E

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	16/7/21	Prepared by:	BHAVANI
PO/WO no.	78598	PO / WO Date.	14/7/21
Supplier Name	SSLLP	PO/WO amount	933
Firm/Company	Nilgiri Estaty	Project	NE
Sl. No.	Bill No.	Bill Date	Bill amount
1	18286	15/7/21	933
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			933

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	15617	15/7/21	93985	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	933
Amount E – PO / WO value:	933
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. /- ☑ No
Payment – due date	19/7/21
Remarks:	Incentive Rs-20/-

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	16/7/21	16/7/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORI... INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Nilgiri Estates	Invoice No.	18286
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	Invoice Date.	15-07-2021
	PO No.	78598
	PO Date.	14-07-2021
	Req ID	67503
GSTIN : 36AAHFN0766F1ZA	Req Date	13-07-2021
	Loc Req No	175316

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4009 - Consumables - Coconut Broom - other - nos	9603	10	15.75	157.50	0	0.00
2	4003 - Consumables - Bombay Broom - Big - nos	9603	5	68.00	340.00	0	0.00
3	4014 - Consumables - Colin - 500ml - nos	3402	3	88.00	264.00	18	47.52
4	4000 - Consumables - Acid - NA - ltrs	2806	5	21.00	105.00	18	18.90
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	866.50	66.42
	33.21	33.21	Total Invoice Amount	932.92	

Rupees : Nine Hundred Thirty Two and Paise Ninty Two Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. IN WARD No: 82354 Date: 16/7 Sign:

Purchase Order

Orig

78598
12.07.21 11:10:50

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad **GSTIN** 36ACQFS2044C1Z7 040-66335551 9618244433	**Doc No**	78598	175316
	Doc Date	14-07-2021	
	Quote No	Nil	
	Quote Date	10-04-2021	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4009 - Consumables - Coconut Broom - other - nos	10.00	15.75	0.00	0.00	157.50
2	4003 - Consumables - Bombay Broom - Big - nos	5.00	68.00	0.00	0.00	340.00
3	4014 - Consumables - Colin - 500ml - nos	3.00	88.00	0.00	18.00	311.52
4	4000 - Consumables - Acid - NA - ltrs	5.00	21.00	0.00	18.00	123.90
					Total Order Value . . .	**932.92**

Rupees : Nine Hundred Thirty Two and Paise Ninty Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Morgage villas cleaning purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	.

For ***Nilgiri Estates***
Authorised Signatory

Name : 14/07/2021

Contact . . -

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	NILGIRI ESTATES	Date:	13-07-2021
Site & Phase :	NILGIRI ESTATE	Time:	04:11
Supplier		Req. No.	175316
Material required before date:	Urgent	ID No.	67503.

No	Description	Size	Quantity	Units	Inward No	Date
1	Coconut Brooms	STD	10	NO'S		
3	Bombay brooms	Big	05	NO'S		
4	Colin	STD	03	NO'S		
5	Acid bottles	STD	05	NO'S		
6						
7	78598					
8						
9						
10						

Remarks: For mortgage villas cleaning purpose.

Prepared By	Sadhana	Approved by	Certified by: Project Manager Nilgiri Estates
Sign.& Date	13-07-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
14 JUL 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Company Name:			
Site & Phase :		Date:	
Supplier		Time:	
Material required before date:	Urgent	Req. No.	
		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 TRANSIT COPY

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Nilgiri Estates

Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad

GSTIN : 36AAHFN0766F1ZA

Invoice No.	18286
Invoice Date.	15-07-2021
PO No.	78598
PO Date.	14-07-2021
Req ID	67503
Req Date	13-07-2021
Loc Req No	175316

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4009 - Consumables - Coconut Broom - other - nos	9603	10	15.75	157.50	0	0.00
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3	4014 - Consumables - Colin - 500ml - nos	3402	3	88.00	264.00	18	47.52
4	4000 - Consumables - Acid - NA - ltrs	2806	5	21.00	105.00	18	18.90
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INWARD
Inward No: 92662 Dt: 15-07-21
MRN No: 93985 Dt: 15-07-21
Received By: Ashish Sign
Nilgiri Estates

IGST	CGST	SGST				
	33.21	33.21	Total Taxable Amount	866.50		66.42
			Total Invoice Amount		932.92	

Rupees : Nine Hundred Thirty Two and Paise Ninty Two Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Nilgiri Estates	DC No.	15617
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	DC Date.	15-07-2021
	PO No.	78598
	PO Date.	14-07-2021
	Req ID	67503
GSTIN : 36AAHFN0766F1ZA	Req Date	13-07-2021
	Loc Req No	175316

	Description of Goods	HSN/SAC	Qty
1	4009 - Consumables - Coconut Broom - other - nos	9603	10
2	4003 - Consumables - Bombay Broom - Big - nos	9603	5
3	4014 - Consumables - Colin - 500ml - nos	3402	3
4	4000 - Consumables - Acid - NA - ltrs	2806	5
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INWARD
Inward No: 22662 Dt: 15-07-21
MRN No: 93985 Dt: 15-07-21
Received By: Ashish Sign:
Nilgiri Estates

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Nilgiri Estates	DC No.	15617
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	DC Date.	15-07-2021
	PO No.	78598
	PO Date.	14-07-2021
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GSTIN : 36AAHFN0766F1ZA	Req Date	13-07-2021
	Loc Req No	175316

	Description of Goods	HSN/SAC	Qty
1	4009 - Consumables - Coconut Broom - other - nos	9603	10
2	4003 - Consumables - Bombay Broom - Big - nos	9603	5
3	4014 - Consumables - Colin - 500ml - nos	3402	3
4	4000 - Consumables - Acid - NA - ltrs	2806	5
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Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory