PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date:	12/7/21	Prepared by:	HEMENDRA
PO/WO no.	76893	PO / WO Date.	4/5/21
Supplier Name	Reflection Elect Refilla	PO/WO amount	14,690/-
Firm/Company	SSLLP	Project	SLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	342	4/5/21	14,690/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			14,690/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	342	4/5/21	93855	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	14,690/-
Amount E – PO / WO value:	14,690/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No~~ (explained below)
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	17/8/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]						
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Ranigunj, Secunderabad 500003 T.S Phone: 04027543785, 9705577776 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **342**	Dated **4-May-2021**
	Delivery Note **107**	Mode/Terms of Payment **Against Delivery**
	Reference No. & Date. **342 dt. 4-May-2021**	Other References
Buyer (Bill to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Buyer's Order No. **76893/182820**	Dated **4-May-2021**
	Dispatch Doc No.	Delivery Note Date **4-May-2021**
	Dispatched through **Your Self**	Destination **Kukatpally**
	Terms of Delivery **Delivery at:** **Aakar Asha Hospital** **Pillar No KPH 28, Kukatpally** **Hyderabad 500 072**	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**LED Batten Trim Neo20w 6500k LL20-221 -XXX-65NE3**	9405	12 %	**32 No's**	218.00	No's	**6,976.00**
2	**LED Batten Trim Neo 10W 6500K LL20-111 -XXX-65NE3**	9405	12 %	**10 No's**	214.00	No's	**2,140.00**
3	**LED D/L 7w Rd 6500k D320765**	9405	12 %	**10.0000 nos**	400.00	nos	**4,000.00**
							13,116.00
	OUTPUT CGST						**786.96**
	OUTPUT SGST						**786.96**
	Rounding Off						**0.08**
	Total						**₹ 14,690.00**

INWARD
Inward No: 16382 Dt: 20/5/21
MRN No: 93855 Dt: 12/7/21
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 82157
Date: 12/7
Sign:

Amount Chargeable (in words) *E. & O.E*

INR Fourteen Thousand Six Hundred Ninety Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
9405	13,116.00	6%	786.96	6%	786.96	1,573.92
Total	**13,116.00**		**786.96**		**786.96**	**1,573.92**

Tax Amount (in words) : **INR One Thousand Five Hundred Seventy Three and Ninety Two paise Only**

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

Page(s) 1 Of 1 12-07-2021 12:35:42 PM

76893
06 05 21 4:35:37

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Reflections Electricals Pvt. Ltd.,	**Doc No**	76893	182820
5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc Date**	04-05-2021	
	Quote No	Nil	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	04-05-2021	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	4663 - Electrical - other - Tubelight fitting - 4ft - nos	32.00	218.00	0.00	12.00	7,813.12
2	4662 - Electrical - other - Tubelight fitting - 2ft - nos	10.00	214.00	0.00	12.00	2,396.80
3	4746 - Electrical - other - LED Lights - NA - nos *D540865*	10.00	400.00	0.00	12.00	4,480.00
				Total Order Value . . .		**14,689.92**

Rupees : Fourteen Thousand Six Hundred Eighty Nine and Paise Ninty Two Only.

Terms and Conditions :-

Specification /	All items shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***
Authorised Signatory

Name : ______

Name : ______

Accepted the above Terms And Conditions
For ***Reflections Electricals Pvt. Ltd.,***

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	03-05-2021
Site & Phase :	SHLLP	Time:	
Supplier		Req. No.	18280
Material required before date:		ID No.	65855

No	Description	Size	Quantity	Units	Inward No	Date
1	Fans		25	Nos		
2	Tube light	2'	10	Nos		
3	Tube light	4'	32	Nos		
4	LED bulb	8w	10	nos		
5						
6						
7						
8						
9						
10						

Remarks: This is for stock

Prepared By	Bhavani	Approved by	
Sign.& Date	02-05-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.