6

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	19/07/21	Prepared by:	Bhawani
PO/WO no.	78137	PO / WO Date.	30/06/21
Supplier Name	SSLLP	PO/WO amount	3,360
Firm/Company	GVRC	Project	Innopolis
Sl. No.	Bill No.	Bill Date	Bill amount
1	17988	30/6/21	1680/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1680/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	15385	30/6/21	93364	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits : Transportation charges				
Amount C –Other Debits :				
Amount D (D=A+B-C) – Amount to be credited to the supplier:				1680/-
Amount E – PO / WO value:				3,360/-
Amount F – Difference (A – E): GST-18%				1,680/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No~~ (explained below)
Excess / short material received	☐ ~~Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____ /- ☑ No
Payment – due date	26/07/21
Remarks:	Final Bill.

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date		19/7					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research Centres Pvt Ltd	Invoice No.	17988
Sy no, 542, Genome Valley, Thurkapally	Invoice Date.	30-06-2021
	PO No.	78137
	PO Date.	30-06-2021
	Req ID	66799
GSTIN : 36AAHCG4562D1ZP	Req Date	17-06-2021
	Loc Req No	163558

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4062 - Consumables - Torch light - Big - nos		2	750.00	1,500.00	12	180.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	1,500.00		180.00
	90.00	90.00	Total Invoice Amount	1,680.00		

Rupees : One Thousand Six Hundred Eighty Only.

SUMMIT SALES LLP
IN WARD
No: 81784
Date: 20/C
Sign: L
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 30-06-2021 1:49:15 PM

78137

24.06.21 12:06:17

py

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	78137	163558
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	30-06-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	30-06-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4062 - Consumables - Torch light - Big - nos	4.00	750.00	0.00	12.00	3,360.00
					Total Order Value . . .	**3,360.00**

Rupees : Three Thousand Three Hundred Sixty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Mr. Sanjay - 9502288244
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for site office purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

Part bill Recieved @
Bill no :- 1818.
Dt :- 5/7/21
Amunt :- 3360
Bal Amt :- 1680

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Name : 02/07/2021

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ________

Date : __/__/____

Requisition Form

Company Name:	GVRC	Date:	17.06.2021
Site & Phase :	INNOPOLIS	Time:	16:45
Supplier:		Req. No.	163558
Material required before date:		ID No.	66799

No	Description	Size	Quantity	Units	Inward No	Date
1	Torch lights	Std	04	Nos		
2	Umbrellas 78'38	Big	~~15~~ 6	Nos		
3						
4	78'38					
5						
6						
7						
8						
9						

APPROVED BY
21 JUN 2021
SOHAM MODI
MANAGING DIRECTOR

Remarks : For office Staff and site work use purpose.

Prepared By	J.Soundarya	Approved by	G.Venkatesh
Sign.& Date	17.06.2021	Sign. & Date	17.06.2021

Note: On receipt of material at site write inward number and date in last 2 columns.

F ... APPROVAL

- ☐ ... quantity beyond limits.
- ☑ ... ssed-post approval.
- ☐ A... chnical details/clarification.
- ☐ Re... SLLP stock
- ☐ Other

APPROVED BY
17 JUN 2021
G. Venkatesh
Project Manager

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research Centres Pvt Ltd	DC No.	15385
Sy no. 542, Genome Valley, Thurkapally	DC Date.	30-06-2021
	PO No.	78137
	PO Date.	30-06-2021
	Req ID	66799
GSTIN : 36AAHCG4562D1ZP	Req Date	17-06-2021
	Loc Req No	163558

	Description of Goods	HSN/SAC	Qty
1	#062 - Consumables - Torch light - Pkg - nos		2
2			
3			
4			
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INWARD
4106 1/7/21
9314
Received by

For Summit Sales LLP

Authorized Signatory

Subject to Hyderabad Jurisdiction