1.1		T.D. Murthy			
repared by:		23-07-2021			
Report Date					
Site		Silver Oak Villas - III			
			1.146		
ict of requisi	tions Where PO/	WO not prepared 3 working days after requ	lisition.	Material	If material is not delivered -
Description	Requisition	Material Desescription	Purchase Officer - Remarks	delivered?	is delay justified?
Requisition	Date			Nil	Nil
No		Nil	Nil	INII	
Nil	Nil	NII			
List of raquis	itions Where PO	/WO is prepared and items have not receive	ed at site		
		Main door frames - WPC	Delivered		
183604		Main door frames - WPC	Delivered		
		Main door frames - WPC	Delivered		
		Main door frames - WPC	Delivered		
		Main door frames - WPC	Delivered		
		Main door frames - WPC	Delivered		
		Main door frames - WPC	Delivered		
		Main door frames - WPC	Delivered		
		Main door frames - WPC	Delivered		
		Main door frames - WPC	Delivered		
		Main door frames - WPC	Delivered		
		Main door frames - WPC	Delivered		

T. D. Muerrey

Remarks from site on the 'Requisition by Site Report' of purchase division

Company: Silver Oak		Silver Oak Villas par	Oak Villas part-III Dat		ite: 17-07-202		21		
Site: Silv		Silver Oak Villas par		Prepared by:		B.Meenakshi			
Report From / To 09-0		09-07-21 to 17-07-21		Approved by:		K Purshotham			
Report Date 17-07-2021						IX I di silottatit			
List of requ	isitions numb	pers missing in the re	port*:						
List of requ	isitions wher	e PO/WO not prepar	ed 3 working d	lavs after requi	isition:				
Req No. Req Date		Date Serial no o item in Rec	f Item I	Description		Reason for not preparing PO/WO#			
List of requi	isitions where	e PO/WO is prepared	and items have	e not been rece	eived at site	beyond	the lead time:		
Req No. Req Date		Date Serial no of item in Req	Item L	Description	I	Details of discussion with supplier ^s			
183604	06-07-2	1 1	Main door	Frames Wpc	Material Ready at SSLLP delivery by monday			y by monday	
No. of gate	passes issued	this week:	Nil/5	From No.	Nill	Nill To No. Nill			
Delivery var	n site visit on	:1	12.07.21.1	4 07 21 15 07	21 16 17 2	1 17 07 2	110.	Nill	
Inward repo	rt (MRN/othe	er) & stock report em	ailed in pdf for	mat to purchas	se?	1,17.07.2	Yes / No		
Items not or	dered but rec	eived.	7	The to paronas			I es / Ivo		
	tions & rema								
	eel & cement								
SI. No	Tor size	Wt per mtr kgs	Wt. for 12 m rod – kgs	tr Stock at s			n Previous s	Previous stock in Kgs	
1.	8mm	.395		74 -	-				
2.	10mm	.617	7.40	04 -	-				
3.	12mm	.89	10.0	58 -	-				
4.	16mm	1.58	18.9	96 -	-				
5.	20mm	2.47	29.6	54 -	-				
6.	25mm	3.86	46.3						
7.	32mm	6.32	75.8	34 -					
8.	Binding wi	re -		Nill	Nill		Nill		
OPC stock	Nill	OPC last weeks stock	Nill	PPC/PSC stock			PPC/PSC last weeks stock	0	
Details			Project-Manager		Admin Officer/Manage		Admin Audit		
Sign			The state of the s		Admin Oncer/Manager		Admin Audit		
ign					11 Mak. A	9			

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaira@modiproperties.com, ashaira@modipropert

Prepared by:		T.D. Murthy			
Report Date	7 1117 7 11	23-07-2021			
Site		Modi Housing PVT LTD			
List of requisit	ions Where PO/	WO not prepared 3 working days after req	uisition:	26.11	TC
Requisition	Requisition Date	Material Descscription	Purchase Officer - Remarks	Material delivered?	If material is not delivered is delay justified?
185007	01-06-2021	Sim based landline Telephone	Delivered		
185011		MI Camera	Delivered		
List of requisit	ions Where PO	/WO is prepared and items have not receive	ed at site		
185014		Curb stone	Next week delivery		
185026		Hume pipes - Balance	Next week delivery		

T.D. Melley 23 DIN.

Remarks from site on the 'Requisition by Site Report' of purchase division

Company	:	MHPLSOV		Date:		17.07.20				
Site: Silve		Silver Oak Villas pa	ver Oak Villas part-III		Prepared by:		17-07-2021			
Report From / To 09-0		09-07-21 to 17-07-2	-07-21 to 17-07-21(fri to sat)		Approved by:		B.Meenakshi			
Report Date 17-0		17-07-2021	07-2021		Approved by:		K Purshotham			
List of rec	uisitions nun	nbers missing in the r	eport*							
List of rec	uisitions whe	ere PO/WO not prepa	red 3 working	days after roas	inia:		Bearing and the second			
	List of requisitions where PO/WO not pre Req No. Req Date Serial n item in		of Item	Item Description		Reason for not preparing PO/WO#				
185007	01.0		Sim base Telephor	d Landline	1	0				
185011	07-0	6-21	MI	M						
List of requ	uisitions whe	re PO/WO is prepare	d and items has	e not hoon	1		int all the second			
	Req No. Req Date		A I ILCIII	Item Description		Details of discussion with suppliers				
185014		item in Rec	Curb stor	10	TY					
185026					Ho	Holding for a while site not rea		ly		
No. of gate	passes issued	this week:	Nil / 5	Hume Pipes 130 nos Nil / 5 From No.		iterial Ready	rial Ready at Supplier delivery by monday			
Delivery va	an site visit of	1.1			1	INIII I C	No.	Nill		
Inward repo	ort (MRN/oth	er) & stock report en	nailed in pdf fo	12.07.21	,14.07	.21,15.07.21,	16.17.21,17.07.2			
Items not or	rdered but red	eived.	ianoa in par 10	mai to purcha	se?		Yes/No			
Other corre	ctions & rem	arks.								
Details of s	teel & cemen	t stock						,		
SI. No	Tor size	Wt per mtr	Wt. for 12 m rod – kgs			Stock at site i	n Previous	Previous stock in Kgs		
1.	8mm	.395		- no of ro	ods	Kgs				
2.	10mm	.617	The state of the s							
3.	12mm	.89	7.4		_	-				
4.	16mm	1.58	10.			- 1				
5.	20mm	2.47	18.		_	-				
6.	25mm	3.86	29.			-				
7.	32mm	6.32	46.:			-				
8.	Binding wi	re -	75.8			-				
PC stock	Nill	OPC last weeks stock	Nill	Nill PPC/PSC		Nill Nill	Nill PPC/PSC last	Nill		
etails					stock		weeks stock			
gn		Trojectivianage	Project Manager		Admin Officer/Manager		Admin Audit			
ate		17-07-2021		17-07-202	att	Mi				
	a copy of the mi	ssing requisitions to Dumbo		17-07-202	1					

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to <u>purchase@modiproperties.com</u>, <u>ashaiya@modiproperties.com</u> and <u>rajkumarn@modiproperties.com</u> on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. Suggested remarks - Ready with supplier, Supplier not contacted/, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!