PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	22/7/21	Prepared by:	HEMENDRA
PO/WO no.	78504	PO / WO Date.	3/7/21
Supplier Name	Anisha Associates	PO/WO amount	30,385/-
Firm/Company	SSLLP	Project	Shiv
Sl. No.	Bill No.	Bill Date	Bill amount
1	081	21/7/21	31,270/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			30,385/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	064	17/7/21	94080	☐ Yes ☐ No
2.	068	21/7/21	94214	☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :Transportation charges	750/- + 18% 4.50	885/-
Amount C –Other Debits :		
Amount D (D=A+B-C) – Amount to be credited to the supplier:		31,270/-
Amount E – PO / WO value:		30,385/-
Amount F – Difference (A – E): GST-18%		885/-

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☐ No
Payment – due date	29/7/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED				
Date			22 JUL 2021				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ANISHA ASSOCIATES

Pidilite
Building Bonds

AUTHORISED DISTRIBUTORS :
DR FIXIT, ROFF, MYK, ZYDEX & CERA CHEM CONSTRUCTION CHEMICALS

No. 3-6-98, Vasavi Towers, West Marredpally Main Road, Secunderabad - 500 026.
© : 040-48509804, Mob : 9246589804 E-mail : anishaassociates68@gmail.com

GSTIN : 36ABTPV3594Q1Z8

Buyer To M/s Summit Sales llp
M.G Road Sec-Bad
GST No: 36ACOIFS 2044 C1Z7

No. 081 Date : 21/07/21
Your order No. 78504 Date 03/07/2021
Our D.C. No. 064 068 21/7 Date : 17/7/21
Documents Sent through

S.No.	DESCRIPTION	Packing	Qty.	Unit Price	AMOUNT Rs.	Ps.
1)	RBR Bonding Agent	5ltr	05	1350.00	6750	00
2)	Roff S.T.A	20kg	20	670.00	13400	00
3)	Tile Grout silk & white	1kg	140	40.00	5600	00
	Transportation				750	00
	Total Taxable				26,500	00
	CGST @ 9%				2385	00
	SGTS @ 9%				2385	00
	IGST @				/	
	TOTAL				31270	00

Certified by:
Stores Manager

INWARD
Inward No: 16645 Dt: 21/7/21
MRN No: 94214 Dt: 21/7/21
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 82660 Date: 22/7 Sign:

Rupees Thirty One Thousand Two Hundred and Seventy Rupees only

Goods once sold will not be taken back or exchanged
Subject to Hyderabad Jurisdiction.

For Anisha Associates

DELIVERY CHALLAN

ANISHA ASSOCIATES

AUTHORISED DISTRIBUTORS : DR FIXIT, ROFF, FOSROC,
MYK & CERA CHEM CONSTRUCTION CHEMICALS
No. 3-6-98, Vasavi Towers, West Marredpally Main Road,
Secunderabad - 500 026. ✆ : 040-48509804, Mob : 9246589804
E-mail : anishaassociates68@gmail.com

Pidilite Building Bonds

No. 064

Date : 12/2/21

To. M/s Summit Sales llp
PO NO. 78504 Dt. 3/2/21

S.No.	DESCRIPTION	Packing	Quantity
1)	Tile grout silk & white	1 kg	140 nos.
2)	RBR	5 ltr	5 nos.
			145 nos.

INWARD

Inward No: 6623	Dt: 17/2/21
MRN No: 940080	Dt: 17/2/21
Received By: 94081	Sign: Sy
SUMMIT SALES LLP	

GSTIN : 36ABTPV3594Q1ZB

SUMMIT SALES LLP IN WARD No:.......... Date:.......... Sign:.......... R.R. DIST.

Customer Signature

For ANISHA ASSOCIATES

S. [signature]

DELIVERY CHALLAN

ANISHA ASSOCIATES

Pidilite Building Bonds

AUTHORISED DISTRIBUTORS : DR FIXIT, ROFF, FOSROC,
MYK & CERA CHEM CONSTRUCTION CHEMICALS
No. 3-6-98, Vasavi Towers, West Marredpally Main Road,
Secunderabad - 500 026. ✆ : 040-48509804, Mob : 9246589804
E-mail : anishaassociates68@gmail.com

No. 068

Date : 21/07/2021

To M/s Summit Sales LLP

GST 36ACQFS2044C1Z7 Ro.No. 78504 3/7

S.No.	DESCRIPTION	Packing	Quantity
1	Roff S.T.A.	20kg	20
	GSTIN : 36ABTPV3584Q1Z8		20 kg

INWARD
Inward No: 16645 Dt: 21/7/21
MRN No: 94214 Dt: 21/7/21
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

SUMMIT SALES LLP R.R. DIST.
IN WARD
No:
Date:
Sign:

Customer Signature

For ANISHA ASSOCIATES

Purchase Order

 10-07-2021 10:25:43 AM

Origi

78504
12.07.21 11:10:49

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Anisha Associates No.3-6-98, Vasavi Towers, Boosareddyguda, West Marredpally, Main Road, Secunderabad. **GSTIN** 36ABTPV3594Q1Z8 NA 66209804 9246589804	**Doc No**	78504	168803
	Doc Date	03-07-2021	
	Quote No	Nil	
	Quote Date	03-07-2021	
	SupplyType	Supply	

Kind Attn : Mr. Kishan Raj

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3127 - Chemicals - RBR bonding agent - 5ltrs - nos *W01*	5.00	1,350.00	0.00	18.00	7,965.00
2	3165 - Chemicals - ROff Stone Tile Adhesive - 25 - Kgs	20.00	670.00	0.00	18.00	15,812.00
3	3134 - Chemicals - Tile Grout - 1kg - pkts *Silk -70 nos white - 70 nos*	140.00	40.00	0.00	18.00	6,608.00
					Total Order Value . . .	**30,385.00**

Rupees : Thirty Thousand Three Hundred Eighty Five Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Summit Sales LLP*
Authorised Signatory

13/07/2021

Name : ____________

Accepted the above Terms And Conditions
For *Anisha Associates*

Name : ____________

Date : __/__/____

Requisition Form

~~Company Name:~~	~~SUMMIT SALES LLP~~	~~Date:~~	06-07-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	03:00
Supplier		Req. No.	168803
Material required before date:		ID No.	67411

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Bonding Agent-RBR-Roff Brand	5Ltrs	5	Ltrs		
2	Tile Adhesive- Roff Brand	20Kgs	20	Bags		
3	Tile Grout- Silk	1Kg	70	Kgs		
4	Tile Grout- White 78504	1Kg	70	Kgs		

Remarks:For Stock Maintenance Purpose

Prepared By	BHAVANI		
Sign.& Date	06-07-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
08 JUL 2021
SOHAM MODI
MANAGING DIRECTOR