

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 16/7/21		Prepared by: HEMENDRA	
PO/WO no. 78450		PO / WO Date. 2/7/21	
Supplier Name: Luid Wala		PO/WO amount: 1,198/-	
Firm/Company: SLLP		Project: 812 MPP	
Sl. No.	Bill No.	Bill Date	Bill amount
1	2115	2/7/21	1,198/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges): 1,198/-			
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.			☐ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B –Other Credits :Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			
Amount E – PO / WO value: 1,198/-			
Amount F – Difference (A – E): GST-18% 1,198/-			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		22/7/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			17 JUL 2021
Date			MINISH PARIKH

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

A Complete Solution for all your cartridge needs

GSTIN : 36AVTPS1528D1ZB

Invoice No. : 2115			Transport Mode :
Invoice Date :02/07/2021			Vehicle Number :
Reverse Charge (Y/N) :			Date of Supply :
State : TELANGANA	Code	36	

Ship to Party
GATE PASS NO:2899

GSTIN :

State :	Code
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INWARD	
Inward No: 126	Dt: 02/07/21
MRN No:	Dt:
Received By: <i>Samer</i>	Sign: <i>(Signature)</i>
MODI PROPERTIES	

ADD :CGST 9%	91.35
ADD: SGST 9%	991.35
Total Amount After Tax	1197.70
GST on Reverse Charge	

SEVENTH FLOOR ONLY

MODI PROPERTIES PVT. LTD.
INWARD
No: 8202
Date: 8/11
Sign: 1
SEC' BAD

Certified that the particulars given above are true and correct

the particular given above are true

VIVID WORLD
Hyderabad

Authorized Signatory
Parayanagouda

Purchase Order

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08-07-2021 15:43:30



78450

06.07.21 4:42:38

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Vivid World
204, Kubera Towers, Narayanaguda, Hyderabad.

GSTIN 36AVTPS1528D1ZB

6682-3161/ 6682-3171

92462-15868

Doc No	78450	183016
Doc Date	02-07-2021	
Quote No	Nil	
Quote Date	08-07-2021	
SupplyType	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

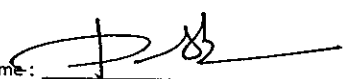
Item Name	Qty	Rate	Dis%	GST	Amount
1 3523 - Computers and Peripherals - Toner refill - NA - nos	3.00	230.00	0.00	18.00	814.20
2 3522 - Computers and Peripherals - Toner drum - NA - nos	1.00	325.00	0.00	18.00	383.50
Total Order Value . . .					1,197.70
Rupees : One Thousand One Hundred Ninty Seven and Paise Seventy Only.					

Terms and Conditions :-

Specification /	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penalty For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not conforming to quality and specifications. Above order for Site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Summit Sales LLP**

Authorised Signatory

Name : 

Content :-

Accepted the above Terms And Conditions

For **Vivid World**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		Summit Sales LLP		Date:		02-07-2021	
Site & Phase :		Head office		Time:			
Supplier				Req. No.		183016	
Material required before date:				ID No.		67332	
No	Description	Size	Quantity	Units	Inward No	Date	
1	12A Toner Refilling		3	No			
2	88A toner drum		1	No			
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: This is for CR dept							
Prepared By		Suneel		Approved by			
Sign. & Date		02-07-2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
2-JUL 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE