / WO value:					655		
Amount F – Difference (A – E): GST-18%					—		
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. /- ☒ No				
Payment – due date			12-7-21				
Remarks: Incentive RS-20/-							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	8/7/21	8/7					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager can approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Ar transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill 10,000/- 7. MD to approve all bills above 1,00,000/-

A Complete Solution for all your cartridge needs

GSTIN : 36AVTPS1528D1ZB

Invoice No. : 2114			Transport Mode :
Invoice Date :02/07/2021			Vehicle Number :
Reverse Charge (Y/N) :			Date of Supply :
State : TELANGANA	Code	36	

Ship to Party

GATE PASS NO:2899

GSTIN :

State :	Code
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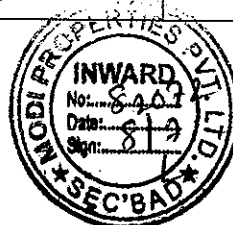
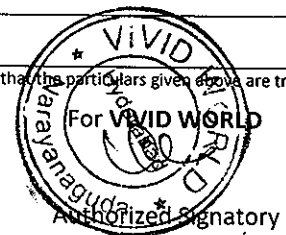
INWARD	
Inward No: 127	Dr: 02/12/11
MRN No:	Dr:
Received By: <i>Jamora</i>	Sign: <i>[Signature]</i>
MODI PROPERTIES	

(RS.654.90

ADD :CGST 9%	49.95
ADD: SGST 9%	49.95
Total Amount After Tax	654.90
GST on Reverse Charge	

Common Seal

Certified that the particulars given above are true and correct



Purchase Order

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08-07-2021 14:58:25

Origin:



06.07.21 4:42:38

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Vivid World 204, Kubera Towers, Narayanaguda, Hyderabad. GSTIN 36AVTPS1528D1ZB 6682-3161/6682-3171 92462-15868	Doc No	78453	183013
	Doc Date	02-07-2021	
	Quote No	Nil	
	Quote Date	08-07-2021	
	SupplyType	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3523 - Computers and Peripherals - Toner refill - NA - nos	1.00	230.00	0.00	18.00	271.40
2 3522 - Computers and Peripherals - Toner drum - NA - nos	1.00	325.00	0.00	18.00	383.50
Total Order Value . . .					654.90
Rupees : Six Hundred Fifty Four and Paise Ninty Only.					

Terms and Conditions :-

Specification /	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Head Office 5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penalty For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not conforming to quality and specifications. Above order for Site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name : _____

Contact : _____

Accepted the above Terms And Conditions

For **Vivid World**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		Modi Housing Pvt Ltd		Date:		02-07-2021	
Site & Phase :		Head Office		Time:			
Supplier				Req. No.		183013	
Material required before date:				ID No.		67329	
No	Description	Size	Quantity	Units	Inward No	Date	
1	12 A Toner refilling		1	No			
2	12Atoner drum		1	No			
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: This is for Naresh printer							
Prepared By		Suneel		Approved by			
Sign. & Date		02-7-2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

