PURCHASE DIVISION

Advice ~~for approval for credit to supplier~~

Date:	9/7/21	Prepared by:	BHAVANI
PO/WO no.	77035	PO / WO Date.	10/5/21
Supplier Name	SSUP	PO/WO amount	990
Firm/Company	East side Residency Amojiguda UP	Project	HO
Sl. No.	Bill No.	Bill Date	Bill amount
1	17456	26/5/21	990
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			990

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	14963	26/5/21	–	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits : Transportation charges				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				990
Amount E – PO / WO value:				990
Amount F – Difference (A – E): GST-18%				–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. ___ -/- □ No
Payment – due date	12-7-21
Remarks: Incentive Rs-20/-	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		APPROVED 10 JUL 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date	9/7/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

OFFICE COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
East Side Residency Annojiguda LLP	Invoice No.	17456
Sy No. 96/97, Annojiguda, Near Pocharam, Hyderabad	Invoice Date.	26-05-2021
	PO No.	77035
	PO Date.	10-05-2021
	Req ID	65977
	Req Date	24-02-2021
GSTIN : 36AAHFE3373P1ZX	Loc Req No	182669

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7663 - Stationery -other - Executive bag - NA - nos	4202	1	839.00	839.00	18	151.02
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
IGST	CGST	SGST	Total Taxable Amount	839.00		151.02
	75.51	75.51	Total Invoice Amount	990.02		

Rupees : Nine Hundred Ninty and Paise Two Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 82113
Date: 9/7
Sign: L

Purchase Order

77035

06.05.21 4.35:38

From Company : **East Side Residency Annojiguda LLP**
5-4-187/3&4, II nd floor ,Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHFE3373P1ZX

Supplier Details			
Summit Sales LLP	**Doc No**	77035	182669
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	10-05-2021	
	Quote No	NIL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	10-05-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7663 - Stationery -other - Executive bag - NA - nos	1.00	839.00	0.00	18.00	990.02
					Total Order Value . . .	**990.02**

Rupees : Nine Hundred Ninty and Paise Two Only.

Terms and Conditions :-

Specification / Brand	All are branded items
Payment Terms	After delivery
Tax	Included
Delivery Date	With in 2 days
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.above order is for Naresh Gauri-Accounts , purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***East Side Residency Annojiguda LLP***

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	HO (Accounts Dept)	Date:	24/02/2021
Site & Phase :	East Side Residency Annojiguda LLP	Time:	01.20 PM
Supplier		Req. No.	182669
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1	Laptop Bag		1	NOS		
2						
3						
4						
5						
6						
11						
Remarks: ABOVE ORDER FOR Naresh Gauri Sr.Accountant purpose						

Prepared By	Naresh Gauri	Approved by	
Sign.& Date	24/02/21	Sign. & Date	24/2/21

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	DC No.	14963
East Side Residency Annojiguda LLP	DC Date.	26-05-2021
Sy No. 96/97, Annojiguda, Near Pocharam, Hyderabad	PO No.	77035
	PO Date.	10-05-2021
	Req ID	65977
	Req Date	24-02-2021
GSTIN : 36AAHFE3373P1ZX	Loc Req No	182669

	Description of Goods	HSN/SAC	Qty
1	7663 - Stationery -other - Executive bag - NA - nos	4202	1
2			
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction