PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	15/7/21	Prepared by:	Bhaskar.
PO/WO no.	77879	PO / WO Date.	21/06/21
Supplier Name	SSLLP	PO/WO amount	6,398/-
Firm/Company	GVDC	Project	Synergy 119, 191
Sl. No.	Bill No.	Bill Date	Bill amount
1	17947	28/6/21	915/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			915/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	15345	28/6/21	93311	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :_Transportation charges	
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	915/-
Amount E – PO / WO value:	6,398/-
Amount F – Difference (A – E): GST-18%	5483/-

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☒ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☐ Yes ☒ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☒ No
Payment – due date	19/7/21
Remarks:	Partly received —

NOC taken from accounts

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	15/7/21	22/7					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	Invoice No.	17947
GV Discovery Center Pvt Ltd	Invoice Date.	28-06-2021
119,191, Synergy Square1	PO No.	77879
	PO Date.	21-06-2021
	Req ID	66754
GSTIN : 36AAHCG4940K1ZC	Req Date	17-06-2021
	Loc Req No	13241

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7584 - Stationery - other - Scribbling Pads - other -		15	15.00	225.00	18	40.50
2	7571 - Stationery - other - Projects folder - NA - nos A3-150,A4-150		100	5.50	550.00	18	99.00
3							
4							
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12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	775.00		139.50
	69.75	69.75	Total Invoice Amount	914.50		

Rupees : Nine Hundred Fourteen and Paise Fifty Only.

for Summit Sales LLP

MODI PROPERTIES PVT. LTD. INWARD No. 81666 Date 29/6 SECUNDERABAD

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 03-07-2021 3:43:07 PM

Original / Office Copy / Purchase Div.Copy

From Company : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad-50003
G S T No. : 36AAHCG4940K1ZC

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	77879	13241
Doc Date	21-06-2021	
Quote No	nill	
Quote Date	21-06-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7605 - Stationery - other - Whitner Pen - NA - nos	10.00	21.00	0.00	18.00	247.80
2	7592 - Stationery - other - stamp pad - NA - nos	5.00	44.00	0.00	18.00	259.60
3	7563 - Stationery - other - Pencil - NA - boxes	2.00	42.00	0.00	12.00	94.08
4	7505 - Stationery - other - Binder Clips - other - boxes *19mm*	1.00	20.00	0.00	18.00	23.60
5	7505 - Stationery - other - Binder Clips - other - boxes *25mm*	1.00	20.00	0.00	18.00	23.60
6	7593 - Stationery - other - Stapler - other - nos	5.00	38.00	0.00	18.00	224.20
7	7594 - Stationery - other - Stapler pin - other - boxes	10.00	6.00	0.00	18.00	70.80
8	3502 - Computers and Peripherals - Catridge - NA - nos *Epson m 205*	3.00	691.00	0.00	18.00	2,446.14
9	7584 - Stationery - other - Scribbling Pads - other - nos	15.00	15.00	0.00	18.00	265.50
10	4040 - Consumables - Mopping Cloth - NA - nos	20.00	16.80	0.00	5.00	352.80
11	4066 - Consumables - Water bottle - NA - nos	6.00	55.00	0.00	18.00	389.40
12	7571 - Stationery - other - Projects folder - NA - nos *A3-150,A4-150*	300.00	5.50	0.00	18.00	1,947.00
13	7505 - Stationery - other - Binder Clips - other - boxes *32mm*	1.00	45.00	0.00	18.00	53.10
					Total Order Value . . .	**6,397.62**

Rupees : Six Thousand Three Hundred Ninty Seven and Paise Sixty Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.

Part Bill received @
Bill no – 17947 / Date – 28/6/21
Bill amount – 915/-
Balance amount – 5483/-
15/7/21

Bill not received
22/7/2021

For *G V Discovery Center Pvt Ltd*
Authorised Signatory

Name :

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name :

Date : __/__/____

Delivery Location	119, 191 Synergy Square 1 - Phone. -
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site office use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	.

For ***G V Discovery Center Pvt Ltd***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

'Requisition Form

Company Name:	G. V. Discovery Center	Date:	17.06.2021
Site & Phase :	SYNERGY 119,191	Time:	11:00 Hrs
		Req. No.	13241
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1	Whitener pens	std	10	Nos		
2	Stamp pads	std	05	Nos		
3	pencils	std	05	boxes		
4	Binder clips	large	08	boxes		
5	Binder clips	small	05	boxes		
6	Binder clips	medium	08	boxes		
7	Stappelers	Small	05	Nos		
8	Stappeler pins box	small	100	Nos		
9	Epson m 205 ink bottels	std	03	bottels		
10	Scribling pads	std	15	Nos		
11	Maf clouths	std	20	Nos		
12	Water bottels	std	6	Nos		
13	Drawing covers a4	A4	150	nos		
14	Drawing covers a3	A3	150	nos		

Remarks: For site office use purpose.

Prepared By:	Vineetha reddy	Approved by	K.Narsing rao
Sign.& Date	17.06.2021	Sign. & Date	17.06.2021

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
22 JUL 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

APPROVED BY
17 JUN 2021
K. NARSINGA RAO
Project Manager

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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119,191, Synergy Square1	PO No.	77879
	PO Date.	21-06-2021
	Req ID	66754
GSTIN : 36AAHCG4940K1ZC	Req Date	17-06-2021
	Loc Req No	13241

	Description of Goods	HSN/SAC	Qty
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2	7571 - Stationery - other - Projects folder - NA - nos		100
3			
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INWARD

Inward No: 635	Dt: 29/06/21
MRN No: 93311	Dt: 05-30
Received By:	Sign:

Genome Valley [illegible] Pvt. Ltd.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANS...

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Discovery Center Pvt Ltd	Invoice No.	17947
119,191, Synergy Square1	Invoice Date.	28-06-2021
	PO No.	77879
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INWARD
Inward No: 635 Dt: 29/06/21
MRN No: Dt: 05-30
Received By: Sign:
Genome Valley ... Center Pvt. Ltd.

IGST	CGST	SGST				
			Total Taxable Amount	775.00		139.50
	69.75	69.75	Total Invoice Amount	914.50		

Rupees : Nine Hundred Fourteen and Paise Fifty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction