

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 17/7/21		Prepared by: HEMENDRA	
PO/WO no. 78638		PO / WO Date. 12/7/21	
Supplier Name Vivid World		PO/WO amount 1,552/-	
Firm/Company S S L P		Project HA MPPL	
Sl. No.	Bill No.	Bill Date	Bill amount
1	2122	12/7/21	1,552/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges): 1,552/-			
Sl. No.	DC No	DC. Date	MRN No.
1.			DC matches MRN ☐ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B – Other Credits : Transportation charges			
Amount C – Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier: 1,552/-			
Amount E – PO / WO value: 1,552/-			
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. 1/- ☒ No	
Payment – due date		22/7/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			17 JUL 2021
Date			MINISH PARIKH MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

GSTIN : 36AVTPS1528D1ZB

TAX INVOICE

Invoice No. : 2122	Transport Mode :
Invoice Date :12/07/2021	Vehicle Number :
Reverse Charge (Y/N) :	Date of Supply :
State : TELANGANA	Code 36

Bill to Party	Ship to Party
Address: M/S. SUMMIT SALES LLP, 5-4-187/3&4, 2 ND FLOOR, SOHAM MANSION, MG ROAD, SECBAD-3	GATE PASS NO:2954

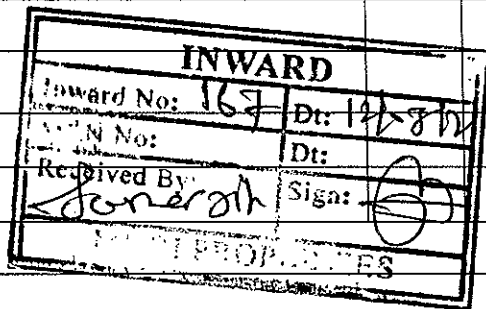
GST: 36ACQFS2044C1Z7

GSTIN :

State : TELANGANA

State : Code

Product Description	HSN Code	UOM	Qty.	Rate	Amount	TAXABLE VALUE	CGST	SGST	TOTAL
							RATE	AMT	
HP 88A LASER TONER REFILLING	3707	03	230.00	690.00	124.20	9%	62.10	9%	814.20
HP 88A LASER TONER DRUMM	8443	01	325.00	325.00	58.50	9%	29.25	9%	383.50
HP 88A LASER TONER MAGNET	8443	02	100.00	200.00	36.00	9%	18.00	9%	236.00
HP 88A LASER TONER BLADE	8443	01	100.00	100.00	18.00	9%	9.00	9%	118.00
					1315.00	236.70			1551.70
									1315.00



RS. ONE THOUSAND FIVE HUNDRED FIFTY ONE AND SEENTY PAISE ONLY...

(RS.1551.70)

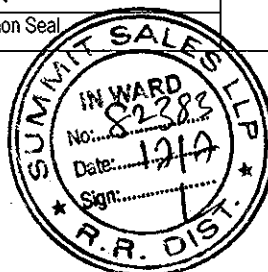
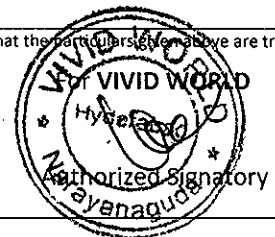
ADD :CGST 9%	118.35
ADD: SGST 9%	118.35
Total Amount After Tax	1551.70
GST on Reverse Charge	

Bank Details	
Bank Name	: INDIAN BANK
Branch	: Narayanguda Branch
Bank A/C	: 406746378
Bank IFSC	: IDIB000N015

Ramana

Common Seal

Certified that the particulars given above are true and correct



Purchase Order

Page(s) 1 Of 1

15-07-2021 15:19:24

Orig



78638

12.07.21 11:12:23

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Vivid World
204, Kubera Towers, Narayanaguda, Hyderabad.

GSTIN 36AVTPS1528D1ZB

6682-3161/ 6682-3171

92462-15868

Doc No	78638	183034
Doc Date	12-07-2021	
Quote No	Nil	
Quote Date	12-07-2021	
SupplyType	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3523 - Computers and Peripherals - Toner refill - NA - nos 88A	3.00	230.00	0.00	18.00	814.20
2 3522 - Computers and Peripherals - Toner drum - NA - nos 88A	1.00	325.00	0.00	18.00	383.50
3 3530 - Computers and Peripherals - Toner Magnet - Other - nos 88A	2.00	100.00	0.00	18.00	236.00
4 3522 - Computers and Peripherals - Toner drum - NA - nos 88A Tonner Blade	1.00	100.00	0.00	18.00	118.00
Total Order Value . . .					1,551.70
Rupees : One Thousand Five Hundred Fifty One and Paise Seventy Only.					

Terms and Conditions :-

Specification /	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penalty For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not conforming to quality and specifications. Above order for CR Printer purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Contact :-

Accepted the above Terms And Conditions

For **Vivid World**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		Summit sales LLP		Date:		12-07-2021	
Site & Phase :		Head office		Time:			
Supplier				Req. No.		183034	
Material required before date:				ID No.		67515	
No	Description	Size	Quantity	Units	Inward No	Date	
1	88A Toner refilling		3	No			
2	88A Toner drum		1	No			
3	88A toner Magnet		2	No			
4	88A Toner Blade		1	No			
5							
6							
7							
8							
9							
10							
Remarks: This is for CR							
Prepared By		Suneel		Approved by			
Sign. & Date		12-07-2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

