

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 14/7/21		Prepared by: A. MENARA	
PO/WO no. 76761		PO / WO Date. 28/4/21	
Supplier Name Sri Anil Electrical		PO/WO amount 30,444/-	
Firm/Company SCLP		Project SCLP	
Sl. No.	Bill No.	Bill Date	Bill amount
1	394	10/7/21	30,444/-
2			
3			
4			
Amount A - Bills total(Excluding Transport & Hamali Charges): 30,444/-			
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.	394	10/7/21	93806 ☒ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B - Other Credits : Transportation charges			
Amount C - Other Debits :			
Amount D (D=A+B-C) - Amount to be credited to the supplier:			
Amount E - PO / WO value: 30,444/-			
Amount F - Difference (A - E): GST-18% 30,444/-			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved - within acceptable limits ☐ No (explained below)	
Close PO / W?O		☐ Yes ☐ No - wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes - Rs. /- ☒ No	
Payment - due date		22/7/21	
Remarks: NO BAR CODE			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			14 JUL 2021
Date			MINISH PAREKH

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

(ORIGINAL FOR RECIPIENT)

Sri Ambe Electricals 5-2-32 to 34/b, Plot No.97 Sri Sai's Oxford Terrace, R.P Road, Opp Gujarati High School, Secunderabad. GSTIN/UIN: 36AAZPL0425H1ZH State Name : Telangana, Code : 36 E-Mail : sriambeelectricals@gmail.com		Invoice No. 394	Dated 10-Jul-2021
		Delivery Note	Mode/Terms of Payment
		Supplier's Ref.	Other Reference(s)
Consignee SUMMIT SALES LLP 5-4-187/3&4, II ND FLOOR M G ROAD, SECUNDERABAD GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36		Buyer's Order No. 76761/168631	Dated 28-Apr-2021
		Despatch Document No.	Delivery Note Date
		Despatched through	Destination
		Terms of Delivery	
Buyer (if other than consignee) SUMMIT SALES LLP 5-4-187/3&4, II ND FLOOR M G ROAD, SECUNDERABAD GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36			

SI No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	E-SHC M4 DB	85371000	20 nos	1,290.00	nos		25,800.00
							CGST
							2,322.00
							SGST
							2,322.00
Total			20 nos				Rs. 30,444.00

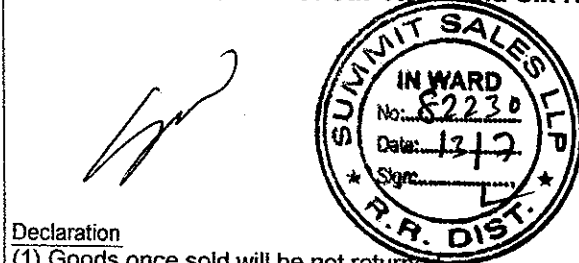
Amount Chargeable (in words)

INR Thirty Thousand Four Hundred Forty Four Only

E. & O.E

HSN/SAC	Taxable Value	Central Tax	State Tax	Total
85371000	25,800.00	Rate 9% Amount 2,322.00	Rate 9% Amount 2,322.00	Tax Amount 4,644.00
Total	25,800.00	2,322.00	2,322.00	4,644.00

Tax Amount (in words) : **INR Four Thousand Six Hundred Forty Four Only**



Company's Bank Details

Bank Name : Yes Bank Ltd
A/c No. : 009786900000484

Branch & IFS Code : BEGUMPET & YESB0000097

Declaration

- (1) Goods once sold will be not returned.
(2) Subject to Secunderabad jurisdiction

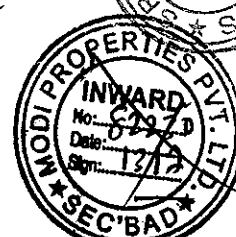
for Sri Ambe Electricals

Authorised Signatory

This is a Computer Generated Invoice

INWARD	
Inward No: 16595	Dt: 10/7/21
MRN No: 93806	Dt: 10/7/21
Received By:	Sign: 84
SUMMIT SALES LLP	

Certified by:
Stores Manager



Purchase Order

Page(s) | Of 1

10-07-2021 12:45:47

Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Ambe Electricals
Plot no-97, Sri Sai Oxford Terrace R.P.Road, Secunderabad-500003

GSTIN 36
7702963535

7702963535

Doc No	76761	168631
Doc Date	28-04-2021	
Quote No	Nil	
Quote Date	28-04-2021	
SupplyType	Supply	

Kind Attn : Hari Prasad/ Subba Reddy

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4547 - Electrical - other - Distribution Board - 3 Phase - nos 4 w	20.00	1,290.00	0.00	18.00	30,444.00
Total Order Value . . .					30,444.00

Rupees : Thirty Thousand Four Hundred Fourty Four Only.

Terms and Conditions :-

Specification / All items shall be of 'ABB' brand, Classiq series.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty 10 years warranty.

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Above order for Stock purpose.

Completion Date Nil

Measurement Nil

Security Nil

Remarks

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Sri Ambe Electricals**

Name : _____

Name : _____

Date : __/__/__

Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		24.04.2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:		01:00	
Supplier				Req. No.		168631	
Material required before date:				ID No.			
No	Description	Size	Quantity	Units	Inward No	Date	
1	MCB	10Amps	48	nos			
2	4 Pole Isolater	40Amps	24	nos			
3	DB 4 Way-3Phase		20	nos			
4	6 Module Plate		240	nos			
5	Torch Light	Big	08	nos			
6	Switch	6Amp	600	nos			
Remarks: For Maintaining Stock Purpose							
Prepared By		BHAVANI					
Sign. & Date		24.04.2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
25 APR 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE