

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		15/7/21		Prepared by:		Bhaskar	
PO/WO no.		77879		PO / WO Date.		21/06/21	
Supplier Name		SSLLP		PO/WO amount		6,398/-	
Firm/Company		GVDC		Project		Synergy 119,191	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	17947	28/6/21		915/-			
2				/			
3				/			
4				/			
Amount A – Bills total(Excluding Transport & Hamali Charges):						915/-	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	15345	28/6/21	93311	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B – Other Credits : Transportation charges							
Amount C – Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						915/-	
Amount E – PO / WO value:						6,398/-	
Amount F – Difference (A – E): GST-18%						5483/-	
Quantity received as per PO / WO			☐ Yes ☐ Excess received ☒ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☐ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. _____/- ☒ No				
Payment – due date			19/7/21				
Remarks:							
Partly received							
NOC taken from accounts							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	15/7/21	22/7					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP

#5-4-187/3 & 4, H Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 28-06-2021

Customer Details				Invoice No.	17947		
GV Discovery Center Pvt Ltd 119,191, Synergy Square1 GSTIN : 36AAHCG4940K1ZC				Invoice Date.	28-06-2021		
				PO No.	77879		
				PO Date.	21-06-2021		
				Req ID	66754		
				Req Date	17-06-2021		
				Loc Req No	13241		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7584 - Stationery - other - Scribbling Pads - other -		15	15.00	225.00	18	40.50
2	7571 - Stationery - other - Projects folder - NA - nos A3-150,A4-150		100	5.50	550.00	18	99.00
3							
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10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
Total Taxable Amount				775.00		139.50	
Total Invoice Amount				914.50			
Rupees : Nine Hundred Fourteen and Paise Fifty Only.							

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

From Company : **G V Discovery Center Pvt Ltd**
 5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad-50003
 G S T No. : 36AAHCG4940K1ZC

Supplier Details

Summit Sales LLP
 5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	77879	13241
Doc Date	21-06-2021	
Quote No	nill	
Quote Date	21-06-2021	
SupplyType	Supply	

Kind Attn : **Hamendra, Prabhakar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7605 - Stationery - other - Whitner Pen - NA - nos	10.00	21.00	0.00	18.00	247.80
2 7592 - Stationery - other - stamp pad - NA - nos	5.00	44.00	0.00	18.00	259.60
3 7563 - Stationery - other - Pencil - NA - boxes	2.00	42.00	0.00	12.00	94.08
4 7505 - Stationery - other - Binder Clips - other - boxes 19mm	1.00	20.00	0.00	18.00	23.60
5 7505 - Stationery - other - Binder Clips - other - boxes 25mm	1.00	20.00	0.00	18.00	23.60
6 7593 - Stationery - other - Stapler - other - nos	5.00	38.00	0.00	18.00	224.20
7 7594 - Stationery - other - Stapler pin - other - boxes	10.00	6.00	0.00	18.00	70.80
8 3502 - Computers and Peripherals - Catridge - NA - nos Epson m 205	3.00	691.00	0.00	18.00	2,446.14
9 7584 - Stationery - other - Scribbling Pads - other - nos	15.00	15.00	0.00	18.00	265.50
10 4040 - Consumables - Mopping Cloth - NA - nos	20.00	16.80	0.00	5.00	352.80
11 4066 - Consumables - Water bottle - NA - nos	6.00	55.00	0.00	18.00	389.40
12 7571 - Stationery - other - Projects folder - NA - nos A3-150, A4-150	300.00	5.50	0.00	18.00	1,947.00
13 7505 - Stationery - other - Binder Clips - other - boxes 32mm	1.00	45.00	0.00	18.00	53.10
Total Order Value . . .					6,397.62
Rupees : Six Thousand Three Hundred Ninty Seven and Paise Sixty Two Only.					

Terms and Conditions :-

Specification / As per details given in the quotation.
Payment Terms After Delivery & Production of bill
Tax All taxes included in above price.
Delivery Date Next Working Day.

For **G V Discovery Center Pvt Ltd**

Authorised Signatory

Name : _____

Name : _____

Date : ____/____/____

Part Bill received @

Bill no - 17947 / date - 28/6/21

Bill amount - 915/-

Balance amount - 5483/-

15/7/21

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Bill not received
 Special
 22/7/2021

Delivery Location 119, 191 Synergy Square 1

Phone. -

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for site office use purpose.

Completion Date NA

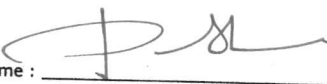
Measurment NA

Security Nil

Remarks

For **G V Discovery Center Pvt Ltd**

Authorised Signatory

Name : 

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		G. V. Discovery Center		Date:		17.06.2021	
Site & Phase :		SYNERGY 119,191		Time:		11:00 Hrs	
				Req. No.		13241	
Material required before date:			Urgent		ID No.		
No	Description	Size	Quantity	Units	Inward No	Date	
1	Whitener pens	std	10	Nos			
2	Stamp pads	std	05	Nos			
3	pencils	std	05	boxes			
4	Binder clips	large	08	boxes			
5	Binder clips	small	05	boxes			
6	Binder clips	medium	08	boxes			
7	Stappellers	Small	05	Nos			
8	Stappeler pins box	small	100	Nos			
9	Epson m 205 ink bottels	std	03	bottels			
10	Scribling pads	std	15	Nos			
11	Maf clouths	std	20	Nos			
12	Water bottels	std	6	Nos			
13	Drawing covers a4	A4	150	nos			
14	Drawing covers a3	A3	150	nos			
Remarks: For site office use purpose.							
Prepared By:		Vineetha reddy		Approved by		K.Narsing rao	
Sign.& Date		17.06.2021		Sign. & Date		17.06.2021	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
22 JUL 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

APPROVED BY
11 7 JUN 2021
K. NARSINGA RAO
Project Manager

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

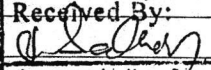
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 28-06-2021

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		PO Date.	21-06-2021
		Req ID	66754
		Req Date	17-06-2021
GSTIN : 36AAHCG4940K1ZC		Loc Req No	13241
	Description of Goods	HSN/SAC	Qty
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2	7571 - Stationery - other - Projects folder - NA - nos		100
3			
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INWARD	
Inward No: 635	Dt: 27/06/21
MRN No: 98311	Dt: 05-30
Received By: 	Sign: 
Genome Valley Discovery Center Pvt. Ltd.	

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSPORTER COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 28-06-2021

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13							
14							
15							
IGST	CGST	SGST	Total Taxable Amount		775.00		139.50
	69.75	69.75	Total Invoice Amount		914.50		

Rupees : Nine Hundred Fourteen and Paise Fifty Only.

INWARD	
Inward No: 635	Dt: 29/06/21
MRN No:	Dt: 08-20
Received By: <i>[Signature]</i>	Sign: <i>[Signature]</i>
Genome Valley Discovery Center Pvt. Ltd.	

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction