PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	9/7/21	Prepared by:	BHAVANI
PO/WO no.	76829	PO / WO Date.	30-4-21
Supplier Name	SSLLP	PO/WO amount	7,328
Firm/Company	MPPL	Project	HO
Sl. No.	Bill No.	Bill Date	Bill amount
1	17511	31-5-21	2,931
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,931

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	3690	27/5/21	–	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2931
Amount E – PO / WO value:	7328
Amount F – Difference (A – E): GST-18%	4397
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☐ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☐ No
Payment – due date	12-7-21
Remarks:	Part Bill
Incentive Rs-29/-	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Bhavani		APPROVED 10 JUL 2021				
Date	9/7/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Pvt. Ltd.	Invoice No.	17511
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	Invoice Date.	31-05-2021
	PO No.	76829
	PO Date.	30-04-2021
	Req ID	65807
	Req Date	30-04-2021
GSTIN : 36AABCM4761E1ZM	Loc Req No	182808

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3002 - Cement - PPC - 50kgs - bags	2523	10	229.00	2,290.00	28	641.20
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	2,290.00		641.20
	320.60	320.60	Total Invoice Amount	2,931.20		

Rupees : Two Thousand Nine Hundred Thirty One and Paise Twenty Only.

MODI PROPERTIES PVT. LTD. SEC'BAD

80734

Date 1/6

Sign

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Head office.	DC No. : 3690
	Date : 27/5/21
	Vehicle No. : AS10UA0148
Site:	P.O. / W.O. No. : 76829.
	P.O. / W.O. Date : 30/4/21

Sl. No.	PARTICULARS	Quantity
1	Cement ppc 50 kg	10 Bags
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		10 Bags
20		

GSTIN :

Received the above materials in good condition.

Received by : Sivakappa

Stamp: 27/5/21

Date : 27/5/21

For SUMMIT SALES LLP

Authorised Signatory

Purchase Order

Origi 76829
06.05.21 4:35:36

30-04-2021 10:18:15 AM

...m Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Doc No	76829 182808
Doc Date	30-04-2021
Quote No	NIL
Quote Date	30-04-2021
SupplyType	Supply

Supplier Details
Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

040-66335551
9618244433

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST%	Amount
1 3002 - Cement - PPC - 50kgs - bags	25.00	229.00	0.00	28.00	7,328.00
		Total Order Value . . .			**7,328.00**

Rupees : Seven Thousand Three Hundred Twenty Eight Only.

Part Bill Received @
17342 - 11/5/21 - 3517
Bal amt: 3811

Part Bill Received @
17511 - 31/5/21 - 2931
Bal amt: 880
9/7/21

Terms and Conditions :-

Specification / Brand	All items shall be of Sri Chakra brand/company
Payment Terms	After Delivery & Production of bill
Tax	Included in the above price
Delivery Date	within 2 days
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Included in the above prices
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the rights to the items not conforming to qty & specs. Hamali chrges extra 12 Rs per bag..Above order for 3 floor purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Collect material from SOVLLP

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Date : __/__/____

Name : ____________

For *Modi Properties Pvt.Ltd.*
Authorised Signatory
30/04/2021

Name : ____________

Requisition Form

Company Name:	MPPL	Date:	29-04-21
Site & Phase :	Head office	Time:	11:05 PM
Supplier		Req. No.	182808
Material required before date:	Urgent	ID No.	65807

No	Description	Size	Quantity	Units	Inward No	Date
1	Cement	std	25	bags		
2						
3						
4						
5						
6						
7	PO 76829					
8						
9						
10						

Remarks .: towards 3rd floor purpose

Prepared By	Meenakshi. N	Approved by	
Sign.& Date	29-04-21	Sign. & Date	