PURCHASE DIVISION
Advice for approval for credit to supplier

	8/7/21	Prepared by:	BHAVANI
	78453	PO / WO Date.	2-7-21
Supplier Name	vivid world	PO/WO amount	655
Firm/Company	MPPL	Project	HO
Sl. No.	Bill No.	Bill Date	Bill amount
1	2114	2-7-21	655
2			/
3			
4			
~~Amount A – Bills total(Excluding Transport & Hamali Charges):~~			655

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	/	/	/	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	655
Amount E – PO / WO value:	655
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained below~~)
Excess / short material received	☐ Approved ~~– within acceptable limits ☐ No (explained~~ below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	12-7-21

Remarks: Incentive RS-20/-

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Bavani	[signature]					
Date	8/7/21	8/7					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2 additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with ' attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Man all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Ar transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill 10,000/- 7. MD to approve all bills above 1,00,000/-

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

GSTIN : 36AVTPS1528D1ZB

TAX INVOICE

Invoice No. : 2114	Transport Mode :
Invoice Date :02/07/2021	Vehicle Number :
Reverse Charge (Y/N) :	Date of Supply :
State : TELANGANA Code 36	
Bill to Party	Ship to Party
Address: M/S. MODI HOUSING PVT LTD , 5-4-187/3&4 , 2ND FLOOR, SOHAM MANSION, MG ROAD, SECBAD.	GATE PASS NO:2899
GST: 36AADCM5906D2ZO.	GSTIN :
State : TELANGANA Code	State : Code

Product Description	HSN Code	UOM	Qty.	Rate	Amount	TAXABLE VALUE	CGST RATE	CGST AMT	SGST RATE	SGST AMT	TOTAL
HP 12A LASER TONER REFILLING	3707		01	230.00	230.00	41.40	9%	20.70	9%	20.70	271.40
HP 12A LASER TONER DRUM	8443		01	325.00	325.00	58.50	9%	29.25	9%	29.25	383.50
					555.00	99.90					654.90
											555.00

INWARD
Inward No: 127 Dt: 02/7/21
MRN No: Dt:
Received By: Sign:
MODI PROPERTIES

RS. SIX HUNDRED FIFTY FOUR AND NINTY PAISE ONLY... (RS.654.90	ADD :CGST 9%	49.95
	ADD: SGST 9%	49.95
	Total Amount After Tax	654.90
	GST on Reverse Charge	

Bank Details	
Bank Name	: INDIAN BANk
Branch	: Narayanguda Branch
Bank A/C	: 406746378
Bank IFSC	: IDIB000N015

Common Seal

Certified that the particulars given above are true and correct

For VIVID WORLD

Authorized Signatory

VIVID WORLD Narayanaguda Hyderabad

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 8407
Date: 8/9
Sign:

Purchase Order

  08-07-2021 14:58:25

Origin: 78453 06.07.21 4:42:38

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Vivid World	**Doc No**	78453	183013
204, Kubera Towers, Narayanaguda, Hyderabad.	**Doc Date**	02-07-2021	
GSTIN 36AVTPS1528D1ZB	**Quote No**	Nil	
6682-3161/ 6682-3171 92462-15868	**Quote Date**	08-07-2021	
	SupplyType	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3523 - Computers and Peripherals - Toner refill - NA - nos	1.00	230.00	0.00	18.00	271.40
2	3522 - Computers and Peripherals - Toner drum - NA - nos	1.00	325.00	0.00	18.00	383.50
	Total Order Value . . .					**654.90**

Rupees : Six Hundred Fifty Four and Paise Ninty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not conforming to quality and specifications. Above order for Site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________________

Contact : -

Accepted the above Terms And Conditions

For ***Vivid World***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	Modi Housing Pvt Ltd	Date:	02-07-2021
Site & Phase :	Head Office	Time:	
Supplier		Req. No.	183013
Material required before date:		ID No.	67329

No	Description	Size	Quantity	Units	Inward No	Date
1	12 A Toner refilling		1	No		
2	12Atoner drum		1	No		
3						
4						
5	78453					
6						
7						
8						
9						
10						

Remarks: This is for Naresh printer

Prepared By	Suneel	Approved by	
Sign.& Date	02-7-2021	Sign. & Date	APPROVED 2 JUL 2021 P. PRABHAKAR Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.