

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 22/7/21		Prepared by: HEMENDRA	
PO/WO no. 78600		PO / WO Date. 14/7/21	
Supplier Name Sri Balaji Engrs		PO/WO amount 3,99,049/-	
Firm/Company S.S.L.P.		Project SHUL	
Sl. No.	Bill No.	Bill Date	Bill amount
1	51	21/7/21	3,72,844/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges): 3,68,950/-			
Sl. No.	DC No	DC. Date	MRN No.
1.	51	21/7/21	94206
2.			
3.			
Amount B –Other Credits :Transportation charges 3300/- + 18%			
Amount C –Other Debits : 3,894/-			
Amount D (D=A+B-C) – Amount to be credited to the supplier: 3,72,844/-			
Amount E – PO / WO value: 3,99,049/-			
Amount F – Difference (A – E): GST-18% 26,205/-			
Quantity received as per PO /WO		☐ Yes ☒ Excess received ☒ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☒ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☐ Yes ☒ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☒ Yes – Rs. 1,99,500/- ☐ No	
Payment – due date		29/7/21	
Remarks: Part Bill			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date			22/07/2021
		APPROVED BY 23 JUL 2021 SOHAM MODI MANAGING DIRECTOR	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

SRI BALAJI ENTERPRISES

14-1-418, NEAR ROCKET GROUND
NEW AGHAPURA HYDERABAD
500001 T.S
Phone no.: 9030605690
Email: seetaram.joshi@yahoo.com
GSTIN: 36AEIPJ0494H1ZF
State: 36-Telangana

Invoice No. 51	Date 20-07-2021
Place of supply 36-Telangana	PO date 14-07-2021
PO number 78600	Vehicle Number TS09UC-7860

Bill To

SUMMIT SALES LLP

5-4-187/3& 4, 2 nd Floor,
MG Road, Secunderabad - 03

Contact No.: 9502277299

GSTIN Number: 36ACQFS2044C1Z7

State: 36-Telangana

Ship To
SUMMIT HOUSING LLP
Cherlapally Behind Kingston PG College
pin cod -500051 (R.R. DSTI)

#	Item name	HSN/ SAC	Size	Quantity	Unit	Price/ Unit	Discount	GST	Amount
1	Masonite 2 pnl Door (82x32)	4418	82X32	30	NOS	₹ 2,187.00	₹ 0.00 (0%)	₹ 11,809.80 (18%)	₹ 77,419.80
2	Masonite 2 pnl door (80x26)	4418	80X26	40	NOS	₹ 1,734.00	₹ 0.00 (0%)	₹ 12,484.80 (18%)	₹ 81,844.80
3	Masonite 2 pnl Door (80x38)	4418	80X38	20	NOS	₹ 2,534.00	₹ 0.00 (0%)	₹ 9,122.40 (18%)	₹ 59,802.40
4	DIVA SS MORTISE LOCK HL 170 ASS	8301	4X3	12	SET	₹ 3,915.00	₹ 20,201.40 (43%)	₹ 4,820.15 (18%)	₹ 31,598.75
5	ETTO SS CYLINDRICAL LOCK	8301	1X1	22	NOS	₹ 895.00	₹ 8,466.70 (43%)	₹ 2,020.19 (18%)	₹ 13,243.49
6	SS HINGES HG 1151	8302	40X11	440	NOS	₹ 335.00	₹ 63,382.00 (43%)	₹ 15,123.24 (18%)	₹ 99,141.24
7	DOOR STOPPER -NA	8302		50	NOS	₹ 100.00	₹ 0.00 (0%)	₹ 900.00 (18%)	₹ 5,900.00
8	TRANSPORT			1	-	₹ 3,300.00	₹ 0.00 (0%)	₹ 594.00 (18%)	₹ 3,894.00
Total				615			₹ 92,050.10	₹ 56,874.58	₹ 3,72,844.48

Invoice Amount In Words

Three Lakh Seventy Two Thousand Eight Hundred Forty Four Rupees only

Amounts:

Sub Total	₹ 3,72,844.48
Round off	- ₹ 0.48
Total	₹ 3,72,844.00
Received	₹ 0.00
Balance	₹ 3,72,844.00

HSN/ SAC	Taxable amount	CGST		SGST		Total Tax Amount
		Rate	Amount	Rate	Amount	
	₹ 3,300.00	9%	₹ 297.00	9%	₹ 297.00	₹ 594.00
4418	₹ 1,85,650.00	9%	₹ 16,708.50	9%	₹ 16,708.50	₹ 33,417.00
8301	₹ 38,001.90	9%	₹ 3,420.17	9%	₹ 3,420.17	₹ 6,840.34
8302	₹ 89,018.00	9%	₹ 8,011.62	9%	₹ 8,011.62	₹ 16,023.24
Total	₹ 3,15,969.90		₹ 28,437.29		₹ 28,437.29	₹ 56,874.58

Terms and conditions:

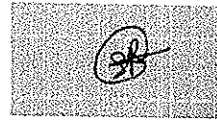
Thanks for doing business with us!

INWARD	
Inward No: 16641	Dt: 21/7/21
MRN No: 94206	Dt: 21/7/21
Received By:	Sign: <i>[Signature]</i>
SUMMIT SALES LLP	

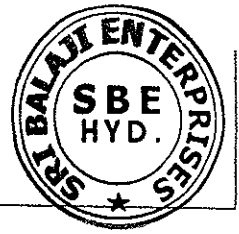
Company's Bank details:

Bank Name: KOTAK MAHINDRA BANK LIMITED, HYDERABAD - NAMPALLY
Bank Account No.: 4312001151
Bank IFSC code: KKBK0000553

Account Holder Name: SRI BALAJI ENTERPRISES	
Certified by: <i>[Signature]</i> For, SRI BALAJI ENTERPRISES	
Stores Manager: <i>[Signature]</i>	



Authorized Signatory



Purchase Order

14-Jul-21 5:13:10 PM



78600

12.07.21 11:10:50

Company : **Summit Sales LLP**

5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.

G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Balaji Enterprises

H, no.14-1-418, Near ROCKET Ground, New Aghapura Hyderabad-500001

GSTIN 36AEIPJ0494H1ZF

9030605690

Doc No	78600	168802
Doc Date	14-07-2021	
Quote No.	NIL	
Quote Date	14-07-2021	
SupplyType	Supply	

Kind Attn : Mr. Seetaram Joshi

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2341 - Carpentry - doors - Panel Door 30 mm - 32 In x 82 In - Nos	30.00	2,187.00	0.00	18.00	77,419.80
2 2360 - Carpentry - doors - Panel Doors - Others - Nos 26"x80"	40.00	1,734.00	0.00	18.00	81,844.80
3 2169 - Carpentry - hardware - SS Mortise Lock - other - nos	12.00	3,915.00	43.00	18.00	31,598.75
4 2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	72.00	895.00	43.00	18.00	43,342.34
5 2285 - Carpentry - hardware - SS Hinges - Others - nos 4"	440.00	335.00	43.00	18.00	99,141.24
6 2092 - Carpentry - hardware - Door Stopper - NA - nos	50.00	100.00	0.00	18.00	5,900.00
7 2360 - Carpentry - doors - Panel Doors - Others - Nos 38"x80"	20.00	2,534.00	0.00	18.00	59,802.40
Rupees : Three Lakh(s) Ninty Nine Thousand Fourty Nine and Paise Thirty Three Only.					Total Order Value . . . 399,049.33

Terms and Conditions :-

Specification / Brand	All items shall be of good quality, with Masonite Skin, 2 sides, 2 Panels, grain texture, HDF, Rate per sft is Rs. 120/- GST 18% Extra.
Payment Terms	50% advance payment, balance after delivery
Tax	Inclusive of all GST taxes
Delivery Date	within 7 days.
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation Cost	Extra.
Warranty	Hardware mortise lock 5 yeras warranty, cylyndrical lock and henges 1 yr, manufacturing warranty.
Advance Paid	Rs. 1,99,500-00, by RTGS/NEFT, dated.....
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock revision, purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil

For **Summit Sales LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Sri Balaji Enterprises**

Name :

Date : / /

Requisition Form

Name:	SUMMIT SALES LLP	Date:	06-07-2021
Phase :	SUMMIT HOUSING LLP	Time:	03:00
Supplier		Req. No.	168802
Material required before date:		ID No.	67412

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Main Door Beading	7'6"x3"x1"	30	Nos		
2	Main Door Beading	3'9"x3"x1"	20	Nos		
3	Internal Beading	7'x1.5"x3/4"	200	Nos		
4	Internal Beading	3'x1.5"x3/4"	100	Nos		
5	Non WPC Panel Door-Internal,Bedroom	32"x82"	✓ 30	Nos		
6	Non WPC Panel Door-Internal,Bathroom	26"x80"	✓ 40	Nos		
7	Mortise Lock		✓ 12	Nos		
8	Cylindrical Lock		✓ 72	Nos		
9	SS Hinges		✓ 440	Nos		
10	Magnetic Door Stopper		✓ 50	Nos		
11	Non WPC Panel Door-Internal,Bathroom	38"x80"	✓ 20	Nos		

Remarks: For Stock Maintenance Purpose

Prepared By	BHAVANI	Sign. & Date	06 JUL 2021
Sign. & Date	06-07-2021	Sign. & Date	06 JUL 2021

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
P. PRABHAKAR
Sr. MANAGER PURCHASE

APPROVED FOR CONSTRUCTION
14 JUL 2021
SOHAM MODI
MANAGING DIRECTOR