

8

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		9/7/21		Prepared by:		BHAVANI	
PO/WO no.		77035		PO / WO Date.		10/5/21	
Supplier Name		SSUP		PO/WO amount		990	
Firm/Company		East side Residency Amojiguda up		Project		HO	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	17456	26/5/21		990			
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						990	
Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN			
1.	14963	26/5/21	-	☐ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits : Transportation charges						-	
Amount C –Other Debits :						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						990	
Amount E – PO / WO value:						990	
Amount F – Difference (A – E): GST-18%						-	
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. / ☒ No				
Payment – due date			12-7-21				
Remarks: Incentive Rs-20/-							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	<i>[Signature]</i>		<i>[Signature]</i>				
Date	9/7/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

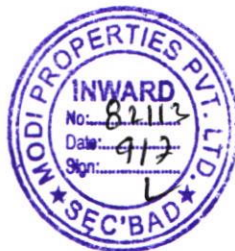
1 of 1 : 09-07-2021

Customer Details				Invoice No.	17456		
East Side Residency Annojiguda LLP				Invoice Date.	26-05-2021		
Sy No. 96/97, Annojiguda, Near Pocharam, Hyderabad				PO No.	77035		
				PO Date.	10-05-2021		
				Req ID	65977		
				Req Date	24-02-2021		
GSTIN : 36AAHFE3373P1ZX				Loc Req No	182669		

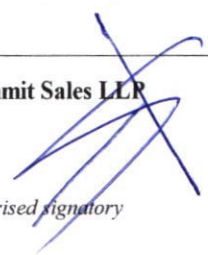
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7663 - Stationery -other - Executive bag - NA - nos	4202	1	839.00	839.00	18	151.02
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST	CGST	SGST	Total Taxable Amount		839.00		151.02
	75.51	75.51	Total Invoice Amount		990.02		

Rupees : Nine Hundred Ninty and Paise Two Only.

Subject to Hyderabad Jurisdiction



for Summit Sales LLP


 Authorised signatory

Purchase Order

Page(s) 1 Of 1

10-May-21 2:40:04 PM



77035

06.05.21 4.35:38

From Company : **East Side Residency Annojiguda LLP**
5-4-187/3&4, II nd floor ,Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHFE3373P1ZX

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	77035	182669
Doc Date	10-05-2021	
Quote No	NIL	
Quote Date	10-05-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7663 - Stationery -other - Executive bag - NA - nos	1.00	839.00	0.00	18.00	990.02
Total Order Value . . .					990.02

Rupees : Nine Hundred Ninty and Paise Two Only.

Terms and Conditions :-

Specification / Brand All are branded items

Payment Terms After delivery

Tax Included

Delivery Date With in 2 days

Delivery Location Head Office
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
Phone. 040-66335551

Penalty For Delay Nil

Transportation Cost Nil

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.above order is for Naresh Gauri-Accounts , purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Nil

For **East Side Residency Annojiguda LLP**

Authorised Signatory

Name : 

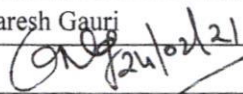
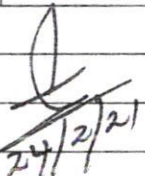
Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

Requisition Form

Company Name:	HO (Accounts Dept)	Date:	24/02/2021			
Site & Phase :	East Side Residency Annojiguda LLP	Time:	01.20 PM			
Supplier		Req. No.	182669			
Material required before date:		ID No.				
No	Description	Size	Quantity	Units	Inward No	Date
1	Laptop Bag		1	NOS		
2						
3						
4						
5						
6						
11						
Remarks: ABOVE ORDER FOR Naresh Gauri Sr.Accountant purpose						
Prepared By	Naresh Gauri	Approved by				
Sign.& Date	 24/02/21	Sign. & Date	 24/2/21			

Note: On receipt of material at site write inward number and date in last 2 columns.

Summit Sales LLP

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Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 09-07-2021

Customer Details		DC No.	14963
East Side Residency Annojiguda LLP		DC Date.	26-05-2021
Sy No. 96/97, Annojiguda, Near Pocharam, Hyderabad		PO No.	77035
		PO Date.	10-05-2021
		Req ID	65977
GSTIN : 36AAHFE3373P1ZX		Req Date	24-02-2021
		Loc Req No	182669
	Description of Goods	HSN/SAC	Qty
1	7663 - Stationery -other - Executive bag - NA - nos	4202	1
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction