

Prepared by:	Bhavani				
Report Date	17-07-2021				
Site	Head Office				
List of requisitions Where PO/WO not prepared 3 working days after requisition:					
Requisition No	Requisition Date	Material Description	Purchase Officer - Remarks	Material delivered?	If material is not delivered - is delay justified?
182997	30-06-2021	Urinal With Censors	Rates Enquirey		
List of requisitions Where PO/WO not prepared 3 working days after requisition:					
182842	30.04.2021	Hexagon Pavers	Please Contact With The Supplier		