PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	22/7/21	Prepared by:	HEMENDRA
PO/WO no.	78600	PO / WO Date.	14/7/21
Supplier Name	Sri Balaji Engg	PO/WO amount	3,99,049/-
Firm/Company	SSLLP	Project	Shul
Sl. No.	Bill No.	Bill Date	Bill amount
1	J1	20/7/21	3,72,844/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,68,950/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	J1	20/7/21	94206	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :Transportation charges 3300/- + 18%	3,894/-
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,72,844/-
Amount E – PO / WO value:	3,99,049/-
Amount F – Difference (A – E): GST-18%	26,205/-

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – Rs. ____/- ☐ No 1,99,500/-
Payment – due date	29/7/21
Remarks: Part Bill	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M.D.	Accounts receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		[signature]	APPROVED BY 23 JUL 2021 SOHAM MODI MANAGING DIRECTOR			
Date			22/07/2021				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

SRI BALAJI ENTERPRISES # 14-1-418, NEAR ROCKET GROUND NEW AGHAPURA HYDERABAD 500001 T.S Phone no.: 9030605690 Email: seetaram.joshi@yahoo.com GSTIN: 36AEIPJ0494H1ZF State: 36-Telangana	Invoice No. **51** / Date **20-07-2021** Place of supply **36-Telangana** / PO date **14-07-2021** PO number **78600** / Vehicle Number **TS09UC-7860**
Bill To **SUMMIT SALES LLP** 5-4-187/3& 4, 2 nd Floor, MG Road, Secunderabad - 03 Contact No.: 9502277299 GSTIN Number: 36ACQFS2044C1Z7 State: 36-Telangana	Ship To SUMMIT HOUSING LLP Cherlapally Behind Kingston PG College pin cod -500051 (R.R. DSTI)

#	Item name	HSN/ SAC	Size	Quantity	Unit	Price/ Unit	Discount	GST	Amount
1	Masonite 2 pnl Door (82x32)	4418	82X32	30	NOS	₹ 2,187.00	₹ 0.00 (0%)	₹ 11,809.80 (18%)	₹ 77,419.80
2	Masonite 2 pnl door (80x26)	4418	80X32 26	40	NOS	₹ 1,734.00	₹ 0.00 (0%)	₹ 12,484.80 (18%)	₹ 81,844.80
3	Masonite 2 pnl Door (80x38)	4418	80X38	20	NOS	₹ 2,534.00	₹ 0.00 (0%)	₹ 9,122.40 (18%)	₹ 59,802.40
4	DIVA SS MORTISE LOCK HL 170 ASS	8301	4X3	12	SET	₹ 3,915.00	₹ 20,201.40 (43%)	₹ 4,820.15 (18%)	₹ 31,598.75
5	ETTO SS CYLINDRICAL LOCK	8301	1X1	22	NOS	₹ 895.00	₹ 8,466.70 (43%)	₹ 2,020.19 (18%)	₹ 13,243.49
6	SS HINGES HG 1151	8302	40X11	440	NOS	₹ 335.00	₹ 63,382.00 (43%)	₹ 15,123.24 (18%)	₹ 99,141.24
7	DOOR STOPPER -NA	8302		50	NOS	₹ 100.00	₹ 0.00 (0%)	₹ 900.00 (18%)	₹ 5,900.00
8	TRANSPORT			1	-	₹ 3,300.00	₹ 0.00 (0%)	₹ 594.00 (18%)	₹ 3,894.00
	Total			**615**			**₹ 92,050.10**	**₹ 56,874.58**	**₹ 3,72,844.48**

Invoice Amount In Words

Three Lakh Seventy Two Thousand Eight Hundred Forty Four Rupees only

Amounts:	
Sub Total	₹ 3,72,844.48
Round off	- ₹ 0.48
Total	**₹ 3,72,844.00**
Received	₹ 0.00
Balance	₹ 3,72,844.00

HSN/ SAC	Taxable amount	CGST		SGST		Total Tax Amount
		Rate	Amount	Rate	Amount	
	₹ 3,300.00	9%	₹ 297.00	9%	₹ 297.00	₹ 594.00
4418	₹ 1,85,650.00	9%	₹ 16,708.50	9%	₹ 16,708.50	₹ 33,417.00
8301	₹ 38,001.90	9%	₹ 3,420.17	9%	₹ 3,420.17	₹ 6,840.34
8302	₹ 89,018.00	9%	₹ 8,011.62	9%	₹ 8,011.62	₹ 16,023.24
Total	**₹ 3,15,969.90**		**₹ 28,437.29**		**₹ 28,437.29**	**₹ 56,874.58**

Terms and conditions:

Thanks for doing business with us!

INWARD
Inward No: 1664 | Dt: 21/7/21
MRN No: 94206. | Dt: 21/7/21
Received By: | Sign:
SUMMIT SALES LLP

Company's Bank details:

Bank Name: KOTAK MAHINDRA BANK LIMITED, HYDERABAD - NAMPALLY

Bank Account No.: 4312001151

Bank IFSC code: KKBK0000553

Account Holder Name: SRI BALAJI ENTERPRISES

Certified by:

For, SRI BALAJI ENTERPRISES

Stores Manager

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 8259
Date: 22/7
Sign:

Authorized Signatory

SRI BALAJI ENTERPRISES
SBE
HYD.

Purchase Order

14-Jul-21 5:13:10 PM

78600
12.07.21 11:10:50

Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Balaji Enterprises
H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001

GSTIN 36AEIPJ0494H1ZF

9030605690

Doc No	78600	168802
Doc Date	14-07-2021	
Quote No	NIL	
Quote Date	14-07-2021	
SupplyType	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2341 - Carpentry - doors - Panel Door 30 mm - 32 In x 82 In - Nos	30.00	2,187.00	0.00	18.00	77,419.80
2	2360 - Carpentry - doors - Panel Doors - Others - Nos *26"x80"*	40.00	1,734.00	0.00	18.00	81,844.80
3	2169 - Carpentry - hardware - SS Mortise Lock - other - nos	12.00	3,915.00	43.00	18.00	31,598.75
4	2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	72.00	895.00	43.00	18.00	43,342.34
5	2285 - Carpentry - hardware - SS Hinges - Others - nos *4"*	440.00	335.00	43.00	18.00	99,141.24
6	2092 - Carpentry - hardware - Door Stopper - NA - nos	50.00	100.00	0.00	18.00	5,900.00
7	2360 - Carpentry - doors - Panel Doors - Others - Nos *38"x80"*	20.00	2,534.00	0.00	18.00	59,802.40
					Total Order Value . . .	**399,049.33**

Rupees : Three Lakh(s) Ninty Nine Thousand Fourty Nine and Paise Thirty Three Only.

Terms and Conditions :-

Specification / Brand	All items shall be of good quality, with Masonite Skin,2 sides,2 Panels, grain texture, HDF, Rate per sft is Rs.120/- GST 18% Extra,
Payment Terms	50% advance payment, balance after delivery
Tax	Inclusive of all GST taxes
Delivery Date	with in 7 days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	Hardware mortise lock 5 yeras warranty, cylyndrical lock and henges 1 yr, manufacturing warranty.
Advance Paid	Rs. 1,99,500-00, by RTGS/NEFT, dated.........
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock revision, purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil

TPT 3894/-
Bill
ST
20/7/21
3,72,844/-

For *Summit Sales LLP*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For *Sri Balaji Enterprises*

Name : ____________

Date : __/__/____

Requisition Form

..y Name:	SUMMIT SALES LLP	Date:	06-07-2021
..Phase :	SUMMIT HOUSING LLP	Time:	03:00
..plier		Req. No.	168802
..aterial required before date:		ID No.	67412

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Main Door Beading	7'6"x3"x1"	30	Nos		
2	Main Door Beading	3'9"x3"x1"	20	Nos		
3	Internal Beading	7'x1.5"x3/4"	200	Nos		
4	Internal Beading	3'x1.5"x3/4"	100	Nos		
5	Non WPC Panel Door-Internal,Bedroom	32"x82"	30	Nos		
6	Non WPC Panel Door-Internal,Bathroom	26"x80"	40	Nos		
7	Mortise Lock		12	Nos		
8	Cylindrical Lock		72	Nos		
9	SS Hinges		440	Nos		
10	Magnetic Door Stopper		50	Nos		
11	Non WPC Panel Door-Internal,Bathroom	38"x80"	20	Nos		

7800

Remarks:For Stock Maintenance Purpose

Prepared By	BHAVANI		
Sign.& Date	06-07-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
06 JUL 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

APPROVED FOR CONSTRUCTION
14 JUL 2021
SOHAM MODI
MANAGING DIRECTOR